

**Mt. San Antonio College  
Career Technical Education Advisory Committee  
(C-TEAC)**

**Agenda  
April 05, 2017  
3:00 – 4:30 pm**

**Conference Room: Bldg 4, Room 2440**

X	Madelyn Arballo		Deb Distante	X	Jennifer Galbraith	x	Joumana McGowan, Chair
	Suzanne Avila	x	Francisco Dorame	X	Dejah Swingle (Guest)		
x	Jemma Blake-Judd		Lisa Ledeboer	x	Matt Judd, (Guest)		
	Shelley Doonan		Daniel Garcia				

**Student Representative:** Jiseon Kim, Aneca Abcede

**Recorder:** Marlyn J. Lanuza

<b>Agenda</b>		<b>Outcome</b>
<b>I.</b>	<b>Approval of February 1, 2017 Minutes</b>	<ul style="list-style-type: none"> <li>Minutes were approved.</li> </ul>
<b>II.</b>	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Committee introduced themselves and welcomed student representatives, Jiseon Kim &amp; Aneca Abcede along with new Strong Workforce Director, Dejah Swingle.</li> </ul>
<b>III.</b>	<b>Strong Workforce Budget vs. Instructional Budget</b>	<ul style="list-style-type: none"> <li>Funds designated for Strong Workforce cannot be crossed over to the Instructional Budget.</li> <li>During budget meetings, language needs to be clear in regards to CTE programs and Strong Workforce programs.</li> <li>Director of Strong Workforce, Dejah Swingle will be added to the Budget Committee meetings.</li> </ul>
<b>IV.</b>	<b>Dean's Report on Progress</b>	<ul style="list-style-type: none"> <li>Progress on programs discussed:               <ul style="list-style-type: none"> <li><b>Natural Sciences:</b> <ul style="list-style-type: none"> <li>✓ Budget for equipment has been spent.</li> <li>✓ In the hiring process for Chemistry Technician.</li> <li>✓ Plans are going well.</li> </ul> </li> <li><b>Business:</b> <ul style="list-style-type: none"> <li>✓ Career Specialist hired, will start in May 2016.</li> <li>✓ Working on ordering equipment.</li> <li>✓ Shelley has been working on curriculum for Hotel Restaurant Management program.</li> <li>✓ Conference &amp; Travel money has been spent.</li> </ul> </li> <li><b>Continuing Education:</b> <ul style="list-style-type: none"> <li>✓ Working on encumbering funds for Faculty.</li> <li>✓ Equipment has been ordered.</li> <li>✓ Tami Pearson is working on job description to change Vocational Out-Reach Specialist to Coordinator position.</li> <li>✓ Regional Projects: Creating CTE readiness curriculum (Pre-CTE &amp; CTE Basic Skills curriculum). State Curriculum coming to Mt. SAC to work with Ed Design to write the curriculum.</li> <li>✓ California Community College Association for Occupational Education (CCCAOE) stated that the CTE/Strong Workforce programs might fit into the Guided Pathway Panel through Noncredit. Madelyn will be presenting at the Spring 2017 conference in May</li> </ul> </li> <li><b>Tech &amp; Health:</b> <ul style="list-style-type: none"> <li>✓ Welding Program: Request to fill turned in.</li> </ul> </li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>✓ UAS: Has been working collaboratively with the Photography program from Arts.</li> <li>✓ Will be buying drones to use for both Tech &amp; Health program and Arts program. Will also need to discuss concerns/regulations about drones with Public Safety.</li> </ul> <p><b>Arts:</b></p> <ul style="list-style-type: none"> <li>✓ Working collaboratively with Tech &amp; Health.</li> <li>✓ Had to use some funds from the Instruction Budget but will pay it back 2017-2018 school year.</li> </ul> <p><b>Budget Update, Dejah Swingle:</b></p> <ul style="list-style-type: none"> <li>✓ State will be holding 17% of the next years allocations, state needs to make sure programs are meeting all metrics.</li> <li>✓ Dejah provided team with a summary of the White Paper #4: Strong Workforce Program 17 Percent Incentive Funding Model Analysis. Released 3/27/2017  <a href="http://doingwhatmatters.cccco.edu/portals/6/docs/sw/White%20Paper%204-Strong%20Workforce%20Program%2017%20Percent%20Incentive%20Funding%20Model%20Analysis.pdf">http://doingwhatmatters.cccco.edu/portals/6/docs/sw/White%20Paper%204-Strong%20Workforce%20Program%2017%20Percent%20Incentive%20Funding%20Model%20Analysis.pdf</a></li> </ul>			
<b>V.</b>	<b>C-TEAC Committee Link</b>	<ul style="list-style-type: none"> <li>• Committee Website was introduced.</li> <li>• All agendas and minutes along with program narratives are posted.  <a href="http://www.mtsac.edu/governance/committees/c-teac/">http://www.mtsac.edu/governance/committees/c-teac/</a></li> </ul>			
<b>VI.</b>	<b>Other</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>			
<b>VII.</b>	<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Marlyn to email Kerry Martinez to add Dejah Swingle to the Budget Review Committee.</li> </ul>			
<p><b>2016-17 Meetings</b> 3:00-4:30 1<sup>st</sup> &amp; 3<sup>rd</sup> Wednesday</p>	<p><b>Fall 2016</b> December 7 December 14</p>	<p><b>Spring 2017</b> January 4 January 18 February 1</p>	<p>February 15 March 1 March 15 April 5</p>	<p>April 19 May 3 May 17 June 7</p>	<p>June 27</p>