

BUDGET COMMITTEE

MEETING AGENDA

October 9, 2024

3:00 – 4:30 p.m.



Location: Building 4, Conference Room # 2460

Time: 3:00 p.m. – 4:30 p.m.

Committee Members: 13

Morris Rodrigue, Chair
Stephen Lancaster, Co-Chair
Rosa Royce
Delana Miller
Joe Louis Hernandez

Kelly Fowler
Gary Nellesen
Shiloh Blacksher
Emily Woolery
Gabriel Tinoco

Zak Gallegos
Lisa Romo
Lisa Zahn
Sophie Gieng (Student)
Vacant (Student)

Guest:
Shannon Carter
Patricia Quinones
Vivian Ruiz (Notes)

AGENDA ITEMS:

1. Agenda Check
2. Review the Budget Committee Meeting Summaries of August 28, 2024 and September 25, 2024
3. Membership
4. Report from IEC Representative
5. Committee Goals

FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):

The committee does not meet during Summer or Winter Intersessions unless needed.

October 23, 2024

November 13, 2024

November 27, 2024

December 11, 2024

Mt. San Antonio College
Budget Committee Summary of
October 9, 2024
Location: Building 4-2440
Time: 3:00 p.m. – 4:30 p.m.

Committee Members:

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|---|--|---|--|
| <input checked="" type="checkbox"/> Morris Rodrigue- Co-Chair | <input checked="" type="checkbox"/> Valerie Arenas Rey | <input checked="" type="checkbox"/> Lisa Romo | <input type="checkbox"/> Shannon Carter (Guest) |
| <input checked="" type="checkbox"/> Stephen Lancaster, Co-Chair | <input checked="" type="checkbox"/> Shiloh Blacksher | <input type="checkbox"/> Gabriel Tinoco | <input checked="" type="checkbox"/> Patty Quinones (Guest) |
| <input checked="" type="checkbox"/> Kelly Fowler | <input checked="" type="checkbox"/> Emily Woolery | <input checked="" type="checkbox"/> Lisa Zahn | <input checked="" type="checkbox"/> Vivian Ruiz (Notes) |
| <input checked="" type="checkbox"/> Delana Miller | <input checked="" type="checkbox"/> Zak Gallegos | <input type="checkbox"/> Sophie Gieng (Student) | |
| <input checked="" type="checkbox"/> Rosa Royce | | <input type="checkbox"/> Vacant (Student) | |
| <input checked="" type="checkbox"/> Joe Louis Hernandez | | | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Agenda check	Agenda checked.	
2. Review the Budget Committee Meeting Summary August 28, 2024 and September 25, 2024	The Budget Committee reviewed and approved the meeting summaries of August 28, 2024, and September 25, 2024.	The meeting summaries were approved.
3. Membership	Gary Nellesen is retiring, and the Vice President of Administrative Services appointed Valerie Arenas Rey.	Update purpose and function.
4. Report from IEC Representative	Patty informed the committee of the latest development: the IEC will now merge with the PIE Committee.	
5. Committee Goals	The Budget Committee reviewed and provided recommendations for updates to the goals. Vivian will revise the goals accordingly and share the goals for approval before submitting the updated version to PAC.	

FUTURE MEETING DATES

The Committee does not meet during summer or winter Intersessions unless needed.

October 23, 2024

November 13, 2024

November 27, 2024

December 11, 2024

March 12, 2024

Budget Committee Goals 2024-25

Current Committee Goals		Proposed New Goals
Goal 1	Committee website up to date (Standard Goal)	Committee website up to date.
Goal 2	<p>Develop an understanding of the budget so Budget Committee members can communicate budget issues and processes to the campus and community.</p> <p>Examples of topics that will help develop an understanding of budget:</p> <ul style="list-style-type: none"> • SCFF (Student Center Funding Formula) • 50% Law • Budget Calendar • P1 & P2 • FON 	<p>Develop an understanding of the budget so Budget Committee members can communicate budget issues and processes to the campus and community.</p> <p>Examples of topics that will help develop an understanding of budget:</p> <ul style="list-style-type: none"> • SCFF (Student Center Funding Formula) • 50% Law • Budget Calendar • P1 & P2 • FON • Review budget to actuals and budget documents
Goal 3	Review, evaluate, and make recommendations to update the Budget Review and Developmental Guide.	Review, evaluate, and make recommendations to update the Budget Review and Developmental Guide.
Goal 4	Strengthen Budget Committee processes to ensure communication and collaboration with the Institutional Effectiveness Committee (IEC) and Planning for Institutional Effectiveness (PIE) committees on fiscal planning and policy.	Strengthen Budget Committee processes to ensure communication and collaboration with the Institutional Effectiveness Committee-(IEC) and Planning for Institutional Effectiveness (PIE) committees on fiscal planning and policy. Additionally, consider establishing an annual joint meeting with IEC.
Goal 5	<p>Review the budgeting processes and procedures for Diversity, Equity, Inclusion, Social Justice, Anti-Racism, and Access (DEISAA+) components to provide recommendations to the Planning for Institutional Effectiveness (PIE).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Investigate where DEISAA+ initiatives have been funded • Review possible rubric for prioritization that ensures DEISAA+ 	<p>Review the budgeting processes and procedures for Diversity, Equity, Inclusion, Social Justice, Anti-Racism, and Access (DEISAA+) components to provide recommendations to the Planning for Institutional Effectiveness (PIE).</p> <p>Examples:</p> <ul style="list-style-type: none"> • Investigate where DEISAA+ initiatives have been funded • Review possible rubric for prioritization that ensures DEISAA+ • Identify potential funding sources for DEISAA+ initiatives and utilize external resources to inform and guide the committee's decision-making

Budget Committee Goals 2024-25

Goal 6	Review fiscal areas in the new Accreditation Standards to advise where compliance can be improved and make recommendations to the Accreditation Steering Committee.	Review fiscal areas in the new Accreditation Standards to advise where compliance can be improved and make recommendations to the Accreditation Steering Committee.
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