

# CPDC MINUTES

LOCATION: [Online](#)

DATE: November 18,, 2025

TIME: 11:00 - 12:30 p.m.



x	<b>Cynthia Orr</b> Tri-Chair, CSEA 262		<b>Kimberly Butler</b> Tri-Chair, CSEA 651	x	<b>Diana Dzib</b> Tri-Chair, Class. Senate	x	<b>Lisa Rodriguez</b> POD	x	<b>Vanessa Ortiz</b> Confidential Rep
x	<b>Elizabeth Long</b> Class. Senate Rep		<b>Valerie Biller</b> CSEA 262 Rep		<b>Bea Reyna</b> CSEA 651 Rep		<b>VACANT</b> CSEA 262 PT Rep	x	<b>Aaron Mezzano</b> POD (non-voting)

ITEM	Member	Description/Notes
<b>CALL TO ORDER</b>	Chairs	Meeting called to order at [11:06 a.m.].
<b>AGENDA AND MINUTES REVIEW</b>	Coordinator	<b>Agenda Approval:</b> No changes. <b>Minutes Approval:</b> 6/10/25, 9/23/25, 10/14/25, 10/25/25
<b>BUDGET UPDATES</b>	Coordinator	Review Regular and Grant Totals. Propose Spending Ideas for Remaining Budget; Budget Plan <ul style="list-style-type: none"> <li><b>Budget plan on hold until committee receives feedback from CSE 651 Critical Needs Survey.</b></li> </ul>
<b>EMPLOYEE GROUP AND COMMITTEE UPDATES</b>	All	a) <b>Change of Membership</b> – CSEA 262 PT seat remains vacant b) <b>Confidential Employees</b> – no updates. c) <b>CSEA 651</b> – no updates. d) <b>CSEA 262</b> –11/19/25 voted on an increase in dues. Collecting donations for toy drive, due by December 10 for drop off. e) <b>PDC</b> – no updates. <ul style="list-style-type: none"> <li><b>Recommendations for PDC: none.</b></li> </ul> f) <b>POD</b> – Reviewed calendar and upcoming trainings in December with an emphasis on mental wellness. g) <b>Upcoming Trainings:</b> Agile program management, wellness workshops
<b>OLD BUSINESS</b>	Chairs POD	a) <b>Title 5 Updates, Flex Oversight Committee</b> - no updates.
<b>NEW BUSINESS</b>	Chairs POD	b) <b>New Employee Success Program Update (NESP)</b> – NESP is re-launching soon and requires additional mentors. Invitations will arrive at CSEA employee inboxes soon.

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- a) **Input on specific training topics** - Reviewed survey data for highly requested PD topics.
  - b) **CPD Day Prep: Taskforce recruitment, first meeting launch, timeline budget, etc.**
  - c) **Critical: Identify Areas of PD** - Technology use, development, new employee onboarding, soft skills (e.g. communication, customer service), wellness workshops.
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**PARKING LOT AND  
ADJOURNMENT**

All

Meeting adjourned at [12:25 p.m.]