

CPDC MINUTES

LOCATION: [Online](#)

DATE: October 14, 2025

TIME: 11:00 - 12:30 p.m.



x	Cynthia Orr Tri-Chair, CSEA 262		Kimberly Butler Tri-Chair, CSEA 651	x	Diana Dzib Tri-Chair, Class. Senate		Lisa Rodriguez POD	x	Vanessa Ortiz Confidential Rep
	Vacant Class. Senate Rep	x	Valerie Biller CSEA 262 Rep		Bea Reyna CSEA 651 Rep		VACANT CSEA 262 PT Rep	x	Aaron Mezzano POD (non-voting)

ITEM	Member	Description/Notes
CALL TO ORDER	Chairs	Meeting called to order at [11:06].
AGENDA AND MINUTES REVIEW	Coordinator	Agenda Approval: no quorum Minutes Approval: no quorum
BUDGET UPDATES	Coordinator	Review Regular and Grant Totals. (Post CPD Day) Propose Spending Ideas for Remaining Budget; Budget Plan
EMPLOYEE GROUP AND COMMITTEE UPDATES	All	a) Change of Membership - outgoing members b) Confidential Employees - No Updates. c) CSEA 651 - Absent. d) CSEA 262 - Current proposal in CSEA 262 to increase dues by \$2 for two months. Next reading in November. e) PDC - Fall funds depleted. Applications for Spring still being accepted. • Recommendations for PDC: no new recommendations. f) POD - No Updates.
OLD BUSINESS	Chairs POD	a) Post CPD Day Tasks - The executive summary was approved with CPD Day statistics and ROI.
NEW BUSINESS	Chairs POD	a) Review schedule for CPDC <ul style="list-style-type: none"> Reschedule Nov. 11 to Nov. 18 Change modality for Dec 12 to in-person for potluck. b) Title 5 Updates, Flex Oversight Committee <ul style="list-style-type: none"> POD reviewed the incoming Title 5 revisions that aim to include all employees in Flexible Calendar learning. Discussed potential impacts and future considerations.

Tabled action until the Flexible Calendar Oversight Committee delivers more information.

- Chairs and the committee will take the Title 5 revisions that include classified to advocate for additional travel and training opportunities, and the importance of training events (e.g. CPD Day). Will investigate the possibility of partial campus shutdown for staff to partake in professional development with this direction of Title 5 guidelines.
- Critical Needs Survey in line with new Title 5 regulations was delivered on October 13, 2025, and will close on October 27, 2025. CPDC will review results to delivered critical needs in line with survey results and Professional Development Plan. POD will forward the language to CSEA representatives to remind constituents to take the survey.
- Will need a very small, very accurate survey to fill in "technical" and "soft skill" needs.

c) **Review Classified and Confidential Travel, if needed**

- No Action.

d) **Review future workshops for Classified/Confidential employees**

- Suggestion/s from CPDC Members
 - i. Will wait on closure of survey to make suggestions for upcoming fiscal year.
- Suggested repeats from CPD Day
 - i. Project Management is ongoing with new versions in the works
 - ii. Training on the topic of burnout scheduled for November
 - iii. Chairs suggested making the Pride Certificate more visible. POD will ensure that it is on the main landing page.
- Specific Trainings using CPDC/Grant funds
 - i. Tabled

**PARKING LOT AND
ADJOURNMENT**

All

Approving C&T applications not job description related (Chairs)
Budget spending plan for fiscal year (Chairs)

Meeting adjourned at [12:10 p.m.]