

Mt. San Antonio College Accreditation Steering Committee

Agenda
November 1, 2019
10:30am-12:00 pm
Conference Room: Building 4, Room 2440

	Richard Mahon (Co-Chair)	X	Diana Dzib	X	Barbara McNeice-Stallard		Chisa Uyeki			
X	Rocio Avila (Co-Chair)	X	Lianne Greenlee		Elizabetha Meyer		Audrey Yamagata-Noji			
X	Ron Bean		Grace Hanson	X	Kim-Leiloni Nguyen					
X	Liza Becker		Johnny Jauregui	X	Robert Stubbe (Rosa Asencio)					
	Alexis Carter		Joumana McGowan	X	Calvin Tran					
										<i>Lisa Jackson, Recorder</i>

	Discussion	Action Item
1. Welcome & Introductions:	Rocio welcomed the group to the meeting followed by roundtable introductions.	
2. Approval of the October 4, 2019 minutes:	<p>The Committee reviewed the minutes from the previous meeting and noted the following:</p> <ul style="list-style-type: none"> • Third bullet under agenda review - replace the word ayes with nays. • Item - remove third column from table. <p>With there being no other changes, a motion to approve made by Rocio, first by Loni, and seconded by Barbara. All were in favor with two abstentions and no nays.</p>	
3. Agenda Review:	A motion was made by Diana to approve the agenda and seconded by Lianne. All were in favor of approving the agenda. There were no nays and no abstentions.	
4. Purpose, Function & Membership Statement: <ul style="list-style-type: none"> o Set Goals o Finalize 	<p>The Purpose and Function Statement was approved and finalized during the October 4 meeting.</p> <p>Committee Members participated in an exercise to develop goals to develop goals that the Accreditation Steering Committee will focus on throughout the next year.</p> <p>The Following goals were set and will be sent to Committee members via email for a final vote.</p> <p>Goal #1 – Committee website up-to-date Goal #2 – Evaluate and strengthen Unit, Manager, and Vice President PIE templates Goal #3 – Clarify the strategic plan process (integrated planning process) Goal #4 – Shared data on effectiveness of college planning efforts Goal #5 – Provide feedback to strengthen program-level review</p>	

5. Committee Structure Evaluation Update: (Chisa)	Tabled until next meeting	
6. Presentation at ACCJC:	<p>Barbara shared a PowerPoint presentation with the group (click here to view)</p> <ul style="list-style-type: none"> • ASC members need to be certified in the online accreditation process. Each member should be well versed in the standards. • Discussion was held regarding the difference between accreditation for the college and WASC accreditation standards. • The School of Continuing Education must complete both. • The ACCJC cycle is 7 years, while the WASC cycle is 6 years. 	
7. Parking Lot: <ul style="list-style-type: none"> ○ Programmatic Accreditation Report ○ ACCJC Annual Reports 	Discussed agenda items for next meeting. <ul style="list-style-type: none"> • Review current QFE and progress as of our last check (click here for link). • Homework – complete the ACCJC online certification and read QFE 	

Next Meeting: December 6, 2019
Location: Conference Room 04-22440