



Classified Professional Development Committee

Tuesday, April 25, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

Attendance:

<input type="checkbox"/> John Casper	<input checked="" type="checkbox"/> Cesar Castañeda	<input checked="" type="checkbox"/> Ruben Flores	<input checked="" type="checkbox"/> Lianne Greenlee	<input checked="" type="checkbox"/> John Lewallen	<input checked="" type="checkbox"/> Carol Nelson
<input checked="" type="checkbox"/> Bill Rawlings	<input type="checkbox"/> CSEA 262 FT (Vacant)	<input type="checkbox"/> CSEA 262 PT (Vacant)			
Guest(s): <input type="checkbox"/>				<input checked="" type="checkbox"/> Brenda Dial (Minutes)	

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> Review Agenda Review and approve minutes 	<ul style="list-style-type: none"> March 2017 Minutes Approved as Amended
CPDC	<ul style="list-style-type: none"> Workgroup Report Out 	<ul style="list-style-type: none"> Handout given (April 11 Reports)
POD	<ul style="list-style-type: none"> News and Updates C&T Budget SanFACC 	<ul style="list-style-type: none"> News and Updates <ul style="list-style-type: none"> Lianne will continue to have ongoing dialogue with Irene regarding CPD-Day as FLEX Lianne will mention to FLEX Committee that the guidelines read that a Classified Representative and Student Representative should be part of the FLEX Committee C&T Budget <ul style="list-style-type: none"> Handout given PDC closely reviewing: <ul style="list-style-type: none"> Group requests -- maybe not all going/not all necessary to attend Out-of-country/out-of-state requests At the end of this Fiscal Year, PDC will also be reviewing the consistency/pattern of denials, and communicating that to the campus Next month's report out will be more telling of our final 2016-17 numbers Evaluation portion of C&T will move online; closing the loop will be necessary for future funding




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		<ul style="list-style-type: none"> requests <ul style="list-style-type: none"> o PDC reaching out to other areas that do "training" for complete campus picture • SanFACC <ul style="list-style-type: none"> o Nine (9) Applicants; Top three (3) and alternate identified o Response emails to applicants going out this week o Dr. Scroggins to host in Fall the opening/welcoming meeting <p>Homework: Lianne  Email Carol SanFACC Opening/Welcoming Meeting particulars f/Dr. Scroggins calendar</p>
Great Staff Retreat	<ul style="list-style-type: none"> • Update 	<ul style="list-style-type: none"> • All fee/paperwork in • Program undergoing small tweaks based on feedback • Strengthfinders will be covered w/budget • Supplemental training thru POD: <ul style="list-style-type: none"> o CPD-Day Budget can possibly cover Strengthfinders, but will be open to all classifieds o FPDC would like to bring <i>Underground Railroad</i> speaker to campus f/FLEX
CPD-Day	<ul style="list-style-type: none"> • Workgroup Member Finalization • Workgroup Meeting Schedule 	<ul style="list-style-type: none"> • Workgroup Member Finalization <ul style="list-style-type: none"> o 2015-16: <ul style="list-style-type: none"> ▪ Lianne ▪ John ▪ Carol/Bridget ▪ Rosa Asencio o This year (2016-17): <ul style="list-style-type: none"> ▪ Ruben ▪ John ▪ Lianne ▪ Yolanda o Invitees f/this year: <ul style="list-style-type: none"> ▪ Lee Jones*



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		<ul style="list-style-type: none"> ▪ Caitlin Rodriguez* ▪ Rosa Asencio* ▪ Diana Dzib* ▪ Brigitte Hebert* ▪ Ana Cruz* <ul style="list-style-type: none"> • Workgroup Meeting Schedule <ul style="list-style-type: none"> ○ Proposed days/times: <ul style="list-style-type: none"> ▪ Mondays, 10:30-11:30 am ▪ Starting May 8th <p>Homework: Lianne & Ruben Reach out to CPD-Day Workgroup Invitees (Lianne* and Ruben*)</p>
New Employee Welcome (NEW)	<ul style="list-style-type: none"> • Review newly updated Agenda • Review Activity Proposal Form (APF) 	<ul style="list-style-type: none"> • Review newly updated Agenda <ul style="list-style-type: none"> ○ Executive Board reviewed draft agenda; in favor of format/proposal ○ CPDC Approved Agenda • Review Activity Proposal Form (APF) <ul style="list-style-type: none"> ○ CPDC approved APF
New Employee Welcome (NEW) Series	<ul style="list-style-type: none"> • Review Activity Proposal Form (APF) 	<ul style="list-style-type: none"> • Capstone Options Discussed <ul style="list-style-type: none"> ○ Group discussion as Capstone, questions at end of each session
Criteria Development	<ul style="list-style-type: none"> • Brainstorm 	<ul style="list-style-type: none"> ▪ Handout given ▪ Brainstorm <ul style="list-style-type: none"> ○ Reworked/Updated Lianne's list ○ Bring <i>Leading for Equity and New Employee Welcome (NEW) Series</i> w/newly created form for approval to CPDC Workgroup on May 9, 2017 <p>Homework: Brenda Create Classified Professional Growth Benefit Form</p>



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Open Forum	<ul style="list-style-type: none">• Any additional information to add or discuss	<ul style="list-style-type: none">• Membership<ul style="list-style-type: none">○ Look at keeping/taking out Supervisor Seat○ Bill/Sandra working on filling vacancies○ Sandra needs to bring to Executive Board; currently pending• Purpose and Function<ul style="list-style-type: none">○ Lianne would like CPDC to begin looking and discussing goals accomplished for 2016-17 <p>Homework: John/Bill 📍 Will follow up with Sandra re: CSEA vacancies</p>
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Next CPDC Workgroup Meeting: No Future Meetings Scheduled

Next CPDC Meeting: June 27, 2017 (6-144)

Future Agenda Items: