



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

4-2460 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (September 5, 2017)

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Mark Lowentrout, Co-Chair Associate Dean, Arts	X	Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Parisa Mahjoor Professor, Chemistry		Jim Ocampo Director, Assessment and Matriculation
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Clark Maloney Professor, Kinesiology	X	Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling		Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology	X	Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

Approval of Minutes: Minutes were approved for the committee meeting held on June 6, 2017.

Old Business

- Outcomes Plan – three year review
 - Committee members agreed to return to the Outcomes Plan after review of the ACCJC letter and visiting team report.
- Committee Goals – progress check
 - This item was discussed as new business item, Annual Review of College Committees and Committee Goals
- Proposal for CPD-Day and Flex Day
 - The proposal for CPD-Day was not accepted.
 - Emily and Mark presented a breakout session at Fall 2017 Faculty Flex Day, “Where Do You Want to Go? Using Outcomes Mapping to Navigate Improvements in Programs, Courses, and Services.” Christina also attended and participated in the session. Attendees were updated on ILO mapping and had small group discussions on assessment of Program Level Outcomes. It was suggested that the committee repeat this presentation as a POD activity.
 - Dr. Scroggins presented the President’s Awards for Excellence and Innovation in Teaching and Learning during the Opening Meeting at Flex Day. Dr. Gene Ano received the award in Personal Innovation. The Professional Learning Team (PLT) won the award for Outstanding Curriculum Efforts. The PLT includes Sun

Ezzell, LeAnn Garrett, Lianne Greenlee, Julie Laverty, and Liesel Reinhart. Committee members discussed the possibility of inviting award winners to present on teaching and learning, as was done in the past.

New Business

- Adjunct Compensation for SLO Work
 - Annel, Emily, and Mark recommended and Vice President Malmgren approved a request from the School of Continuing Education (ABE/ESL/STV) to compensate adjunct faculty for participating in an outcomes-focused meeting on September 1, 2017.
- Annual Review of College Committees and Committee Goals
 - The Purpose and Function Statement and Committee Goals are due October 1. The committee must submit them to the Curriculum & Instruction Council before submitting them to the President's Office.
 - Committee members reviewed the Purpose and Function statement. With the exception of updating committee membership, no corrections are needed to the purpose and function.
 - Committee members discussed potential goals. Possibilities include:
 - creating and posting how-to videos on entering outcomes assessment information in TracDat
 - developing a module or certificate for professional development activities, such as the Professional Learning Academy, New Faculty Seminar, and ReNew Faculty Seminar
 - increasing the pool of applicants for the President's Awards for Excellence and Innovation in Teaching and Learning
 - Action: Emily will draft goals and share the draft with committee members via email prior to the next meeting.
- Outcomes Assessment: Four-Year and Qualitative Reviews
 - Annel, Emily, and Mark continue to work on this project to review courses for completion and quality of SLO assessment work.
- 2017 ACCJC Letter and Visiting Team Report
 - In the ACCJC Visiting Team Report, a recommendation was made about SLOs. *"1. In order to improve and fulfill the intent of the Standard, the team recommends that students receive syllabi in all class sections, which include learning outcomes for the course rather than a link to a website that contains the SLO statements. (II.A.3)"*
http://www.mtsac.edu/accreditation/college_accreditation/2017/visitingteam/ACCJCMtSAC_EEVTeamReport_04_28_2017.pdf
 - Action: Committee members will review pages 27-32 of the Evaluation Report in preparation for discussion at the next meeting.



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- Outcomes Assessment and College Website
 - Committee members expressed difficulty in finding outcomes assessment information on the College's homepage. A culture of outcomes assessment is therefore not visible to College members and visitors. A new webpage format is being developed to showcase department outcomes; this new format will ease one's ability to find and share outcomes information. Additionally, activities discussed during the goal setting discussion may strengthen our ability to represent our culture of assessment.
- Assessment of Program Level Outcomes
 - Committee members discussed the importance of assessing Program Level Outcomes (PLOs). PLO assessment was also briefly discussed at the committee's Flex Day breakout session. Committee members will continue discussion of this topic, and if it becomes a recommendation, consider how to make the work manageable.

Open Issues (tabled until further notice)

- Student SLO Project