Attending:

X Gregory Anderson, Co-Chair	X Kristina Allende, Co-Chair	X Madelyn Arballo (Liza Becker)	X Ronald Bean	☐ Sandra Bollier	☐ Diana Dzib
X Lianne Greenlee	☐ Johnny Jauregui	X Elizabeta Meyer	X Audrey Yamagata-Noji	X Martin Ramey	X Sokha Song (Alexis Carter)
X Barbara McNeice-Stallard	X Emily Woolery				

☐ Lisa Jackson, Recorder

	Topic	Time	Updates/Discussion	Outcome/Action
1.	Welcome:		Gregory welcomed the group to the meeting followed by roundtable introductions.	
2.	Minutes of May 4:	3 Mins.	The following corrections to the minutes were made: • Item No. 7, third paragraph remove the apostrophe from committees and chairs. • Fixed attendee list to include attendees from last meeting. Minutes approved as submitted with those updates/corrections.	
#3.	Agenda Review:	2 Mins.	Committee members to be more active in adding agenda items. The call for agenda items will be sent prior to the next meeting for feedback.	
4.	Midterm Report – Timeline: (All) ☐ QFE Progress	15 Mins.	Barbara commented on the midterm timeline. • Accreditation is on a seven-year cycle. • Last visited in Spring 2017. • Spring 2020, we have to submit to ACCJC our midterm report based on our Quality Focused Essay (QFE). Included in that report will be accomplishments related to the QFE.	

			Kristina reminded the group that she distributed a handout for the timeline. Will bring back to next meeting for additional conversation. Kristina will review the through QFE and will have an update on where we are, so that as a Committee there can be discussion about the direction we need to go by the time the mid-term report is submitted. - Midterm report to include the three recommendations for improvement and none for compliance. - Barbara will provide metric information as related to the QFE at the next meeting.	**Kristina to send a Barbara a link**
5.	Proactive Substantive Change Check-In: (Kristina and Gregory)	20 Mins.	Kristina reported that at the last meeting she shared that Meghan Chen advised that she submitted a substantive change proposal to the ACCJC regarding programs for which more than 50% of the credit can be earned online. Once we get one approved, we still have to inquire – the response was that we don't' need to do a substantive change proposal for that program. We still need to inquire, but we do not need to submit the paperwork every single time. For any substantive change that is being replicated, a new report does not need to be written. Kristina inquired about discussion regarding the process submitting substantive changes to ensure that we keep up with it. Previously Kristina had been in charge of that.	

			- Barbara indicated that she doesn't know where we stand; however, she did recommend that Kristina lead and monitor the oversight aspect. Kristina asked for Gregory's feedback regarding substantive change. - He stated that it seems to be running efficiently; however, he does believe that the key is to assume that they don't want us to do anything extra. Kristina to bring a list of the things that are substantive changes so the Committee can review them.	
6.	Committee's and Assigned ACCJC Standards (Kristina)	20 Mins.	ACCJC standards were assigned to committee's on a very minimal scale. Discussion was held how it has worked in various committees. - Kristina indicated that Ron is on ITAC and received minutes every month with the indicators. - Others have stated that for the most part, it is not at the forefront, but the checklist is reviewed annually. - Marty suggested that we send a reminder. Kristina said that her intent is to send out a reminder and ask for feedback. She expects to have all feedback by October. - The advantage that some committees meet over the summer and for some it is part of a regular routine. - The feedback will determine if any changes are needed.	

| 7. | Keeping Accreditation Alive: (All)
 • Alignment of Standards with Guided Pathways

 • IEPI IP Crosswalk | 45 Mins. | Barbara asked the team if they are familiar with Guided Pathways to Success Workgroup and the work they are doing. She asked the group if they would be able to align or map the standards in what is done for GPS.

 • Gregory stated at the level of the pills, yes, but to get much more specific would be challenging.

 As a reminder, the 4 pillars of Guided Pathways are:
 1. Clarifying the path (Cluster, Mapping, Prerequisites), 4, 3C, 1B
 2. Enter the path ($ benefits, major declared, intro course, 2nd above intro course, automated message "welcome" enter clusters (2C),
 3. Stay on the Path (2B, C, 1A)
 4. Ensure learning (2A, 2B, 3A, 1B)

 Marty stated that it would be advantageous to show a very *strong* Pathway to faculty and students.

 • We could show we could how progress is inhibited when one program is stronger than others are.

 • Tangible examples that are concrete are much more helpful.

 • Adjuncts need help understanding the four Pillars.
 Barbara demonstrated a crosswalk of standards. | |

		• The columns are whatever you want – which allows committees to see where they would cross over. It is a simple document.	
Issue Bin/Future Agenda: • QFE will be brought back • Who is responsible for substantive changes? • Establish a timeline for the midterm in 2020		**Future meetings: October 5, November 2, December 7**	

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