



**Homelessness and Basic Resources Committee (HBRC)  
Meeting Minutes  
September 16, 2019**

Committee Members							
x	Koji Uesugi, Co-Chair	x	Yolanda Haro		Ken McAlpin	x	Kaitlyn Yrineo
x	Pauline Swartz, Co-Chair	x	Renu Katoch		Paul Miller		Instruction Manager (Vacant)
	Christina Cammayo	x	Shelly Laddusaw		Patricia Montoya	x	Maricela Vazquez Aviles (Stu)
x	Barbara Carrillo	x	Jeze Lopez	x	Brenda Ricarte	x	Shailah Arreola-Bittner (Stu)
x	Rigo Estrada	x	Irene Martinez	x	Julia Walker		

- I. **Call to Order – Welcome new faculty member (Christina Cammayo). Christine professor of Nutrition and Foods. Is a club advisor for Nutrition & Foods Club.**
  - Welcome new student reps; Shailah, academic senator, new to the committee and Maricela, Student Trustee who is a returning student
  
- II. **Review and Approval of Minutes for August 19, 2019**
  
- III. **Updates**
  - Basic Needs Resources (Rigo): working on website with Matt. Should have another version with updates by this week. Rigo described the purpose of the Basic Needs website, to allow students and staff to have easy access to quick resources and contact Rigo and Brenda from the website. Encourages donating to Basic Needs and has a CalFresh button to apply. Also, there is a link to an intake form, so staff can refer students.
    - CalFresh Outreach (regular updates – Rigo & Brenda): Brenda, there is an Instagram account now. This is a lot more popular; more students are participating versus Facebook. They created a poll on Instagram to get ideas and feedback for food pantry items for next month’s pantry. They are seeing 4 to 5 students a day for CalFresh Outreach. Rigo, they are currently at 250 pre-screens interactions, numbers are increasing. Show cased new flyers. Food Pantry for September had a record breaking 787 participants. Ran out of food during the evening pantry. Had a total of 76 volunteers, record breaking. Koji recommends we provide signage next time when the pantry is closed. Fruit, veggies and cereals were a hit. Renu shared that she heard students say they liked the market style versus being given a bag of food. Goal is to increase student eligibility for CalFresh, instead of having to work 20 hours a month there are programs that can exempt them. If you know any programs on campus that can be included as an

exempt program contact Rigo. Koji provided information on student workers and the hours they can work. AB302, Koji provided updates, it got pulled.

- Leah's Pantry Site Visit at October Food Pantry and Presentation at HBRC on 10/7: Koji and Rigo spoke to a representative from Leah's Pantry, they use a trauma center enforced lens with working with students. They will be visiting us next month and attend an HBRC meeting. They will provide feedback how to make our pantry more student centered, and students are benefiting from the pantry. We will get a one-hour presentation on Leah's pantry. They are from the San Diego area and work with many schools out there including University of San Diego, UCLA and PCC.
- #RealCollege National Convening 9/28-29: Pauline, Koji, Shelly and Barbara will be attending.
- Strengthening Student Success Conference 10/9-11: Pauline, Koji, Rigo, Brenda and 2 students will be attending.
- #RealCollege California Convening 12/6 (Oakland): Koji sent an invite to HBRC. This is a one-day conference. Contact Barbara if you are interested in attending.
- Statewide Intersegmental Basic Needs Conference 2/6-8. This will be a 3-day basic needs summit, larger event than other conferences, coordinated by Chancellors office and UC's.
- August professional development and information sharing to faculty and staff: CPD Day Resource Learning Fair tabling (8/16/19), Faculty Flex Day tabling and breakout session (8/23/19), Presentation to English Department Flex Meeting (8/23/19), New Faculty Seminar (8/22/19 and 9/6/19). Pauline reported out that these presentations.

#### **IV. Discussion**

- Complete Purpose, Function, and Goals + Link to College Goals for 2019-20: committee members were asked for feedback. Any changes will need to be approved. If people have further suggestions, please reply by Friday.
- October Food Pantry – Marketing and Preparation  
We will market and promote. Will work on logistics and set up. Suggested placing signs around the library and café. Monitors on campus and buildings. Stories and count down on Instagram. Any suggestions for food pantry contact Rigo.
- Hunger & Homelessness Awareness Week Project Team (meeting after HBRC)

#### **V. Good of the Order (All)**

Donations of gift cards for Sowing Seeds

#### **VI. Next Meeting**

- October 7, 2019 @ 1:00 p.m. in 9C-5 (Leah's Pantry Presentation)

#### **VII. Adjourn**

