

# BUDGET COMMITTEE

## MEETING AGENDA

March 26, 2025

3:00 – 4:30 p.m.



**Location:** Zoom

**Time:** 3:00 p.m. – 4:30 p.m.

### Committee Members: 15

Shannon Carter, Chair  
Stephen Lancaster, Co-Chair  
Delana Miller  
Emily Woolery  
Gabriel Tinoco

Joe Louis Hernandez  
Kelly Fowler  
Lisa Romo  
Madelyn Arballo  
Rosa Royce

Shiloh Blacksher  
Valerie Arenas-Rey  
Zak Gallegos  
Sophie Gieng (Student)  
Xenia Chen (Student)

**Guest:**  
Patricia Quinones  
Vivian Ruiz (Notes)

### AGENDA ITEMS:

1. Agenda Check
2. Review the Budget Committee Meeting Summary of March 12, 2025
3. Report Out from IEC Representative
4. 2023-2024 SCFF Updates  
2024-2025 SCFF Updates
5. Review of DEISA+ Rubric Sample
6. Crafting a Response for the Next PAC Report Out

### FUTURE BUDGET COMMITTEE MEETINGS (3:00 p.m. – 4:30 p.m.):

The committee does not meet during Summer or Winter Intersessions unless needed.

April 23, 2025

May 28

June 11, 2025

**Mt. San Antonio College**  
**Budget Committee Summary of**  
**March 26, 2025**  
**Location: Zoom**  
**Time: 3:00 p.m. – 4:30 p.m.**

**Committee Members:**

<input type="checkbox"/> Shannon Carter- Co-Chair	<input checked="" type="checkbox"/> Valerie Arenas Rey	<input type="checkbox"/> Lisa Romo	<input checked="" type="checkbox"/> Patty Quinones (Guest)
<input checked="" type="checkbox"/> Stephen Lancaster, Co-Chair	<input checked="" type="checkbox"/> Shiloh Blacksher	<input type="checkbox"/> Gabriel Tinoco	<input checked="" type="checkbox"/> Vivian Ruiz (Notes)
<input checked="" type="checkbox"/> Kelly Fowler	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Madelyn Arballo	
<input checked="" type="checkbox"/> Delana Miller	<input checked="" type="checkbox"/> Zak Gallegos	<input type="checkbox"/> Sophie Gieng (Student)	
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Joe Louis Hernandez	<input type="checkbox"/> Xenia Chen (Student)	

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. <b>Agenda check</b>	Agenda checked.	
2. <b>Review the Budget Committee Meeting Summary of March 12, 2025</b>	The Budget Committee reviewed and approved the meeting summary of March 12, 2025.	<b>The meeting summary was approved.</b>
3. <b>Report from IEC Representative</b>	<p>Patty shared that the IEC's primary focus is the continuation of the annual report to ACCJC. They discussed the completed report, including key data elements, for review.</p> <p>There was a productive discussion on how to make the data more meaningful—specifically, how the institution can better tell its story through data, highlight successes, identify areas for improvement, and use this information to guide future actions. The conversation also emphasized the importance of improving data sharing across the college.</p> <p>Additionally, the IEC is looking forward to a joint meeting with the Budget Committee to align goals and strengthen collaboration moving forward.</p>	

<b>4. 2023-2024 and 2024-2025 SCFF Updates</b>	<p>Rosa presented an overview of the SCFF (Student Centered Funding Formula) updates for fiscal years 2023–24 and 2024–25. Key points included:</p> <p><b><u>2023-24</u></b></p> <ul style="list-style-type: none"><li>• Rosa reviewed the four main reporting periods for principal apportionment and the corresponding deadlines. She emphasized that FTES are submitted and adjusted with each period.</li><li>• Fiscal year 2023–24 books are closed on June 30, aligning with the P-2 apportionment. However, the recalculation (R1) occurs in February 2025, which requires adjustments to be made in the 2024–25 fiscal year. At the R1, the 2023-24 SCFF base allocation decreased as our reported growth declined, due to other districts reporting increased growth at recalculation— affecting our share.</li><li>• The deficit on June 30, 2024 (year-end closing) was estimated to be 8.74%, but the College recorded 0%, because it had reliable information indicating no upcoming shortfall. This deficit was due to delays in receiving funds from the Education Protection Account (EPA) and property taxes, which became available after the books had closed.</li></ul> <p><b><u>2024-25</u></b></p> <ul style="list-style-type: none"><li>• Rosa also reviewed the timeline for the 2024–25 fiscal year. Currently, total SCFF funding reflects a projected deficit of 7.12%. Revised figures will be released with the P-2 apportionment next June 2025, so this percentage may change.</li></ul>	
<b>5. Review of DEISA+ Rubric Sample</b>	<p>Patty provided examples of what a rubric could look like, noting that their previous experience with a 0–3 scale lacked sufficient variability and required adjustments.</p>	

	<p>The goal is to create consistency in the decision-making process and strengthen the connection between planning and resource allocation. Discussions included whether it is best to take time to learn and reflect before jumping into implementation, and how to approach that learning process thoughtfully.</p> <p>A key point raised was the need for greater transparency, so small but impactful resource requests—especially those that do not significantly affect the budget but have a direct impact on classes—do not fall through the cracks. A well-designed rubric could help address this issue.</p> <p>IEC plans to recommend college-wide adoption of the rubric to promote consistency and transparency across all departments.</p>	
<b>6. Crafting a Response for the Next PAC Report Out</b>	<p>The committee will report the following to PAC:          The Budget Committee has initiated discussions on the DEISA+ Rubric, aiming to develop a structured approach for presenting it to PAC. The goal is to foster collaboration and engage with IEC to ensure better alignment between budget processes and institutional planning.</p>	

**FUTURE MEETING DATES**

The Committee does not meet during summer or winter Intersessions unless needed.

**April 23, 2025**

**May 28, 2025**

**June 11, 2025**

**August 27, 2025**

# Mt. San Antonio College

## SCFF UPDATE :

### FY 2023-24

### FY 2024-25

March 26, 2025

AD - Advance Apportionment -	July 25, 2023
P1 - First Principal Apportionment -	February 27, 2024
P2 - Second Principal Apportionment -	June 24, 2024
R1 – Recalculation Apportionment -	February 28, 2025

Reports can be found in the following link:

<https://www.cccco.edu/-/media/CCCCO-Website/docs/exhibit/2023-24-R1-Exhibit-C.pdf?la=en&hash=E77C74999C7DB1B9F9D96EF55A16DF521628C45F>

The apportionment reports constantly change and have various revisions. For example:

2023-24 First Principal Apportionment	February 27, 2024
2023-24 First Principal Apportionment	March 25, 2024
2023-24 First Principal Apportionment	April 26, 2024

# SCFF 2023-24 UPDATE RECALCULATION – R1

	FY 23-24		FY 23-24		Difference
	P2 June 2024		R1 Feb 2025		
Base Allocation	\$203,308,134	76%	\$202,632,942	75%	(\$675,192)
Supplemental Allocation	40,703,921	15%	40,703,921	15%	\$0
Student Success Allocation	23,792,582	8%	23,792,582	9%	\$0
<b>Total Funding per SCFF</b>	<b>\$267,804,637</b>	<b>100%</b>	<b>\$267,129,445</b>	<b>100%</b>	<b>(\$675,192)</b>
Stability Protection Adjustment	-		-		-
<b>Total Computational Revenue (TCR)</b>	<b>\$267,804,637</b>		<b>\$267,129,445</b>		<b>(\$675,192)</b>
<b>Deficit</b>	<b>-</b>		<b>-</b>		<b>\$0</b>
<b>SCFF Projected/Received</b>	<b>267,804,637</b>		<b>267,129,445</b>		<b>(675,192)</b>

(1) The College earned growth decreased as other districts reported growth in the Recalculation.

# SCFF 2023-24 UPDATE

## SECOND PRINCIPAL APPORTIONMENT – P2

### California Community Colleges

### 2023-24 Second Principal

### Mt. San Antonio CCD

### Exhibit C - Page 1

#### Total Computational Revenue and Revenue Sources

#### Total Computational Revenue (TCR)

I. Base Allocation (FTES + Basic Allocation)	\$	203,308,134
II. Supplemental Allocation		40,703,921
III. Student Success Allocation		23,792,582
Student Centered Funding Formula (SCFF) Calculated Revenue (A)	\$	267,804,637
2022-23 SCFF Calculated Revenue + COLA (B)		257,723,375
Hold Harmless Revenue (C)		226,716,807
Stability Protection Adjustment		-
Hold Harmless Protection Adjustment		-
<b>2023-24 TCR (Max of A, B, or C)</b>	<b>\$</b>	<b>267,804,637</b>

#### Revenue Sources

Property Tax & ERAF	\$	71,275,056
Less Property Tax Excess		-
Student Enrollment Fees		9,296,113
Education Protection Account (EPA)		29,129,400
State General Fund Allocation		134,696,914

Minimum of at least \$100 x Funded FTES	Funded FTES: 33,591.23	x	Rate: \$867.17
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#### State General Fund Allocation

General Fund Allocation	\$	132,383,020
Full-Time Faculty Hiring (FTFH) Allocation (2015-16 Funds Only)		2,313,894
<b>Subtotal State General Fund Allocation</b>		<b>\$134,696,914</b>
Adjustment(s)		-
<b>Total State General Fund Allocation (Exhibit A)</b>		<b>\$134,696,914</b>

Available Revenue \$ 244,397,483

2023-24 TCR (Max of A, B, or C) 267,804,637

See memo for additional information regarding revenue deficit at 2023-24 P2.

8.7404% Revenue Deficit \$ (23,407,154)



# SCFF 2023-24 UPDATE RECALCULATION – R1

## California Community Colleges

### 2023-24 Recalculation

#### Mt. San Antonio CCD

#### Exhibit C - Page 1

### Total Computational Revenue and Revenue Sources

#### Total Computational Revenue (TCR)

I. Base Allocation (FTES + Basic Allocation)	\$	202,632,942
II. Supplemental Allocation		40,703,921
III. Student Success Allocation		23,792,582
		<hr/>
Student Centered Funding Formula (SCFF) Calculated Revenue (A)	\$	267,129,445
2022-23 SCFF Calculated Revenue + COLA (B)		257,723,375
Hold Harmless Revenue (C)		226,716,807
Stability Protection Adjustment		-
Hold Harmless Protection Adjustment		-
		<hr/>
<b>2023-24 TCR (Max of A, B, or C)</b>	<b>\$</b>	<b>267,129,445</b>

#### Revenue Sources

Property Tax & ERAF	\$	74,235,055
Less Property Tax Excess		-
Student Enrollment Fees		9,358,227
Education Protection Account (EPA)		28,715,233
State General Fund Allocation		154,820,930

Minimum of at least \$100 x Funded FTES	Funded FTES: 33,521.59	x	Rate: \$856.62
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#### State General Fund Allocation

General Fund Allocation	\$	152,507,036
Full-Time Faculty Hiring (FTFH) Allocation (2015-16 Funds Only)		2,313,894
		<hr/>
<b>Subtotal State General Fund Allocation</b>	<b>\$</b>	<b>\$154,820,930</b>
Adjustment(s)		-
		<hr/>
<b>Total State General Fund Allocation (Exhibit A)</b>	<b>\$</b>	<b>\$154,820,930</b>

Available Revenue \$ 267,129,445

2023-24 TCR (Max of A, B, or C) 267,129,445

0.0000% Revenue Deficit \$ -

# SCFF 2024-25 TIMELINE PRINCIPAL PRINCIPAL APPORTIONMENT

AD - Advance Apportionment -	July 25, 2024
P1 - First Principal Apportionment -	February 27, 2025
P2 - Second Principal Apportionment -	End of June 2025
R1 – Recalculation Apportionment -	End of February 2026

Reports can be found in the following link:

<https://www.cccco.edu/-/media/CCCCO-Website/docs/exhibit/2024-25-P1-Exhibit-C.pdf?la=en&hash=285C02C7BD390DAF45634DED40F6D861F32AAC4A>

The apportionment reports constantly change and have various revisions. For example:

2024-25 Advance Apportionment	July 25, 2024
2024-25 Advance Apportionment	August 26, 2024
2024-25 Advance Apportionment	September 24, 2024
2024-25 Advance Apportionment	October 25, 2024
2024-25 Advance Apportionment	November 21, 2024
2024-25 Advance Apportionment	December 19, 2024

# SCFF 2024-25 UPDATE

## FIRST PRINCIPAL APPORTIONMENT – P1

	FY 24-25		FY 24-25		Difference
	Adopted Budget		P1 Actuals Feb 2025		
Base Allocation	\$205,478,011	76%	\$204,711,958	75%	(\$766,053)
Supplemental Allocation	41,140,721	15%	45,074,369	16%	3,933,648
Student Success Allocation	24,128,581	8%	24,381,626	9%	\$253,045
<b>Total Funding per SCFF</b>	<b>\$270,747,312</b>	<b>100%</b>	<b>\$274,167,953</b>	<b>100%</b>	<b>\$3,420,641</b>
<b>Total Computational Revenue (TCR)</b>	<b>\$270,747,312</b>		<b>\$274,167,953</b>		<b>\$3,420,641</b>
<b>Deficit</b>	<b>-</b>		<b>(19,511,078)</b>		<b>(\$19,511,078)</b>
<b>SCFF Projected/Received</b>	<b>270,747,312</b>		<b>254,656,875</b>		<b>(16,090,437)</b>

- (1) FTE actuals came lower than projected.
- (2) The Supplemental Allocation increased mainly due to increases in Pell and Promise Grant Waiver counts.
- (3) The Student Success Allocation had a small increase mainly in Associate Degrees, Credit Certificates over 18 Units and 9 Career Technical Educational Units.
- (4) There is an estimated deficit of 7.12% due to the timing of available resources from the EPA and Property taxes. The CCCCO estimates that deficit will be around of 1.5% to 2%.

# SCFF 2024-25 UPDATE

## FIRST PRINCIPAL APPORTIONMENT – P1

California Community Colleges

2024-25 First Principal

Mt. San Antonio CCD

Exhibit C - Page 1

### Total Computational Revenue and Revenue Sources

#### Total Computational Revenue (TCR)

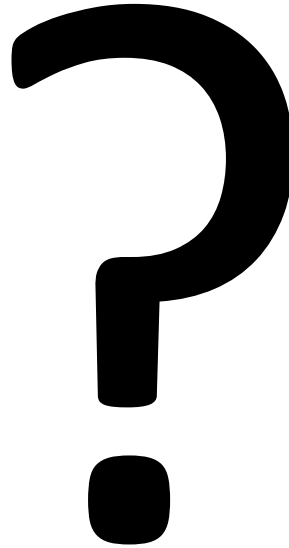
I. Base Allocation (FTES + Basic Allocation)	\$	204,711,958
II. Supplemental Allocation		45,074,369
III. Student Success Allocation		24,381,626
Student Centered Funding Formula (SCFF) Calculated Revenue (A)	\$	274,167,953
2023-24 SCFF Calculated Revenue + COLA (B)		269,987,730
Hold Harmless Revenue (C)		229,142,677
Stability Protection Adjustment		-
Hold Harmless Protection Adjustment		-
<b>2024-25 TCR (Max of A, B, or C)</b>	<b>\$</b>	<b>274,167,953</b>

#### Revenue Sources

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#### State General Fund Allocation

General Fund Allocation	\$	133,730,382
Full-Time Faculty Hiring (FTFH) Allocation (2015-16 Funds Only)		2,338,653
<b>Subtotal State General Fund Allocation</b>		<b>\$136,069,035</b>
Adjustment(s)		-
<b>State General Fund Allocation (Includes Deferral to be Paid in 2025-26)</b>		<b>\$136,069,035</b>
<b>State General Fund Certification (Exhibit A)</b>		<b>\$126,500,983</b>
<b>Deferral Amount</b>		<b>\$9,568,052</b>
<b>Available Revenue</b>	<b>\$</b>	<b>254,656,875</b>
<b>2024-25 TCR (Max of A, B, or C)</b>		<b>274,167,953</b>
<b>7.1165% Revenue Deficit</b>	<b>\$</b>	<b>(19,511,078)</b>



## Step 1: High Priority Review

Does one or more of the high priority criteria apply?
1. Meet requirements for health, safety and essential services.
2. Meet local, state and federal regulations and other mandates.
<ul style="list-style-type: none"> <li>Does the request meet criteria for High Priority Items? <ul style="list-style-type: none"> <li>➤ ___ No – Complete the Prioritization Rubric</li> <li>➤ ___ Yes – Go to the next question</li> </ul> </li> <li>How much risk to the College would failure to meet the requirement or guideline entail? <ul style="list-style-type: none"> <li>➤ ___ High – Place at top of funding list</li> <li>➤ ___ Low or Medium – Complete the Prioritization Rubric</li> </ul> </li> </ul>

0 Does not address (Request does not address this principle)	1 Weak (Request partially addresses this principle)	2 Adequate (Request addresses this principle)	3 Strong (Request strongly addresses this principle)
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## Step 2: Prioritization Rubric

Principles	0 Does not address	1 Weak	2 Adequate	3 Strong	Score
Focus on college Mission and/or Institutional Learning Outcomes					
Develop and expand strategies for and communication about opportunities for students that support retention, persistence, and success. <ul style="list-style-type: none"> <li>Discussions and priorities need to include wrap around services– scaling what we have</li> <li>Focused areas of transitions and transferee (support for pathways, expanded noncredit partnerships with credit; short-term vocational; resources that move progress; noncredit can add more to the SCFF metrics</li> </ul>					
Effectively coordinate human, physical, technology, and financial resources to improve student accessibility, growth, and academic success. <ul style="list-style-type: none"> <li>Evaluate the growth we’ve had, where it’s still booming, and where we still have gaps</li> <li>Be realistic about costs and try to make sure that the outcomes in terms of growth exceeds the investment</li> </ul>					
Ensure open and authentic communication and coordination among stakeholders to support achievement of all college goals. <ul style="list-style-type: none"> <li>Partnering with community but also internal</li> </ul>					
Advance and foster an equitable, diverse, inclusive, just, and anti-racist campus culture that empowers our community to make positive change in society.					
Further develop, facilitate, and maintain a physically and emotionally safe and accessible campus environment.					
Embed environmental, social, and economic sustainability into the work and decision-making processes of all areas of campus.					
PIE has documented data demonstrating need for the resource					

## Budget Subcommittee Discussion Guiding Principles

Consider the following points:

- Uncertainty of new programs/units/plans vs. supporting existing programs/units/plans
- Cost structure breakdown: which parts of request are long-term vs. one-time vs. etc.?
- Alternative funding sources or strategies (e.g. splitting costs or partial funding)
- Interpretation of data in plans vs. implementation in resource requests

**Non-scored items** - for Budget Subcommittee's reference

<b><u>Institutional MVVG</u></b> Does the RA request's associated plan tie into the Institution's MVVG?	Yes/No
<b>Cost Structure</b> What is the cost structure of the RA request?	One-time, Multiyear, and/or Ongoing
<b>Learning Outcome/Area Outcome</b> Does the RA request's associated plan tie to a learning outcome or area outcome?	Yes/No

	Low	Medium	High
	1-4	5-7	8-10
<b>Need</b>	The consequences of not supporting this request are relatively minor and/or would not affect disproportionately impacted groups.	The consequences of not supporting this request are moderate and/or would moderately affect disproportionately impacted groups.	The consequences of not supporting this request are significant and/or would significantly affect disproportionately impacted groups.
<b>Community Benefit</b>	The request does not significantly benefit any constituent groups, or negatively impacts at least one constituent group.	The request slightly benefits a constituent group and/or does not significantly affect disproportionately impacted groups.	The request benefits multiple constituent groups and/or a disproportionately impacted group or groups.
<b>Program Functioning &amp; Total Cost of Ownership<sup>1</sup></b>	The request will require significant on-going increases in existing funding and staffing.	The request will require moderate on-going increases in existing funding and staffing.	The request will not require increases in on-going existing funding and staffing.
	Low	Medium	High
	1-2	3-4	5
<b>Fiscal/Resource Impact</b>	The request requires significant funding to complete and/or funding has not been identified.	The request requires somewhat significant funding to complete and/or partial funding has been identified.	The request requires minimal funding to complete or funding has been identified.

<sup>1</sup>The purchase price of an asset plus the costs of operation, representing the complete cost through its entire lifecycle.