

**Mt. San Antonio College
Career Technical Education Advisory Committee
(C-TEAC)**

**Agenda
November 7, 2018
3:00 – 4:30 pm
Conference Room: Bldg 4, Room 2330**

x	Tami Pearson	X	Martin Ramey	X	Mary Beth Barrios	x	Joumana McGowan, Co-Chair
x	L.E. Foisia	X	Francisco Dorame	X	Jennifer Galbraith	x	Julie Hasslock (Guest)
	Sam Agdasi		Lisa Amos, Co-Chair	X	Dejah Swingle	x	Alycia Akabori
x	Shelley Doonan	X	Chaz Perea		Jared Burton	x	Farin Sheihzadegan
X	Sarah Plesetz (designee)						

Student Representative: Alycia Akabori & Farin Sheihzadegan

Recorder: Marlyn J. Lanuza

Agenda		Outcome
I.	Approval of October 3, 2018 Minutes:	<ul style="list-style-type: none"> October 3, 2018 minutes approved
II.	Agenda Review	<ul style="list-style-type: none"> No items added to the agenda. Agenda approved.
III.	Regional Projects for 2019-2020	<ul style="list-style-type: none"> Dejah reviewed the SWP Regional projects proposed for 2019-20. She discussed ongoing projects as well as newly proposed projects (handout provided). Dejah informed the committee that if anyone is interested in joining any of the projects listed on the handout to contact Dejah by Wednesday, November 14, 2018. Required elements to join are: <ul style="list-style-type: none"> ✓ Must identify project lead. ✓ Must be ready to provide college-level data, narrative, and budget spread. ✓ Procedures to gather data for metrics at the college level must be written into project, and data must be actively gathered and compiled each year in addition to data generated for Launchboard. <p>Dejah will provide ongoing support to project lead(s).</p>
IV.	Update on Local Funding Spend-Out	<ul style="list-style-type: none"> Dejah provided the committee with an update on the local funding spend-out. Some of the allocations set aside for facilities will not be spent, Dejah is working with project leads to create a plan on how to spend the money set aside for facilities. Joumana reminded the committee that when reviewing and prioritizing new projects/plans to keep in mind that it needs to be completed in the allotted time.
V.	State Revisions to SWP Metrics	<ul style="list-style-type: none"> Dejah updated the committee about SWP incentive funding formula revisions (handout provided). Dejah explained that the formula revisions presented in the handout align with the simplified metrics. The handout explains the current metric/calculation for 2018-19 and the new revised metric/calculation for 2019-20+.

VI.	Applications: <ul style="list-style-type: none"> • Proposed Timeline • Prioritization • Incorporation of Deans Recommendations • Rubric 	<ul style="list-style-type: none"> • Dejah discussed the new applications for SWP funding. • <u>Proposed Timeline:</u> <ul style="list-style-type: none"> ✓ January 2019, Application Released ✓ April 2019, Submission Deadline ✓ May 2019, Project Approval ✓ June 1, 2019, Submit in NOVA <p>Dejah informed the committee that the applications will be larger and more comprehensive with a 2.5 year work plan/budget.</p> <ul style="list-style-type: none"> • <u>Prioritization Recommendation:</u> Dejah and CTE Deans recommended that the committee use the Federal Model for prioritization and use the base funding for project approval. Q: Will the committee take into account salary funding and COLA when approving new projects? A: Yes, COLA will be taken into account. Dejah informed the committee that she and Joumana are working with Fiscal to get a "Fiscal Analysis" on the salaries funded through SWP and will provide an update on which positions will be moving off SWP funding to General funds. • <u>Rubric:</u> Committee agreed to update rubric when reviewing new project proposals. Committee will discuss new rubric at next meeting. The following criteria need to be taken into account with the rubric; <ul style="list-style-type: none"> ✓ Need to include the revisions to the metrics discussed in the state revisions. ✓ Need to look at enrollment ✓ Remember that SWP is "seed" money for CTE programs, needs to be able to complete the project proposed in the time allotted. 			
VII.	Other	<ul style="list-style-type: none"> • EAB: Joumana informed the committee that IT is currently working on evaluating a new program that will assist in tracking student degree/certificate completion. She attended a presentation to see the system at work and is very happy to announce that Mt. SAC is considering EAB on campus. 			
VIII.	Next Steps	<ul style="list-style-type: none"> • Dejah will create a draft rubric to include current metrics and suggestions discussed with the committee. • Next meeting will be Wednesday, December 5, 2018. 			
IX.	Future Agenda Items				
2018-19 Meetings 3:00-4:30 1 st Wednesday of the month	Fall 2018 September 5 October 3	November 7 December 5	Winter 2018 January February	Spring 2019 March 6 April 3	May 1 June 5