

CPDC AGENDA

LOCATION: **Online**

DATE: **April 22, 2025**

TIME: **11:00 - 12:30 p.m.**



x	Cynthia Orr Tri-Chair, CSEA 262	x	Kimberly Butler Tri-Chair, CSEA 651	x	Diana Dzib Tri-Chair, Class. Senate	x	Lisa Rodriguez POD	x	Vanessa Ortiz Confidential Rep
x	Timothy Leslie Class. Senate Rep	x	Valerie Biller CSEA 262 Rep		George Gutierrez CSEA 651 (Pres.)	x	Ramiro Pinedo CSEA 262 PT Rep	x	Aaron Mezzano POD (non-voting)

ITEM	Member	Description/Notes
CALL TO ORDER	Chairs	Meeting called to order at 11:09 a.m.
AGENDA AND MINUTES REVIEW	Coordinator	<p>Agenda Approval: Approved unanimously.</p> <p>Minutes Approval: Motion to approve April 8, 2025, minutes by CSEA 262 Rep, seconded by Classified Senate Tri-Chair. Voted unanimously in favor. Approved.</p>
BUDGET UPDATES	Coordinator	Reviewed current and remaining funding after swag purchase for CPD Day 2025, and potential spending of remaining funds.
EMPLOYEE GROUP AND COMMITTEE UPDATES	All	<p>a) Confidential Employees - No updates.</p> <p>b) CSEA 651 - CSEA 651 employees are meeting on April 23. Will have more information at next meeting.</p> <p>c) CSEA 262 - Upcoming LGBTQ+ training on June 18, 2025, encouraged all employees to share with their groups. CSEA 262 will investigate the possibility for forming a group specifically for part-time CSEA members.</p> <p>d) PDC - Currently reviewing declined conference & travel applications for candidates to use remaining classified travel funds.</p> <p>e) POD - Added context for LGBTQ+ training on June 18, 2025. Mental Health Fair hosted by ECC will be held on May 7, 2025. Seeking to leverage additional in-house expertise for workshops. Currently working on several project management workshops for classified and confidential employees.</p>
OLD BUSINESS	POD	<p>a) Updates on Swag Purchase for CPD Day 2025 - Reviewed approved purchase, remaining funds. Classified Senate Tri-Chair motioned to purchase additional items for CPD Day 2025 if funding remains. Seconded by CSEA 262 Rep. Voted unanimously in favor. Approved.</p>

**NEW
BUSINESS**

Chairs

- a) **Report from Tri-Chairs: Keynote Speaker, Hospitality** - CPDC Chairs recapped discussion with the identified keynote speaker for CPD Day 2025, Dr. Julia Locklear. She will meet with CPDC to customize her keynote to the needs of the day. No updates on the President's Office and provided hospitality yet.
- b) **Discuss wording for CPD Day 2025 Theme** - Committee voted and selected the theme, "Leading from Where you Are: Owning Your Impact in Any Role."
- c) **Set a date for Call for Proposals** - POD proposed 5/14/25 date for the Call for Proposal form distribution to campus, review of proposals in June.
- d) **Conference Budget 2025-26 Pre-Request** - CPDC will review the process and criteria for approving classified and confidential conference & travel applications at a future meeting. Will review data to prepare.

**PARKING LOT AND
ADJOURNMENT**

All

Meeting adjourned at 12:35 p.m.