



**Basic Needs Committee (BNC)  
Meeting Agenda  
October 5, 2020**

Committee Members							
x	Koji Uesugi, Co-Chair	x	Marisa Fierro	x	Sgt. Brian Owen	x	Kaitlyn Yrineo
x	Pauline Swartz, Co-Chair	x	Renu Katoch	x	Romelia Salinas		
	Christina Cammayo	x	Shelly Laddusaw	x	Julia Walker	x	Jeze Lopez (guest)
x	Rita Page		Rosie Esparza	x	Diana Giannone (Community)		Bill Lambert (guest)
x	Rigo Estrada	x	Irene Martinez	x	Courtney Darcy (Student)	x	Amelia Simek (guest)
	Barbara Carrillo	x	Ken McAlpin	x	Shawal Bhalli (Student)	x	Brenda Ricarte (guest)

**I. Call to Order and Welcome New Members**

- **Introduced new Faculty member, Rita Page from History and student member Shawal Bhalli. Welcome to the committee!!**

**II. Review and Approval of Minutes for September 21, 2020**

- **Minutes approved.**

**III. Updates**

- **Basic Needs Resources (Rigo)**
  - **CalFresh Outreach (regular updates – Rigo/Brenda)**
    - Brenda shared that we have started year 3 of 3 of the CalFresh Outreach contract.
    - Brenda and Rigo attended a meeting last week and there a few changes to processes.
    - Social media poll for students about non-food products. Top 3 items on the list where cleaning supplies, masks, and hygiene products
    - Rigo – update on how to get more programs approved for CalFresh exemption. Pinpoint programs on our campus that we believe meet the exemption requirements. Rigo and Brenda will work with the leadership of those programs.
    - **Food Pantry**
      - a. 230 bags from the last food pantry.
      - b. Plan to provide 400 bags for this food pantry.
      - c. About 40% of students who registered were no-shows, but about 40% of users did not register beforehand.

- d. There are 185 students registered for the Oct. 7<sup>th</sup> pantry. We register students on site as well.
  - e. Were able to adjust some workflows on the fly during the last pantry.
  - f. We will work on increasing our numbers and investigating why students pantry numbers are lower at this time. After Wednesday's distribution, we will assess and plan.
  - g. The pantry now has multiple distribution stations that improved efficiency. They are adding a few more roles to facilitate the pantry.
  - h. Rigo explained how students register for the pantry. Students learn about the pantry through faculty, staff, portal, email, social media,
  - i. Rigo explained how CalFresh Outreach works and what their role is such as hosting CFO Information sessions, and walking students through the process of applying for CalFresh.
  - j. Submitted a grant through Chico State in partnership with the Grants Office and Fiscal. We requested more money, about \$90,000, primarily for more staff, including students to help promotion. If awarded, this would start a year from now.
- Mountie Fresh Food Pantry 2.0 (Rigo)
    - Next Drive-Thru Pantry @ Lot A on 10/7 from 10:00-1:00 (400 food bags)

#### IV. Discussion

- Walnut Elementary School Night of Giving Items for BNC (Diana)
  - Diana provided an overview of the project. Once a year, they pick an organization for the children to give back to their community. Last year, they worked with BNC and provided 200 bags of items. We want to do this again this year and asked what Mt. SAC students need.
  - What was the most request? Answer: Toiletry items are usually the top of the list.
  - Last year, the favorite part was the hand-written notes from the children.
  - Koji reminded us that we have a supply of face masks donated by the faculty.
  - Barbara Carrillo will be the contact person for Diana for this.
  - Discussed ways that the Mt. SAC funds/foundation can contribute. Contributing to the Basic Needs fund seems like the best route logistically right now.
  - Reminders about the duffel bag effort supported by the donation from the Hollywood Foreign Press.

- BNC 2021 Goals, Function, and Membership review (Pauline)
  - PAC approved documents for BNC, including purpose and function, goals, and membership.
  - Every fall, committees review these items and spring, report out on them.
  - No questions or comments for Purpose and Function and membership list.
  - Goals – Goal 4 – ideas for action items - perhaps create a Canvas shell for Basic Needs and/or CalFresh, if this is on canvas dashboard, students can access the information. Perhaps create an informational video, maybe Tik-Tok based.
  - POD has a training for Canvas and other programs, like EOPS and ARISE have developed very nice Canvas shells. Recommendation to have a demo for BNC to possibly use. Rigo will reach out to ARISE.
  - Rita explained the uses of Canvas shell and its effective use in this 100% virtual environment. Renu also emphasized the usability of Canvas shell to promote information about BN.
  - For Goal 5, Rita asked if we are already in contact with local entities like grocery stores, do they receive any benefits, including being able to advertise their support for Mt. SAC Basic Needs. We will look into the legality

**V. Good of the Order (All)**

- Courtney presented at the last ICC meeting and shared info about CalFresh. Will go back and brainstorm some ideas.
- Mountie Mentor is coming up this Thursday. Even if you're brand new, they'll get you up to speed quickly. It's always on the 2<sup>nd</sup> Thursdays.
- #RealCollege survey is open through the end of October and results will come probably out in mid-spring.

**VI. Next Meeting**

- October 19, 2020 @ 1:00 p.m. (Zoom)

**VII. Adjourn**

**VIII.**