

**Mt. San Antonio College
Curriculum & Instruction Council**

**Minutes
October 25, 2016
3:30 – 5:00 pm**

Conference Room: Bldg 4, Room 2440

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|----------|-------------------|----------|--------------------------|----------|---------------------------|----------|---------------|
| x | Jeffrey Archibald | | Irene Malmgren, Co-Chair | x | Martin Ramey | x | Emily Woolery |
| x | Madelyn Arballo | x | Joumana McGowan | x | Michelle Sampat, Co-Chair | | |
| | George Bradshaw | x | Jean Metter | x | John Vitullo | | |
| x | Jamaika Fowler | x | Dana Miho | x | Sandra Weatherilt | | |

Student Representative: Israel Garcia **x**

Recorder: Irene M Pinedo

| Agenda | | Outcome | |
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| I. | Approval of Council Minutes October 11, 2016 | Approved | |
| II. | Information Outcomes Committee – Annual Review – E. Woolery | Accepted E. Woolery will provide a list of courses for which SLOs have not been completed or entered in TracDat. This list will be shared with managers and faculty members. | |
| III. | Distance Learning Committee Minutes: September 27, 2016 | Accepted | |
| | Educational Design Committee Recommendations of: October 11, 2016 October 18, 2016 | Accepted Accepted | |
| | Equivalency Committee Minutes | | |
| | Outcomes Committee Minutes: September 20, 2016 October 4, 2016 | Accepted Accepted | |
| | Transfer & General Education Subcommittee Report: | | |
| | Content Review Committee | | |
| IV. | New or Substantive Program Changes, New Courses, and Course Disciplines CHLD 79 ARTD 48A ARTC 210 | Recommended for Board of Trustees (BOT) approval CHLD 79 is being submitted for CAP and C-ID alignment. Recommended to BOT with one abstention. ARTD 48A: Faculty turned in substantial evidence showing the need for this course. Faculty also expressed they want to change the TOP code to a CTE TOP code. ARTC 210 HOLD Questions about potential overlap with Marketing courses was raised. The author will be asked to share the COR with marketing faculty and get feedback in regards to potential overlap.. | |
| V. | New Stand-alone Courses | | |
| VI. | Course Unit Change Report | | |
| VII. | Items for Discussion or Action | | |
| | List of Courses not Offered Since 2010 – M. Sampat | IT ran this report several months ago, so it is not 100% accurate. However, it was distributed to division managers and will be distributed to faculty members to verify whether or not the listed courses have been or will be offered. Courses that are not going to be offered cannot have Outcomes assessment completed and should be inactivated. If a course has been or will be scheduled between Summer 2016 and Fall 2017, no further action is required. If a course is not going to be offered, faculty should submit inactivation through WebCMS. C&I Council suggested adding the following notes to the report: <ul style="list-style-type: none"> This report was created by IT in Spring 2016 The report's purpose | |

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| | | <ul style="list-style-type: none"> Whether or not the course has been scheduled during summer or fall or will be scheduled in the winter, spring, or following fall. If the course has been scheduled, disregard this report. <p>This information is to be shared with Academic Senate as information.</p> |
| | <p>Local Degree Inflation: How many courses are enough? Degrees with High Numbers of Elective Options – M. Sampat Fine Arts AA History AA-T Kinesiology AA Integrated Pest Management AS Language Arts AA</p> | <p>The Council discussed the number of restricted elective courses allowed in a program and whether or not there should be guidelines setting a limit on the number of restricted electives offered. Jamaika expressed that by having the GE options, students are exposed to other disciplines that may help them develop interest in other areas that would enrich them. Should GE courses be excluded from any recommendation of limits? GE courses can enrich a student's experience, but GE bloat is a concern. How can this be balanced? What happens if new GE courses are continuously developed? How does this impact the viability of existing courses and does it dilute enrollment in these courses?</p> <p>Programs, once created, do not have to be reviewed at EDC or C&I. This council recommends exploring the establishment of a program review process through EDC and C&I. This process may or may not be feasible.</p> <p>This council recommends getting a certificate and degree completers report. Joumana will ask Barbara for the report. The student representative thinks that it is a good idea to have many options. He expressed that the problem is when a student wants to take a specific course, and it is never offered. Pathways may provide a more streamlined path to students.</p> <p>This item will be kept on agenda.</p> |
| | Curriculum Program Review Process - | Tabled |
| | Measurable Objectives vs. SLOs (measurable outcomes) | Tabled |
| | Catalog Rights and Student Information | Tabled |
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| <p>2016-17 Meetings 3:30-5:00 2nd & 4th Tuesdays</p> | <p>Fall 2016 September 13 & 27 October 11 & 25</p> | <p>November 8 & 22 December 13, 2014</p> |
| | | <p>Spring 2017 March 14 & 28 April 11 & 25 May 9 & 23</p> |