

Classified Professional Development Committee

Meeting Minutes – 06/15/21

Attendance:

Table 1Committee Membership

<input checked="" type="checkbox"/> Rosa Asencio (Co-Chair: CSEA 262 President/Designee)	<input checked="" type="checkbox"/> Diana Dzib (Classified Senate Rep)	<input type="checkbox"/> Ruben Flores (CSEA 651 President/ Designee)	<input type="checkbox"/> Lianne Greenlee (Director, POD)	<input checked="" type="checkbox"/> Lizette Henderson (Confidential Staff Rep)
<input checked="" type="checkbox"/> John Lewallen (Co-Chair: Classified Senate President/Designee)	<input type="checkbox"/> Cynthia Orr (CSEA 262 FT Rep)	<input checked="" type="checkbox"/> Nancy Campos CSEA 262 Part-time Rep	<input type="checkbox"/> CSEA 651 Rep (Vacant)	<input type="checkbox"/>
Guest(s) Marlene Espina, Coordinator, POD				
Item	Purpose		Outcome	
Welcome	<ul style="list-style-type: none">Review Agenda (JL & RA)Review and approve minutes (JL, RA)<ul style="list-style-type: none">05/18/21		<ul style="list-style-type: none">Agenda Review: motion to approve; amended to reflect change in title to minutes (from agenda);Minutes: motion to approve: JL, 2nd LG; approved by acclamation	
Old Business	<p>Updates/Follow-up:</p> <ul style="list-style-type: none">CPD Day planning<ul style="list-style-type: none">Update proposal selection (RA/JL)Keynote speaker selection (RA/JL)Taskforce – Update (RA/JL)Marketing plan for workshops<ul style="list-style-type: none">CPDC logo/branding: Update (JL)		<ul style="list-style-type: none">CPD Day Planning<ul style="list-style-type: none">Updates - Proposal selection<ul style="list-style-type: none">Selection of additional workshopsHow many sessions per breakout? 5How many workshops will have repeat sessions? 0Keynote selection – Stacy Bacigalupi & Ginger KleeTaskforce – selected and convenedMarketing Plan<ul style="list-style-type: none">Committee logo/branding – Selection of logoUse for CPD Day promotion	

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New Business	<ul style="list-style-type: none">PGB Proposed Activities (ME/LG)PDC Update(s) (RA/LG)<ul style="list-style-type: none">AY 2020-21 Summary of GoalsPFM – Due September to PDCCCCCO Funds (RA/LG/ME)<ul style="list-style-type: none">Proposed Survey - UpdateAdvertising fund availabilityApproval of form use & linkSmartsheet – Proposal SubmissionIdentified training needs (earmark funds)Review proposal submission by Facilities-GroundsCommittee meetings during summer (ME)<ul style="list-style-type: none">Continue/suspend through summer?Focus on CPD Day July 1 - Aug 13?	<p>PGB - Tabled</p> <ul style="list-style-type: none">Sexual Harassment Prevention (SHP) & Title IX Training -The Green Zone - <p>PDC Update - Tabled</p> <p>CCCCO Funds – Tabled</p> <p>Committee Meetings – Summer – meetings during the summer will be suspended during the planning and roll-out of CPD Day.</p>
Future item(s) *Agenda items not completed from past meeting will be carried over to the next meeting's agenda.	<ul style="list-style-type: none">Great Staff RetreatNEW Series Revamp - Workgroup update(s)Training / Workshops<ul style="list-style-type: none">Identify possible presenters for DEISA (All)	<p>GSR</p> <p>NEW Series</p> <ul style="list-style-type: none">Training / Workshop – determine next steps<ul style="list-style-type: none">DEISA
Good of the Order	Plus+ / delta ▲	

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PARKING LOT: Accreditation Alignment Assignments	Determine Format for doing this work <ul style="list-style-type: none">• Provide Accreditation Alignment for December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes to Brenda (All)• Update Accreditation Alignment on December 2018, January 2019, March 2019, April 2019, May 2019, June 2019, and July 2019, September (10) 2019 Minutes (All)	

Next CPDC Meeting: Zoom dates have been scheduled for the remainder of the 2020-21 academic year. Agenda items tabled will be added to the agenda items of the next regularly scheduled semimonthly committee meeting.

Action Items