

CPDC MINUTES

LOCATION: [Online](#)

DATE: February 10, 2026

TIME: 11:00 12:30 p.m.



x	Cynthia Orr Tri-Chair, CSEA 262		Kimberly Butler Tri-Chair, CSEA 651	x	Diana Dzib Tri-Chair, Class. Senate		Lisa Rodriguez POD		Vanessa Ortiz Confidential Rep
	Elizabeth Long Class. Senate Rep	x	Valerie Biller CSEA 262 Rep		Bea Reyna CSEA 651 Rep		VACANT CSEA 262 PT Rep	x	Aaron Mezzano POD (non-voting)

ITEM	Member	Description/Notes
CALL TO ORDER	Chairs	Meeting called order at 11:08 a.m.
AGENDA AND MINUTES REVIEW	Coordinator	Agenda Review: no changes. Minutes Approval: 1/27/26, pushed to next meeting, did not achieve quorum.
EMPLOYEE GROUP AND COMMITTEE UPDATES	All	<ul style="list-style-type: none"> a) Classified Senate - Valentines Day event on February 12, 2026, from 10:30 - 11:30 a.m. Will begin working on Classified Retreat. b) Confidential Employees - no updates. c) CSEA 651 - no updates. d) CSEA 262 - next chapter meeting on February 18, 2026. e) PDC - President commented that classified and confidential travel budgets may increase next fiscal year. No official documentation at this time. <ul style="list-style-type: none"> • Recommendations for PDC: none. f) POD - NESP requires additional mentors for upcoming hires. Please consider applying to be a mentor. g) Upcoming Trainings: CSEA Remote work, Smartsheet Training Series.
OLD BUSINESS	Chairs POD	a) Budget Review: Remaining Funds, Spending Plan - Committee reviewed remaining regular and grant fund totals to spend this fiscal year.
NEW BUSINESS	Chairs POD	<ul style="list-style-type: none"> a) Conference and Travel Fund Usage (CSEA 262/651) <ul style="list-style-type: none"> • Review remaining conference and travel amounts to ensure transparency, and to encourage classified to apply for remaining funds. a) Review of Natalie Vazquez' PDC Learning Session, Feedback, and Discussion

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- Both chairs present enjoyed Dr. Vazquez' material, as did the CSEA 262 representative. POD Will begin inquiring on her cost and availability for CPD Day 2026.
 - Possible themes emerged including identifying learning journeys, controlling our own narratives, creating opportunities and self-assessing professional development and future opportunities for professional growth.
- b) **Identify additional topics and/or vendors for Spring 2026 training**
- The committee authorized POD to begin collecting quotes for workshops aligned with the prior critical needs survey.
- c) **Additional Discussion on CPD Day 2026:**
- Consider workshops on communication with students and employees, including non-English speakers, ESL, sign language, etc.
 - Discussed possible change of format for the day: topics, learning tracks, level of difficulty, preferred for types of employees.
 - POD will brainstorm specific positions for CPD Day Taskforce and present at the next meeting.
 - CPDC Chairs will meet with Dr. Garcia at her office hours on February 27, 2026, to discuss how to implement a partial campus shutdown for classified staff to attend CPD day 2026.

**PARKING LOT AND
ADJOURNMENT**

All

Meeting adjourned at 12:22 p.m.