



**Homelessness and Basic Resources Committee (HBRC)
Meeting Minutes
January 6, 2020**

Committee Members							
X	Koji Uesugi, Co-Chair		Yolanda Haro		Ken McAlpin	X	Kaitlyn Yrineo
X	Pauline Swartz, Co-Chair		Renu Katoch		Paul Miller		Instruction Manager (Vacant)
	Christina Cammayo	X	Shelly Laddusaw		Patricia Montoya		Maricela Vazquez Aviles (Stu)
X	Barbara Carrillo		Jeze Lopez	X	Brenda Ricarte		Shailah Arreola-Bittner (Stu)
X	Rigo Estrada		Irene Martinez	X	Julia Walker		

I. Call to Order

II. Review and Approval of Minutes for December 2, 2019

December 2, 2019 minutes approved.

III. Updates

- Basic Needs Resources (Rigo)
 - CalFresh Outreach (regular updates – Rigo & Brenda)
 1. Quarter 1 is over, reports will be turned in by next week
 - December Food Pantry Updates
 1. There were 6 dates that the pantry was open, there were a total combined of 700 students. The food pantry model has changed. This change seems to be going well, Rigo did make some modifications during the other days. Seven students can enter the pantry and have 5 minutes to shop. Rigo shared how the new model worked. Kaitlyn who volunteered at the pantry shared feedback.
 - January Food Pantry (Tuesday, January 14, 2020 @ 11-1 and 4-6)
 1. The January flyer is ready. The new shopping model will be less labor intense for volunteers, which will allow for more engagement. It takes a lot of work to prep the space. Rigo shared that there are many duplicate students coming in, majority are non-credit and ESL. If we know there is a language barrier, we need to have information in multiple languages to help with the barrier. Explain what the food pantry and purpose is. Have faculty assist with providing their students with information and translating. Shelly shared that there is a new ESL Director and she can see if the counselors and director can

provide information to students about the food pantry and how it works. Pauline suggests that we add AmLa to the conversation.

2. Moving forward, future set up. Koji provided feedback on last month's pantry. We will have pantry inside, since we are not on a final schedule and enrollment count is down. We may offer additional dates in January and February, pending approval. In March, April, May and June may need to have the Farmer's Market Style along with additional dates.

- CalFresh Outreach and Basic Needs Statewide Summits (2/5-7). Koji is encouraging folks to attend if they can go.
 1. #RealCollege Summit: in December Kaitlyn, Julia, Brenda, Sara and Rigo attended this summit in Oakland at Laney College. Kaitlyn and Julia shared their experience of the summit. Sara sent her notes on the conference.
- CCC's Homeless & Housing Insecure Pilot Program Letter of Intent (Koji). There are millions of dollars available to provide grants, limited colleges will receive some of this money, this is a 3 year grant. A letter of intent has been created.

IV. Discussion

- Homelessness Professional Development for HBRC and Campus Community
 - More professional development needed to keep the campus community informed. Some ideas and information were shared on bringing experts on campus, community practices and perhaps working with Cal Poly.

V. Good of the Order (All) Shelly shared information on an upcoming webinar.

VI. Next Meeting

- February 3, 2020

VII. Adjourn