



Classified Professional Development Committee

Tuesday, March 28, 2017

11:00 am – 12:30 pm

Bldg.6, Room 144

Minutes

Attendance:

<input type="checkbox"/> John Casper	<input checked="" type="checkbox"/> Cesar Castañeda	<input checked="" type="checkbox"/> Ruben Flores	<input checked="" type="checkbox"/> Lianne Greenlee	<input checked="" type="checkbox"/> John Lewallen	<input checked="" type="checkbox"/> Carol Nelson
<input type="checkbox"/> Bill Rawlings	<input type="checkbox"/> CSEA 262 FT (Vacant)	<input type="checkbox"/> CSEA 262 PT (Vacant)			
Guest(s): <input checked="" type="checkbox"/> Yolanda Haro				<input checked="" type="checkbox"/> Brenda Dial (Minutes)	

Item	Purpose	Outcome
Welcome	<ul style="list-style-type: none"> Review Agenda Review and approve minutes 	<ul style="list-style-type: none"> January Minutes approved as amended February Minutes approved
CPDC	<ul style="list-style-type: none"> Workgroup Report Out 	<ul style="list-style-type: none"> Handout given (February 14 & March 14 Reports)
POD	<ul style="list-style-type: none"> News and Updates C&T Budget Dr. Sears SanFACC 	<ul style="list-style-type: none"> News and Updates <ul style="list-style-type: none"> Yolanda Haro, new POD Coordinator, introduced Chancellor's Office Representative spoke about Classified FLEX <ul style="list-style-type: none"> Lianne to follow up with Irene and Chancellor's Office regarding possibly reporting CPD-Day as FLEX C&T Budget <ul style="list-style-type: none"> Handout given Announcement for remaining monies will be going out at the end of April Dr. Sears <ul style="list-style-type: none"> Event tomorrow (Wednesday, March 29) Flyer handed out for posting Brought on campus by Rondell Schroeder SanFACC <ul style="list-style-type: none"> John will serve as CPDC Representative, Liesel Reinhart is serving as FPDC Representative, Lianne is serving as MPDC Representative Three (3) applicants will be selected and moved



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		<p style="text-align: center;">forward</p> <ul style="list-style-type: none"> o Applications due Friday, April 7, 2017 <p>Homework: Lianne</p> <ul style="list-style-type: none"> 📧 Follow up with Irene/Chancellor's Office about reporting CPD-Day as FLEX
Great Staff Retreat	<ul style="list-style-type: none"> • Support 	<ul style="list-style-type: none"> • Handout given (Promo Flyer and Application) • Facilitator Group Met <ul style="list-style-type: none"> o Seven (7) total members o Big group because some may not return • Retreat Leadership Group <ul style="list-style-type: none"> o Bill and Carol will co-lead o Diana Dzib, Rogie Meza, Barbara Carillo new facilitators • Applications due April 3, 2017 • So far eight (8) CSEA 262 and six (6) CSEA 651 applications • Contract will go to board this month • Maria Cardenas to send Carol budget update, per Lianne <p>Homework: Lianne</p> <ul style="list-style-type: none"> 📧 Maria Cardenas to send Carol budget update
CPD-Day	<ul style="list-style-type: none"> • Call for Proposals • Focus • Form Workgroup 	<ul style="list-style-type: none"> • Call for Proposals <ul style="list-style-type: none"> o Check Box will be added to Faculty Call for FLEX Proposals: "Offer at CPD-Day" o Dual Announcement planned o Should get proposals back Spring Semester • Form Workgroup <ul style="list-style-type: none"> o Lianne, John, Ruben, Cesar, Carol, Yolanda o Chair needs to be selected o Looking to add a Student Services Representative <ul style="list-style-type: none"> ▪ Carol to look at options • Funding <ul style="list-style-type: none"> o One-time funding \$13,000, Instruction approved



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		<ul style="list-style-type: none"> ▪ Breakfast, Lunch, Keynote, Two Offerings ○ Confidential C&T monies may be used for Confidential specific training <ul style="list-style-type: none"> ▪ Carol to look into options, make suggestions ○ CSEA 651 C&T monies may be used for CSEA 651 specific training <ul style="list-style-type: none"> ▪ Cesar to look at options, make suggestions <p>Homework: Carol</p> <ul style="list-style-type: none"> @ Look for Student Services Representatives to join CPD-Day Workgroup @ Look into options, make suggestions for Confidential CPD-Day offerings <p>Homework: Cesar</p> <ul style="list-style-type: none"> @ Look into options, make suggestions for CSEA 651 CPD-Day offerings
<p>New Employee Welcome</p>	<ul style="list-style-type: none"> • Update • Outcomes Development 	<ul style="list-style-type: none"> • Update <ul style="list-style-type: none"> ○ Handout given (Draft Agenda) ○ Discussion and modifications suggested ○ Yolanda to make updates to agenda and bring for review next meeting • Outcomes Development <ul style="list-style-type: none"> ○ Tabled
<p>Classified Academies</p>	<ul style="list-style-type: none"> • Professional Skills 	<ul style="list-style-type: none"> • Professional Skills Institute for Classified Employees <ul style="list-style-type: none"> ○ Handout given (Draft Proposal) ○ CPDC on board; Yolanda to keep moving forward with developing <p>Homework: Yolanda</p> <ul style="list-style-type: none"> @ Update and present NEW Modified Agenda



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2016-17 Meeting Dates	<ul style="list-style-type: none">• Updated Schedule	<ul style="list-style-type: none">▪ Handout given
Open Forum	<ul style="list-style-type: none">• Any additional information to add or discuss	<ul style="list-style-type: none">• Diana Dzib interested in joining CPDC as CSEA 262 FT Seat<ul style="list-style-type: none">◦ John to speak with Sandra Bollier regarding appointment status• Lianne and Yolanda will be getting trained be to Emotional Inteligence (EQ) trainers

Next CPDC Workgroup Meeting: April 11, 2017 (6-144)

Next CPDC Meeting: April 25, 2017 (6-144)

Future Agenda Items: