**CURRICULUM AND INSTRUCTION COUNCIL**

(Academic Senate Committee)

Purpose

The purpose of the Curriculum and Instruction Council is to make recommendations about educational design and delivery policies and procedures to the Academic Senate.

Function

1. Recommend and assessacademic policies, procedures, and guidelines related to curriculum; the granting of credit, degree, certificate, and general education requirements; and other related issues such as Administrative Procedures.

2. Review and make recommendations regarding the appropriateness and need of proposed credit and noncredit programs and courses within programs.

3. Review and make recommendations regarding contract and fee-based offerings.

4. Recommend instructional priorities for the College.

5. Review and forward recommendations from Distance Learning Committee, Content Review Committee, Equivalency Committee, and Mapping and Catalog Committee to the Academic Senate.

6. Review and recommend associate degree requirements, CSU general education certification, and IGETC requirements.

7. Review and forward course and program recommendations from the Educational Design Committee and Transfer and General Education Subcommittee to the Board of Trustees.

Membership (16)

This committee will have a faculty Chair or Co-Chair

|  |  |  |  |
| --- | --- | --- | --- |
|  | Position Represented | Name | Term |
| 1. | Vice President, Instruction or Designee (Co-Chair) | Kelly Fowler | ongoing |
| 2. | Associate Vice President, Instruction (Co-Chair Designee) | Meghan Chen | ongoing |
| 3. | Vice President, School of Continuing Education or Designee | Madelyn Arballo | ongoing |
| 4. | Curriculum Liaison (Co-Chair) | Malcolm Rickard | ongoing |
| 5. | Management (appointed by the Vice President, Student Services) | George Bradshaw | ~~2020-23~~ ongoing |
| 6. | Articulation Officer | Jamaika Fowler | ongoing |
| 7. | Assistant Curriculum Liaison | ~~Dianne Rowley~~ Pauline Swartz | ongoing |
| 8. | President and Vice President of the Academic Senate or Designee | Roger Willis | ~~2020-22~~  Ongoing |
| 9. | ~~Vacant~~ Tania Anders | ~~2023-24~~  ongoing |
| 10. | Faculty, Noncredit (appointed by the Academic Senate) | ~~Dana Miho~~ Briseida Ramirez-Catalan | 2022-25 |
| 11. | Faculty (appointed by the Academic Senate) | ~~Om Tripathi~~ Dianne Rowley | ~~Ongoing~~  2023-2026 |
| 12. | Faculty representing the Library (appointed by the Academic Senate) | ~~Pauline Swartz~~  Hong Guo | ~~2019-22~~  2022-2024 |
| 13. | Distance Learning Coordinator | ~~Carol Impara~~ Catherine Mc Kee | Ongoing |
| 14. | Outcomes Coordinator | Christopher Jackson | ongoing |
| 15. | Mapping Coordinator | ~~Alana Bachor~~  Stacy Nakamatsu | ~~ongoing~~  2022-24 |
| 16. | Student (appointed by the Associated Students) | Vacant | ~~2020-21~~ |

Membership Meeting Times:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Academic Senate | Malcolm Rickard and  Meghan Chen | 2nd and 4th Tuesdays | 4-2440 | 3:30-5:00 p.m. |

Person Responsible to Maintain Committee Website: ~~Reyna Casas~~ Irene Pinedo

[~~RCasas8@mtsac.edu~~](mailto:RCasas@mtsac.edu) [ipinedo3@mtsac.edu](mailto:ipinedo3@mtsac.edu)X5412

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/governance/committees/eddesign/>