



MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ AGENDA

APRIL 4, 2025
10:30A-12:00P – ZOOM

MEMBERSHIP

<input checked="" type="checkbox"/> KELLY FOWLER, CO-CHAIR	<input type="checkbox"/> ALLIE FRICKERT, CO-CHAIR	<input checked="" type="checkbox"/> MINERVA AVILA	<input checked="" type="checkbox"/> VALERIE BILLER, CSEA 262	<input checked="" type="checkbox"/> MICHAEL CARR	<input checked="" type="checkbox"/> MEGHAN CHEN
<input type="checkbox"/> VACANT, OUTCOMES COORDINATOR	<input type="checkbox"/> TIKA DAVE´-HARRIS	<input checked="" type="checkbox"/> DIANA DZIB	<input type="checkbox"/> VACANT, STUDENT	<input type="checkbox"/> L.E. FOISIA	<input checked="" type="checkbox"/> HONG GUO
<input checked="" type="checkbox"/> LIANNE MALDONADO-GREENLEE	<input type="checkbox"/> BETA MEYER	<input checked="" type="checkbox"/> ROBERT MONTOYA, CSEA 651	<input checked="" type="checkbox"/> PATRICIA QUINONES	<input type="checkbox"/> LISA RODRIGUEZ	<input type="checkbox"/> VACANT, FACULTY
<input checked="" type="checkbox"/> KOJI UESUGI	<input type="checkbox"/> VY PHO, STUDENT	<input checked="" type="checkbox"/> TANIA ANDERS			
<input checked="" type="checkbox"/> ROSA ROYCE(GUEST)	<input checked="" type="checkbox"/> JENNY GERNHART(GUEST)	<input type="checkbox"/> (GUEST)	<input type="checkbox"/> (GUEST)		<input checked="" type="checkbox"/> ANTHONY MESTAS, RECORDER

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
○	Welcome & Introductions (Kelly)	•	
○	Agenda Review (Kelly)	•	
○	Review of Minutes: 12/6/24 & 3/6/25	• (3/6/25 Minutes will be emailed separately)	• 12/6/24 Meeting Minutes were approved as presented.
○	Updates	<ul style="list-style-type: none"> • SCE (Minerva) <ul style="list-style-type: none"> ○ Working on action plan. ○ Two programs approved thought December 31, 2028, EMT (Emergency Medical Technician) and CNA (Certified Nursing Assistant) for accreditation. • Histotechnology BA (Meghan) <ul style="list-style-type: none"> ○ No updates • ACCJC Team Assistant Chair (Kelly) 	
○	Review and Approve Annual Reports	<ul style="list-style-type: none"> • Annual Report (Patty) <ul style="list-style-type: none"> ○ ACCJC Transparency, Storytelling, and Value Literacy Initiative (Patty) <ul style="list-style-type: none"> ▪ Annual report data shared on screen. 	• Kelly makes motion to approve both reports

Sharing Our Story

		<ul style="list-style-type: none"> ○ Reminder, reports to ACCJC has to do with student data, three most recent years. <ul style="list-style-type: none"> ▪ Enrollment data total unduplicated headcount ▪ Increases of 50% or more in a single year ○ Enrollment data, a rebound in 23-24 reflecting closer to pre pandemic levels. ○ Unduplicated degree applicable headcount is a new metric being measured. <ul style="list-style-type: none"> ▪ Overall percentage & count must be provided. ○ Enrollment data correspondence education is not being reported currently but might be in the future. <ul style="list-style-type: none"> ▪ This section is a place holder. ○ College scorecard per Education Department: <ul style="list-style-type: none"> ▪ 34% graduation rate and 27% transfer rate. ○ Rubric for Effective Institutional Outcome Transparency (Patty) <ul style="list-style-type: none"> ▪ The themes we must rate ourselves on as an institution. ▪ Research took this to Accreditation Steering Committee. ▪ Under each number or score is a description. ○ We are self-rated as a zero for data accessibility because there is no link to data the webpage. ○ Recency and context: two because we update data at the end of every term. ○ Disaggregation rated ourselves two. We have multiple levels of disaggregation. ○ Reflection and Storytelling, felt okay with giving ourselves a one. ○ Our total score was a 5 ○ The institution sets a standard that we do not want to go below. ● Value for outcomes on list of institutional-set standards and actual successful student course completion rate. <ul style="list-style-type: none"> ○ We have increased 2% every year. <ul style="list-style-type: none"> ▪ This is very good; this is difficult to move. ○ Our number of certificates exceeded our goal. <ul style="list-style-type: none"> ▪ New goal has been set for certificates because old goal has been exceeded. 	seconded by Minerva.
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		<ul style="list-style-type: none"> ○ Annual audit information, we have had several years without findings. <ul style="list-style-type: none"> ▪ Last year we had one, 2023-24, for financial aid. Auditors would not change their opinion on compliance based off this one finding. <ul style="list-style-type: none"> ● This has already been resolved. ○ Section 8 displays information on the contracts with the different bargaining units. <ul style="list-style-type: none"> ▪ This year it was not settled until after June 30th ○ They want to know about the cabinet members if we have new administrators hired in the year. <ul style="list-style-type: none"> ▪ Last year we got a new president. ○ The audit finding for the audit report, this is totally explainable and not a problem for the district. <ul style="list-style-type: none"> ▪ There was an issue with reporting of student enrollment. It did not match. <ul style="list-style-type: none"> ● This has been fixed and will not appear on next year's audit report. ○ In respect with the compliance requirements referred, Mt. SAC complied in all materials. ● Jenny Gernhart's update: <ul style="list-style-type: none"> ○ 550 people have signed up. 486 have completed process and passed. ○ Collaborative effort between management, Academic Senate, Faculty Association and Office of Instruction. ○ Approaching 8th week, communicating that we are working on RSI all the time. <ul style="list-style-type: none"> ▪ Planning with Sheila continues ○ Internal audits: we continue using the same self-review rubric. ACCJC stressed upholding internal standards. This would help us do things quickly and consistently using the rubric we are familia with. 	
○	ACCJC Follow-Up Report	<ul style="list-style-type: none"> ▪ Breakout Rooms: Review Draft & Give Feedback ▪ Follow up report different from ISER addressing recommendations over the last year. <ul style="list-style-type: none"> ○ Provided contextual journey around RSI flowchart Fall 2019 to present. <ul style="list-style-type: none"> ● This report is filled with evidence. 	<ul style="list-style-type: none"> ▪ Please provide feedback by next meeting in May (May 2nd).

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		<ul style="list-style-type: none"> ○ Reports work done how it was leveraged and how that could work for Mt. SAC. <ul style="list-style-type: none"> ▪ Shows the work of the Academic Senate how we worded with the FA. ○ End or report shows all thing we are doing to move forward. There is a timeline with qualitative data. ▪ Communication to Campus <ul style="list-style-type: none"> ○ Updated Website (Lianne) ACCJC has update standard: <ul style="list-style-type: none"> ▪ Website found under “transparency” at the bottom of our webpages. ▪ We include everything on website; it is a one stop shop for accreditation. <ul style="list-style-type: none"> ○ Share this with colleagues. ○ There is a live save the date link on the website. ▪ More information to come. We expect to have complete by next month’s meeting. ○ Email with Flyer (Lianne) Follow up report flyer shared on screen. <ul style="list-style-type: none"> ▪ The QR code goes to the website. ▪ We included a timeline. ▪ We provide space for conversation with upcoming accreditation. ▪ We have space for signatures. ○ Roadshow (Lianne) <ul style="list-style-type: none"> ▪ Will be shared at April 10, 2025 Department Chair Meeting. ▪ April 17, 2025 - CSEA 262 Meeting ▪ May 1, 2025 - Managers Meeting. ▪ Lianne and Kelly will speak with Faculty Association. ▪ Reaching out and settling on a date with Academic Senate – Allie. ▪ Rescheduling date to talk with Distance Learning Committee. <ul style="list-style-type: none"> ○ Hong is working on it. ▪ CSEA 651 <ul style="list-style-type: none"> ○ Lianne working on it 	
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○	Questions and Announcements (Kelly)	<ul style="list-style-type: none"> • 5/5 Visit by ACCJC President, Mac Powell. <ul style="list-style-type: none"> ○ Mac is here to celebrate and not scrutinize. <ul style="list-style-type: none"> ▪ Instrumental with ACCJC. 	
○	Thank you!	<ul style="list-style-type: none"> • 	
Parking Lot/Upcoming Topics: <ul style="list-style-type: none"> • None 		Future meetings: May 2 nd , June 6 th .	Standing Information: Accreditation Website Acronym List