

Classified Professional Development Committee

Meeting Minutes

12/08/20

Attendance:

<input checked="" type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input checked="" type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input checked="" type="checkbox"/> Ruben Flores (CSEA 651 President/ Designee)	<input checked="" type="checkbox"/> Lianne Greenlee (Director, POD)	<input type="checkbox"/> Lizette Henderson (Confidential Staff Rep)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input checked="" type="checkbox"/> Nancy Campos CSEA 262 Part-time Rep	<input type="checkbox"/> CSEA 651 Rep (Vacant)	<input checked="" type="checkbox"/> Marlene Espina Coordinator, POD
Guest(s): None				

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> • Welcome new committee member (JL & RA) • Review Agenda (JL & RA) • Review and approve minutes (ME) <ul style="list-style-type: none"> ○ 11/10/20 	<ul style="list-style-type: none"> • Agenda: Motion to approve by JL, 2nd by DD – motioned passed by acclamation; • Minutes: Motion to review by LG, 2nd by NC; motion passed by acclamation
Old Business	<p>Updates/Follow-up:</p> <ul style="list-style-type: none"> • ASAG email response (JL) • Training Calendar (LH, RF, RA) <ul style="list-style-type: none"> - Diversity, Equity & Inclusion training plan (All) • CPDC PFM (LG, RA) • Chancellor’s office funding process determination (DD, CO, ME) • Great Staff Retreat Resolution (LG, RA) • NEW Series Revamp (All) 	<ul style="list-style-type: none"> • ASAG – JL will send copy to RA; sent out. • Training Calendar – RA will highlight the items that the committee is currently doing and identify the gaps in training from the report provided by LH, RA, RF; LG thanked the workgroup for providing this information and found that doing this yearly would be a good practice to inform yearly planning. • PFM – LG explained that adding the Coordinator, POD in an official capacity to continue the support of the committee’s work; RA stated it is beneficial to have the POD staff provide guidance on how to keep the committee objectives evolving; JL contributed that this position is akin to a project manager that works to keep the committee’s projects organized; RA/JL (with LG input) will do research to determine the role, duties of this new position in order to update the PFM; more discussion to continue at the next meeting.

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		<ul style="list-style-type: none"> • Chancellor’s office funding - workgroup update – workgroup will meet to debrief from the info researched (DD, CO, ME); DD to send out mtg request and then provide update at the next committee meeting. • GSR Resolution – JL, RA, LG met to discuss and decided to pull this item--will add GSR to agenda for report out once/month (GSR to have option to report out and select dates to attend CPDC committee meeting); ME to agendize and invite the lead facilitators—Barbara Carrillo and Carlos Duarte—to the committee meetings. • NEW Series – LG provided context for NEW Day orientation and NEW Series; RA & JL will work on the training topics from the comparison report provided by RA, RF, LH; RA & JL to bring back a list of topics to present for NEW Series at the next meeting; ME to inform Yolanda Haro (YH) of the collaboration effort to revamp the series; LG suggested that YH may not continue the work with this series in the future.
New Business	Professional Growth Benefit (PGB) <ul style="list-style-type: none"> • Pending/Outstanding (ME) 	<ul style="list-style-type: none"> • Approval— ME suggested that this work begin off line, and will send the pending PGB items to the co-chairs to begin review and discussion prior to updating at the next meeting.
Future item(s)	<ul style="list-style-type: none"> • Marketing plan for workshops (All) • Mountie Money Management Center & seminars (CPD Day presentation) • CPD Day planning & volunteer work <p>*Agenda items not completed from past meeting will be carried over to the next meeting’s agenda.</p>	<ul style="list-style-type: none"> • (JL) proposed that action items from prior meeting’s be prioritize on the agenda to address or provide update. • (LG) proposed adding a standing item to agenda for quarterly/monthly report outs from the various partner groups. • RA has invited Lisa Amos to present on Mountie Money Management Center and plans for collaborating on training opportunities.
PARKING LOT: Accreditation Alignment Assignments	Determine Format for doing this work <ul style="list-style-type: none"> • Provide Accreditation Alignment for December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes to Brenda (All) 	<ul style="list-style-type: none"> • Tabled

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	<ul style="list-style-type: none">• Update Accreditation Alignment on December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes (All)	
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Next CPDC Meeting: Zoom dates have been scheduled for the remainder of the 2020-21 academic year. Agenda items tabled will be added to the agenda items of the next regularly scheduled semimonthly committee meeting.

Action Items

1. Chancellor's office funding – DD to send out mtg request and then provide update at the next committee meeting.
2. GSR Resolution – ME to invite the lead facilitators to update the committee at the next available opportunity.
- 3.