



Homelessness & Basic Resources Committee (HBRC)
Meeting Minutes
March 2, 2020

Committee Members						
X	Koji Uesugi, Co-Chair		Yolanda Haro		Ken McAlpin	Kaitlyn Yrineo
X	Pauline Swartz, Co-Chair	X	Renu Katoch		Paul Miller	Instruction Manager (Vacant)
	Christina Cammayo	X	Shelly Laddusaw		Patricia Montoya	Maricela Vazquez Aviles (Stu)
X	Barbara Carrillo	X	Jeze Lopez		Brenda Ricarte	X Shailah Arreola-Bittner (Stu)
X	Rigo Estrada	X	Irene Martinez		Julia Walker	Marisa Fiero (guest)
	Foundation Rep.		Classified Senate Rep.		Community Rep.	

I. Call to Order

II. Review and Approval of Minutes for February 3, 2020

III. Updates (Move to after Discussion)

- Basic Needs Resources (Rigo): New hours of operation go into effect on 3/3/20 for spring pantry, convenient store set up. Shared the flyer with the committee. Will be providing a flyer each month with breakdown of hours. Some approached may change as we get accustomed to the new semester. Still sticking to the 2nd Tuesday of the month with the farmer’s market pantry. Always good to have volunteers for any of our food pantries. Rigo has asked the committee to please feel free to volunteer. Koji asked if it would be helpful to have a sign-up sheet for volunteer for the convenient store model. Foundation board is interested in volunteering, Marisa asked if they should contact Rigo to let him know for that day. It was mentioned that we should have a backup in the case of rain for the bagging of groceries that takes place outside. It was asked if we can reach out to ESL for next week’s pantry, get volunteers to help communicate the process, procedures and purpose of the pantry. It would also be nice to have translators at the convenient store pantry days. The Basic Needs website has all the pantry monthly dates and times posted.
 - CalFresh Outreach (regular updates – Rigo/Brenda): highlighted the new basic needs folder that are being used to help students keep their CalFresh forms organized along with their verification and important forms. Koji asked to include the shower card in the folders. The counties and the state are working hard to ensure applicants are being well received and DPSS workers are well informed. A handbook manual was created for eligibility workers. Rigo has printed copies of this handbook. We are in the process of hiring Mountie Fresh Ambassadors. Will

be visiting programs to encourage students to apply for CF. Rigo and Brenda processed eight application last week. Working with DHH to have these students apply.

- March Mountie Fresh Food Pantry (Rigo/Brenda): next week want to highlight the importance of the resource fair. Will have a Census 2020 table, Tzu Chi and other partners at this March Food Pantry/resource fair, including Financial Aid on the go and EOPS. DPSS of LA County will not be in attendance this month. They are confirmed for April, May and June. Discussed advertising the “bring your own bag,” concept and fast pass concept. It was agreed that bring your own bag should be advertised on all flyers.
- Campus Peer Navigator (Rigo): we are getting close to having them on campus.
- Homeless and Higher Education Committee Meeting (Rigo): LAHSA created a work group, Rigo attended this meeting. They are aware of the gaps that exist among students. We are an active participant in this work group. They would like to visit our campus and provide a presentation to the committee.
- California Higher Education Basic Needs Alliance (CHEBNA) Summit (Koji & Rigo): First ever summit represented by all 3 sections of Higher Ed. This is an across the board issue, talked about challenges students are facing and the collaboration that is needed to help. They are considering how often they should meet. Rigo and Koji were on the planning committee and did a presentation on our basic needs efforts here on our campus along with 2 student representatives. Take away was that this work is beyond the food pantry.
- Strengthening Student Success Conference (10/7-9): the conference is coming up in October and are accepting proposals, deadline for proposals is March 12th. Thinking of submitting a proposal on the mental wellness and health of basic needs because there is an overlap. Koji encouraged committee to submit any ideas, let him know.
- #Real College Convening at Rutgers University in New Jersey (10/10-11): will get more information on this conference, we can send up to 5 individuals, registration begins in May. Last year Shelly, Pauline, Koji and Barbara attended this conference in Houston Texas.

IV. Discussion

- Changes to HBRC (from “fledgling group” to “advisory committee”) (Koji/Pauline)
 - Name change to Basic Needs Committee (BNC): Pauline shared how they wanted to broaden the name and so homeless was removed. One of the biggest changes was #6 was added and is new. We were asked to look at the membership and terms. Discussion on who from the community (what group) should we ask to serve on the committee. Send names, position and organization with a brief description to Koji and Pauline by 3/13/20. Pauline will send the group a link to submit names.

- Review Purpose/Function/Goals: Goal #7 was new and added.

V. Good of the Order (All): Next meeting on 3/16/20, Koji, Pauline and other committee members will not be available

VI. Next Meeting

- March 16, 2020 (Cancelled)
- April 6, 2020

VII. Adjourn