

**Mt. San Antonio College**  
**Career Technical Education Advisory Committee**  
**(C-TEAC)**

**Agenda**  
**April 25, 2018**  
 2:00 – 3:30 pm

**Conference Room: Bldg 4, Room 2460**

x	Tami Pearson		Martin Ramey		Mary Beth Barrios	x	Joumana McGowan, Co-Chair
x	L.E. Foisia	x	Francisco Dorame	x	Jennifer Galbraith		Brian Moon
x	Jemma Blake-Judd	x	Lisa Amos, Co-Chair	x	Dejah Swingle	x	Julie Hasslock (Guest)
x	Shelley Doonan	x	Chaz Perea		Jared Burton	x	Sue Long (Guest)
				x	Kristina Allende	x	Mark Lowentrout (Guest)

**Student Representative:** Brian Moon

**Recorder:** Marlyn J. Lanuza

<b>Agenda</b>		<b>Outcome</b>
<b>I.</b>	<b>Approval of April 4, 2018 Minutes:</b>	<ul style="list-style-type: none"> <li>Joumana welcomed the team and introduced Kristina Allende, Co-Chair, Accreditation Steering Committee (ASC).</li> <li>Kristina informed the team that CTEAC has been identified by the ASC as doing work related to the accreditation theme <b><i>IIA. Instructional Programs – Ensure CTE graduates are competent for employment and prepared for external licensure and certification.</i></b></li> <li>In an effort to keep current in gathering evidence for Accreditation, ASC is requesting that CTEAC identify in the meeting minutes when any areas of discussion align with the <b><i>IIA</i></b> theme.</li> <li>CTEAC members unanimously voted to identify in the minutes when IIA theme is identified.</li> <li>April 4, 2018 minutes approved.</li> </ul>
<b>II.</b>	<b>Agenda Review</b>	<ul style="list-style-type: none"> <li>Committee went over Agenda, Dejah added an item to the agenda: <b>Budget Update: 17% Positive Increase. Item was added to discuss after agenda review item III</b></li> <li>April 25, 2018 agenda approved</li> </ul>
<b>III.</b>	<b>Budget Update: 17% Positive Increase</b>	<ul style="list-style-type: none"> <li>Dejah informed the team that during a webinar on Friday, 4/20/18 it was stated the 17% allocation funds for 2018-19 may not be available to spend until January 2019. This may affect the funding request for the new applications.</li> <li>All proposals are still due June 1, 2018.</li> <li>Joumana reminded the team to keep in mind when accepting applications “can these programs sustain themselves if the funding is cut?”</li> <li>Committee voted on moving forward with reviewing the new 2018-19 application scores and reviewing the funds requested to determine what applications will be recommended to move forward to Dr. Scroggins.</li> </ul>
<b>IV.</b>	<b>Review of 2018-19 Application Scores</b>	<ul style="list-style-type: none"> <li>Dejah provided the committee with a summary hand out of the 2018-19 total projected allocations applications.</li> <li>Julie provided team with the application scores listing the programs by highest points to lowest points. Committee members were provided with copies of each proposal to review the scores and to assist with answering any questions discussed.</li> <li>12 applications were submitted and reviewed by CTEAC. 10 applications, Certificate award project, and</li> </ul>

		<p>Across All needs were recommended to move forward (copy of approved applications from CTEAC attached)</p> <ul style="list-style-type: none"> <li>Dejah will meet with faculty to review the 10 applications approved and change LHE requested to non-instructional hourly rate for faculty development of curriculum.</li> <li>Dejah will submit revised proposals to Joumana. Joumana will present Dr. Scroggins with the committee recommendations.</li> </ul>				
<b>V.</b>	<b>Other</b>	<ul style="list-style-type: none"> <li>None</li> </ul>				
<b>VI.</b>	<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Next meeting, Wednesday, May 2, 2018</li> </ul>				
<b>2017-18 Meetings</b> 3:00-4:30 1 <sup>st</sup> Wednesday of the month	<b>Fall 2017</b> October 4	November 1 November 15 December 6	<b>Winter 2018</b> January 17 February 7	<b>Spring 2018</b> <del>March 7</del> March 21 April 4	April 25 May 2 June 6	

Summary as of 4/25/18

2018-2019

<b>Total projected allocation</b>	<b>\$3,224,400</b>	
<b>Amount budgeted</b>	<b>\$2,493,730</b>	
<b>Remainder</b>	<b>\$730,670</b>	*Funds may not available until January 2019
<b>Total of applications</b>	<b>\$606,552</b>	
<b>Remainder</b>	<b>\$124,118</b>	

Program Name	Amount	Recommendation
Certificate award project	<b>\$80,000</b>	Recommended to move forward
Marketing	<b>\$64,000</b>	Recommended to move forward
Across All - Salary Backfill	<b>\$47,840</b>	Recommended to move forward
Across All - Prof Experts - Research	<b>\$10,750</b>	Recommended to move forward
Makerspace	<del>\$81,233</del>	<b>Not Recommended to move forward</b>
<b>Arts - 360 Degree &amp; 3D Commercial Imaging</b>	<b>\$20,592</b>	Recommended to move forward
<b>Arts - Commercial Music</b>	<b>\$26,000</b>	Recommended to move forward
Business - CIS	<b>\$4,425</b>	Recommended to move forward
Business - International Business	<b>\$39,000</b>	Recommended to move forward
<b>Natural Sciences - Engineering Tech</b>	<del>\$144,855</del>	<b>Not Recommended to move forward</b>
<b>SCE - Construction Trades</b>	<b>\$42,237</b>	Recommended to move forward
SCE - EMT	<b>\$66,228</b>	Recommended to move forward
<b>SCE - LVN &amp; Care Coordinator</b>	<b>\$56,669</b>	Recommended to move forward
SCE - Job Developer - Const/LVN/Care/EMT	<b>\$95,511</b>	Recommended to move forward
Tech & Health - Respiratory Care	<b>\$53,300</b>	Recommended to move forward
Humanities - Sign Language Interpreting	<del>\$141,700</del>	<b>Not Recommended to move forward</b>
<b>Total</b>	<b>\$606,552</b>	

purple = new programs/certificates