

**Mt. San Antonio College
Strong Workforce Advisory Committee (SWAC)**

**Notes
October 2, 2019**

3:00 – 4:30 pm

Conference Room: Bldg 4, Room 2440

X	Lisa Amos, Co-Chair	X	Jennifer Galbraith		X	Chaz Perea	X	Dejah Swingle (Non-voting)
X	Sam Agdasi		Jonathan Hymer		X	Chisato Uyeki		Jacinta Jocson (Guest)
	Mary Beth Barrios	X	Matthew Judd			Kristina Allende		VACANT (Business Faculty)
X	Jared Burton		Joumana McGowan, Co-Chair		X	Lina Soto		Jesus Garcia Torres (Student Rep)
X	Steven Burgoon	X	Mark Lowentrout		X	Julie Hasslock (Guest)		VACANT (Student Rep)
X	L.E. Foisia	X	Tami Pearson		X	Michelle Sampat (Guest)		

Student Representative: Jesus Garcia Torres & VACANT

Recorder: Kymberly Macala/Julie Hasslock

	Agenda	Outcome
I.	Approval of September 4th, 2019 Minutes:	Called to order at 3:03PM Lisa introduced Kymberly. Move Michelle to the top list of attendees. Change #3 Academic Senate will appoint faculty members from Business and Tech & Health. Remove list of 18/19 meetings from agenda format. Jennifer moved to approve with edits. Chisa seconded. Minutes approved with one abstention.
II.	Agenda Review	No changes.
III.	Annual Review of College Committees Purpose & Functions of Committee– Email from Brigitte Hebert	Does the committee want the Associate Dean of Counseling as a member of the committee rather than the Dean of Counseling? Jennifer moved to accept the changes with goals added in. Tami seconded. This committee is only for Strong Workforce and not all CTE programs. Discussion about if function #4 is necessary given the purpose of the committee. Recommend to strike out #4 of the functions. Recommend to add "by the college" to the first sentence of function #1. Dean of Counseling or designee under #20 (add a new line). It was asked that regional SWP information be added to the functions. A new function #4 – review information on regional SWP projects. Change membership from 19 to 20. Goal 1 and 2 remain the same for 19/20. #4 Goal – Review and make recommendations to maximize SWP metrics and address opportunities for students. Goal #3

			– remove this goal for 19/20. Revote for membership. Add VOTING Member to Curriculum liaison. Passed with one abstention.
IV.		Academic Senate Reporting Process	Discussion on why application process for SWP has to go through Academic Senate. Senate should not be voting on the application process. Chisa committed to taking the concerns to exec board and bringing it as an information item not a voting item. It was suggested to model SWP after Basic Skills in terms of info going to Senate. Lisa called for a motion about what to do moving forward with Academic Senate. Jennifer moved that we provide information as an information packet and how the projects will be reviewed, and give projects and final recommendations to senate for a vote. Matt seconded. RFA, application, and timeline and rubric go as information item to AS. Packet goes as informational item to AS and Instruction Team. SWAC will provide a list of recommended funded programs to AS for the vote. Six voted to approve, one no, and two abstentions.
V.		Spending Budget Updates	The Chancellor’s Office plans to notify colleges on performance funding in October. Discussion to be continued. Committee asked to please return with the Proposed 20-21 Application Timeline packet that Dejah passed out. It will be reviewed at the next meeting.
VI.		Request for Application (RFA) – Amendments or /Suggestions? Discuss Timeline	Out of time. Dejah asked that the committee review the packet and email her with suggestions/changes/edits.
VII.		Next Steps	Meeting adjourned at 4:33
VIII.		Future Agenda Items	

2019-20 Meetings 3:00-4:30 1 st Wednesday of the month	Fall 2019 September 4 October 2	November 6 December 4	Winter 2019 January 8 January 29	Spring 2020 March 4 April 1	May 6 June 3
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