



**Basic Needs Committee (BNC)
Meeting Minutes
September 19, 2022**

Committee Members						
X	Koji Uesugi, Co-Chair	X	Marisa Fierro	X	Sgt. Brian Owen	Kaitlyn Yrineo
X	Pauline Swartz, Co-Chair (fac)	X	Renu Katoch	X	Karelyn Hoover	
X	Christina Cammayo (fac)	X	Shelly Laddusaw	X	Julia Walker	Jeze Lopez (guest)
	Thuy Pham (fac)	X	Rosie Esparza	X	Diana Giannone (Community)	Bill Lambert (guest)
X	Rigo Estrada	X	George Rodriguez	X	Leonardo Rojas (Student)	
X	Barbara Carrillo		Ken McAlpin		Vacant (Student)	

I. Call to Order and Land Acknowledgement (3 min)

We will begin this meeting with a Land Acknowledgement to recognize the native peoples whose land upon which Mt. SAC resides.

Mt. SAC is geographically situated on the traditional lands of the Tongva peoples. I ask you to join me in acknowledging their community, their elders both past and present, as well as future generations. May we honor the land and the people who have stewarded it throughout the generations. Thank you.

II. Welcome and Introductions: student representative, Leonard “Leo” Rojas, is a computer science major. He volunteered to serve on the committee, he chose BNC because it fits his schedule and wanted to see how this committee operates. He previously served on the Distance Learning Committee. Marisa has returned to BNC, is happy to be back, Bill Lambert took her place but will still attend some meetings.

III. Review and Approval of Minutes for May 16, 2022 (5 min): minutes approved

IV. Updates (30 minutes)

- Basic Needs Resources (Rigo): Presentation on CalFresh, Mountie Fresh Food Pantry, Mountie Fresh Snack Racks, Housing, and Case Management
 - CalFresh Outreach (regular updates – Rigo): updated the committee that Brenda Ricarte is no longer with our program, will be filling her vacancy.
 - Mountie Fresh Food Pantry and Snack Rack (Rigo): over 960 students attend the last pantry (last week), there is a huge increase of attendance. Hours of operation have changed for fall. Continuously working on volunteer opportunities and planning on having a volunteer training and orientation. Koji shared information on the students who visit the food pantry, trauma informed training and the roles and expectations of volunteering at the pantry. Rigo shared information on the new Mountie Fresh Snack Program. Has collaborated with programs, currently there are 6 participating programs. It is important that the snack racks look similar in all locations. Snacks are delivered on a weekly basis. This program will be expanding.
 - Relocation of smoking area in front of pantry
 - Housing (Rigo): AB396, starting this month (September 1st), we are responsible to identify local programs to meet employment abilities known as LPIE’s. Rigo provided information and updates on Jovenes College Success Initiative and Sycamore Campus Peer Navigator Programs. There are currently 5 openings for housing.
 - SNN Peer Navigators

- Case management (Rigo): adding a student navigator component. Basic Needs had 2 social workers but it was taking a while for students to schedule an appointment. Created the Student Navigator Network, which is made up of 5 student employees who are providing first layer case management and provide technical and training support.
- Staffing Updates (Koji): Introduced Rigo as the Director of Basic Needs. Therefore there is a vacancy in the Coordinator position and with funding in place we are in the process of hiring a program specialist II. Also looking at hiring a part-time Admin Specialist.
- Basic Needs Summit on December 9 at San Bernardino Valley College – Reg on 10/3. This is a one day local summit. Would be nice for the committee to attend.
- Faculty Advisory Board for Academic Success discussion share out (Pauline): Faculty shared knowing the scope of the problem, information on the food pantry and constant reminders about the food pantry and resources. Faculty like to receive their information at department meetings, email, hard copy flyers (so they can give to students), also how to reach adjunct faculty.
- National Hunger & Homelessness Awareness Week (November 12-20, 2022) - (Pauline, Rigo, Barbara, Shelly, Julia): group met throughout the summer, brainstorming and planning. HHAW schedule: cooking tool drive Oct. 17-Nov. 18, MMMC workshop Monday, cooking demo on Tuesday, Basic of Renting Workshop on Wednesday, Podcast?, on Thursday and Basic Needs Allyship Workshop through POD on Friday. Marisa can share this event and information with the Foundations groups and donors.

V. Discussion (30 min)

- 2021-22 Food Pantry Participant Data (Rigo): table
- Future Presentation/Discussion Topics (brainstorm) (Koji): information on shelters, having an expert speak about shelters, how people are placed in shelters, barriers and policies. Karelyn, shared getting information to faculty and department chairs. Karelyn would like to help be the messenger with information and resources to share and update with faculty. Christine share having information accessible, Rigo attending the monthly faculty meetings or sending out a 1-2 minute video that faculty can see that provides information. Rigo shared sharing and reporting out experiences that we are having in our areas and in classrooms.

VI. Good of the Order (2 min)

VII. Next Meeting

- October 17, 2022 (Fall Semester)

VIII. Adjourn