



Homelessness and Basic Resources Committee (HBRC)
February 4, 2019
Meeting Minutes

Present: Koji, Barbara, Pauline, Brenda, Julia, Renu, Shelly, Deborah, Kaitlyn & Gio

- I. **Call to Order**
- II. **No Review of January Meeting Minutes:** Unavailable
- III. **Updates**
 - CalFresh Subcontractors Training @ Sacramento on Tue, 3/5: Koji shared information on the upcoming training, he will be attending.
 - CalFresh Forum @ Sacramento on Wed, 3/6 (9:30am-3:30p): Koji shared information on the upcoming Forum, he will be attending.
 - CalFresh Outreach: Koji talked about the email address that has been created for CalFresh. There was conversation on how to track students who go online and apply from our promotional efforts. Gio mentioned using the Portal as an extension. The portal can capture student's information. Renu suggested having workshops, students can sign up and this allows for capturing the data and credit. Koji, we need to look into different entry points and be able to follow up with them. Need to create a signup sheet before students meet with a worker, then we would have to follow up with the students after they meet with their worker. Kaitlyn, SARS has a reason's code, her and Rigo use SARS to capture student's information.
 - CalFresh Promotional Projects: Pauline talked about creating a video for what CalFresh is. She has been working with Melissa Berkley. Marketing is working in a flyer to reach out to students. Barbara and Brenda are working with John Lewallen in Marketing on this flyer. Koji will send this out electronically to HBRC to view.
 - Flex Day Tabling, Pauline will be handing out flyers there, along with providing HBRC information and asked for volunteers to assist. Flex Day is on Friday 2/22/19at 7:45 in Sophia B. Clark Theater. Pauline will send out further information and details for Flex Day.
 - MRE Tasting Activity: Provided by Pauline, also created an online survey game. Should MRE's be optional at the food pantry? Would have to do a demo so students will know how to make the food. How did the food taste? They were okay. Everyone agreed it was fine. Everyone feels Mountain House is more realistic than other MRE's and less packaging makes for easy storage.

- March Food Pantry: We will be getting a site visit from L.A. Food Bank. Make sure students are filling out all the forms at check in table and promoting different resources off campus.
- February Food Pantry: Flyers are out, Julia did a portal announcement. Putting together 150 bags. We ordered from Costco and will have food delivered. We have money to spend to purchase food to supplement Sowing Seed items. There will only be 2 volunteers' slots, should not take that long to fill up bags.

IV. Discussion

- MRE Tasting Activity: Broke into group to sample MRE's. Shared samples and discussed pros and cons of serving MRE's.
 - i. For MREs, students will need access to water and follow the instructions
 1. Pauline mentioned she is meeting with Nutrition professors to taste MRE's and to discuss working together along with clubs on providing nutritional food to students.
 - ii. For Mountain House dehydrated meals, students need access to hot water. May be too much work to make a meal.
 1. Koji talked about purchasing water bottles for students to heat water up in.
- Gio mentioned working with Sodexo to subsidize cost of ready heated meals for students.
- There was discussion on gift cards and additional options for students to supplement meals. It was mentioned that Sodexo cards for \$5 does not really get you an entire meal. Grocery cards would be more beneficial. Deb mentioned that Sandra Weatherbilt works with student athletes on making quick snacks.
- February Mini Food Pantry: February 12th, will prepare 150 bags. Talked about the February food pantry and setting up tables for the Mountain House packages.
 - i. Need to find a way to heat up water. Julia mentioned attaching a QR code on each package with a survey so we can get students feedback.
 - ii. How do we inform students and not create a large crowd or long line? Students can exchange for vegetarian option at the exchange table. Should these items be optional or placed in each bag? Consensus: Optional.
- Mountie Fresh Day 2019: the planning team will be meeting this Friday.

V. Good of the Order (All)

- Shelly talked about a new bill which is sponsored Mark Burman that allows students in good standing to park and sleep in vehicles overnight on college parking lots.

VI. Next Meeting

- No Meeting on February 18 (President's Day Holiday)
- March 4, 2019 @ 1:00 p.m. in 9C-5

VII. Adjourn

DRAFT