Classified Professional Development Committee

May 24, 2022

Agenda & Minutes

Attendance:

☒ Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	☒ Diana Dzib (Classified Senate Rep)	☐ Vacant (CSEA 651 President/ Designee)	☒ Lizette Henderson Acting Assist Dir, POD) / Lisa Rodriguez (Acting Director, POD)	☒ Vanessa Ortiz (Confidential Representative)
☒ John Lewallen (Co-Chair: Classified Senate President/Designee)	☒ Cynthia Orr (CSEA 262 FT Rep)	☐ Nancy Campos (CSEA 262 PT Rep)	☐ Vacant (CSEA 651 Rep)	☒ Marlene Espina (Coordinator, POD)
Guest:				

Item	Purpose	Outcome
Welcome	• Review Agenda (RA, JL) • Review and approve minutes (RA, JL) ○ 05.10.22 – quorum unavailable	• Agenda Review: Approved by acclamation with no changes. • Minutes: Minutes not available due to lack of quorum.
Old Business	Updates/Follow-up: • Action item updates - (05.10.22) • POD Update(s) (LH/LR) • PDC Update(s) (RA) CPD Day 2022 Taskforce (RA) - Food update (RA) - RFP review (LR) Meeting quorum alternatives	• Action item updates • Committee vacancies – No update, RA will follow up with 262 seat (confirm Nancy's intent to stay), JL will follow up with CSEA 651 to fill two vacancies. • POD Update – Remodel update of the POD Loft, funding, COMPACT and EQ approval is needed; fall target date for POD to move out to begin construction; loud noise work to be done evenings to mitigate sound issues for neighbors; upon completion have a DEISA lending library and have a Mika Klein reading corner; working on PIE/year-end report & will be available, looking to replace POD Admin Specialist III position. • PDC Update - JL reported out they are concentrating on year end items, no smoking/smoking policy, annual PFM, goals, budget. • CPD Day 2022 Taskforce – next meeting Fri 05/27/28; lunch paid by Dr. S w/Sodexo providing meal; President's office to provide breakfast & possibly lunch. RA will bring to Taskforce.

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		RFP review (LR) - LR reviewed the Smartsheet with the committee; 24 proposals; JL color-coded the sheet to decipher what will work for CPD Day. There was a comment about the titles that may need to be updated for marketing purposes; RA suggested a workshop *Leading with Your Strengths*. Pres Scroggins info needs additional info for the RFP. List was briefly reviewed and voted to bring to the Taskforce. Emergency 101 – need to follow up regarding the length of the presentation. Breaking the Stigmas of Mental Health – move forward. Student success opportunities with the Mt. SAC Speech & Debate Team – move forward. Transfer Partnerships: We're All in This Together – potential Title IX – RA suggested partnering up with HR to help promote and offer for those who are about to expire. Move forward. Supporting Pregnant Students and Employees – no Insuring Equity-Based Hiring – move forward; RA suggested that LR take it to R. Wilson (HR) to see if this can be used to substitute for Selection Committee/EEO training Classification – move forward Reclassification – move bring to taskforce to decide; Leaves & Absences – move forward Classified Pay Grade – move forward How Positive Psychology Can Help – (meeting continued without LR & ME) Quorum alternatives - Input from committee members
New Business	CPD Day Proposals - Right To Be (RTB, formerly Hollaback!-see attached document)	- Workshop proposal, Resilience RTB): This Moment and Beyond. In-person 90 minutes keynote $3900 (+ travel expenses), or breakout session (customized) 75 minutes - $3545 (+ travel expenses). - Newleaf – proposal attached; review and determine invitation to present?

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	- Newleaf T&D (see attached document)	
Future item(s) *Agenda items not completed may be carried over to the next meeting's agenda.	Training / Workshops Calendar PD Plan Review (RA)	• Identify possible presenters for DEISA (All) • Training / Workshops (2022-23; identify topics and potential internal & external presenters)
PARKING LOT:	Determine Format for doing this work • Marketing/Promotion - Marketing strategy for workshops • Accreditation Alignment Assignments - Provide Accreditation Alignment for December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes to Brenda (All). Update Accreditation Alignment in December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes (All)	
Meeting Adjournment		

Next CPDC Meeting: Zoom dates have been scheduled for the remainder of the 2020-21 academic year. Agenda items tabled will be added to the agenda items of the next regularly scheduled semimonthly committee meeting.

ME left meeting and handed off controls to Rosa, remainder of meeting was being recorded to capture notes (all present agreed to recording).

LR – left meeting early to attend overlapping meeting.

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