

Mt. San Antonio College
 Academic Mutual Agreement Council Date:
 August 12, 2024 Approved: September 16, 2024

Dr. Tania Anders
 Dr. Martha Garcia

Dr. Madelyn Arballo
 Dr. Raul Madrid

Shiloh Blacksher
 Roger Willis

Dr. Melba Castro

Kelly Fowler
 Melissa Cone, Recorder

	<i>Agenda Item</i>	<i>Outcome</i>
1.	Agenda Check	<ul style="list-style-type: none"> District to facilitate this meeting.
2.	Review July 8 Minutes	<ul style="list-style-type: none"> Notes approved as submitted.
3.	Access to Courses for Students who are Incarcerated Taskforce	<ul style="list-style-type: none"> Draft document shared outlining the charge of the taskforce and important questions for consideration. It is anticipated that the taskforce would extend through the Fall term and possibly up to one year. It was recommended that the taskforce come to AMAC in November with their findings.
4.	FERPA: Letters of Recommendation	<ul style="list-style-type: none"> Additional consultation with legal determined that FERPA waivers are not required for scholarship applications, transfer to four-year or graduate school, but would be required for recommendation for employment. Senate shared that at a minimum FERPA training for faculty should be available to outline do's and don'ts of letters of recommendation and the process for Mt. SAC. It was suggested that at Spring Flex there be an 1 hour FERPA training with most common (LOR, field trips, what to post on office or classroom). This should also be included in new faculty seminar.
5.	Pride Center Coordinator	<ul style="list-style-type: none"> Current Pride Center coordinator is continuing. A special project manager was approved at the August Board meeting. This will allow enhanced access and extended hours of operation for our students. Funding source and LHE needs to be determined so that Senate can make the appointment.

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		<ul style="list-style-type: none"> It was also requested that an Appendix E be written outlining the coordinator vs. special project manager.
6.	Faculty Hiring Timeline – Cabinet Update	<ul style="list-style-type: none"> It was shared that prioritization will be reviewed in AMAC on 11/4/24 and while hiring will be limited there is a shared understanding that in the case of retirements, especially for programs that are very small, we may need to look at hiring 1-year temps in those instances. Encourage divisions to request positions where there is a very high need
7.	AI Software Update	<ul style="list-style-type: none"> Approval was given to enter into a contract to implement K16 Solutions, which is a new AI detection software. Instruction will take the contract to Board for approval.
8.	Purpose and Function of AMAC – Discussion	<ul style="list-style-type: none"> Discussion item.
9.	Dual Enrollment (Faculty) Coordinator	<ul style="list-style-type: none"> Student Services will follow up on the parameters for the faculty coordinator and the number of LHE and provide this information to Senate for dissemination.
10.	Bachelors Degree Internal Admission Process	<ul style="list-style-type: none"> Dr. Meghan Chen came to present bachelor of science degree in Histotechnology (HTL) application information for review and feedback. Next steps: <ol style="list-style-type: none"> It was also shared that there will be a committee who reviews applications which is still being determined. Share final document with Counseling to ensure transparency. Information about this degree will be added to the catalog addendum. Dr. Meghan Chen will return to provide an update at a future meeting.
FUTURE MEETINGS:		
Future Agenda Items: AP4024: Units to Contact Hour Relationship; AP/BP 5052: Open Enrollment; AP5035: Withholding of Student Registration Privileges; AP 7400: Conference and Travel, Updated DL Amendment Form, Academic Senate to bring Title V language changes regarding Ethic Studies, DEISA Coordinator, AP 4027 – Catalog Rights, AP/BP Approved at SPEAC, AB 928 & AB 1111 Updates		