

CPDC MINUTES

LOCATION: Online

DATE: January 27, 2026

TIME: 11:00 12:30 p.m.



X	Cynthia Orr Tri-Chair, CSEA 262	X	Kimberly Butler Tri-Chair, CSEA 651	X	Diana Dzib Tri-Chair, Class. Senate		Lisa Rodriguez POD	X	Vanessa Ortiz Confidential Rep
X	Elizabeth Long Class. Senate Rep	X	Valerie Biller CSEA 262 Rep		Bea Reyna CSEA 651 Rep		VACANT CSEA 262 PT Rep	X	Aaron Mezzano POD (non-voting)

ITEM	Member	Description/Notes
CALL TO ORDER	Chairs	Meeting called to order at 11:04 a.m.
AGENDA AND MINUTES REVIEW	Coordinator	<p>Agenda Review: no changes.</p> <p>Minutes Approval for 1/13/26: Adjusted details to PDC reporting. Motion to approve minutes by CSEA 262 representative, seconded by CSEA 651 representative. Passed unanimously.</p>
EMPLOYEE GROUP AND COMMITTEE UPDATES	All	<p>a) Classified Senate - Meeting virtually to plan for Valentines Day event, and senate retreat. Certificates for Classy's nominees were sent out. Looking for a more time efficient manner to create certificates.</p> <p>b) Confidential Employees - no updates.</p> <p>c) CSEA 651 - Reviewing CSEA 651 contracts with the district.</p> <p>d) CSEA 262 - Vote for \$1 increased at prior CSEA 262 meeting passed. Negotiates have started with the district. CSEA 100th anniversary is approaching.</p> <p>e) PDC - Have not yet met, first meeting on Feb. 3, 2026. Encouraged all CPDC members to attend the learning session with Dr. Natalie Vazquez.</p> <ul style="list-style-type: none"> • Recommendations for PDC: none. <p>f) POD - Playlists have been refreshed and updated on POD's website focused on Project Management, and new Microsoft training applications. A new playlist on Time and Task Management will be added soon.</p> <p>g) Upcoming Trainings: Smartsheet series, On-Campus Employment for Student Empowerment, CSEA 262 Ongoing Remote Work training, and Emburse Essentials.</p>
OLD BUSINESS	Chairs POD	<p>a) Budget Review: Remaining Funds, Spending Plan: reviewed budgets.</p> <p>b) CSEA 651 Survey Results Review: Committee reviewed CSEA 651 results alongside and combined with other classified employees.</p>

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- c) **CPD Day 2026: Keynote Speaker Search:** POD suggested possibly Dr. Natalie Vazquez, who is speaking to PDC next week. CPDC suggested attending her session and discussing more during our next meeting scheduled for February 10, 2026.

**NEW
BUSINESS**

Chairs
POD

- a) **Propose Spring training topics for CSEA 651/262 from surveys, identify vendors if possible.**
- b) **Proposal for GSS Overage Spending:** Classified Senate representative brought forward a request from the Great Staff Summit planning to possibly cover overages due to an increase in both transportation and venue costs for the event. UCLA Lake Arrowhead still remains the most cost-effective venue, as two participants are placed in dual room chalets. Committee suggested the representative seeks additional funding outside of CPDC while the committee considers the request.
- c) **CPD Day Preparation Updates: Plans Copied, teams channel:** Prior plan has been copied to the CPD Day Taskforce Teams channel. Will discuss additional details in the coming weeks as the keynote is identified and budgets are set.

**PARKING LOT AND
ADJOURNMENT**

All

Meeting adjourned at 12:25 p.m.