

MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ MINUTES

SEPTEMBER 1, 2017
10:30A-12:00P – 4-2440

ATTENDING:

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| <input checked="" type="checkbox"/> IRENE MALMGREN, CO-CHAIR | <input checked="" type="checkbox"/> KRISTINA ALLENDE, CO-CHAIR | <input checked="" type="checkbox"/> ABE ALI | <input type="checkbox"/> MADELYN ARBALLO | <input checked="" type="checkbox"/> RON BEAN | <input type="checkbox"/> SANDRA BOLLIER |
| <input checked="" type="checkbox"/> DIANA DZIB | <input checked="" type="checkbox"/> RUBEN FLORES | <input checked="" type="checkbox"/> ERIC KALJUMAGI | <input checked="" type="checkbox"/> BARBARA MCNEICE-STALLARD | <input checked="" type="checkbox"/> MARTIN RAMEY | <input checked="" type="checkbox"/> EMILY WOOLERY |
| <input checked="" type="checkbox"/> AUDREY YAMAGATA-NOJI | | | | | |
| <input checked="" type="checkbox"/> LIANNE GREENLEE (GUEST) | <input checked="" type="checkbox"/> GRACE HANSON, ALTERNATE | <input checked="" type="checkbox"/> LEE JONES, ALTERNATE | | | <input checked="" type="checkbox"/> LAURA MARTINEZ, RECORDER |

	TOPIC	TIME	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome Back:	2 Mins.	<ul style="list-style-type: none"> • Thank you and congratulations on 7-year accreditation! All of your hard work was instrumental in achieving this success!! • 10+1 Award from Senate was received before our accreditation affirmation. • Barbara has drafted a Lessons Learned document and we will review. • Colleges that stay engaged are the most successful. We'll look at ways to stay focused, without overwhelming people. • With changes to our 7-year cycle, SCE's WASC accreditation will take place at the same time. 	<ul style="list-style-type: none"> • Information only.
2.	Minutes of May:	2 Mins.	<ul style="list-style-type: none"> • Approved as submitted. 	<ul style="list-style-type: none"> • Approved as submitted.
3.	Agenda Review:	1 Min.	<ul style="list-style-type: none"> • Approved as is. 	<ul style="list-style-type: none"> • Approved as submitted.
4.	Annual Review of College Committees:	10	<ul style="list-style-type: none"> • The Committee discussed and made changes to the existing Committee structure. <ul style="list-style-type: none"> ○ Additionally, Kristina and Irene will work on developing new goals. 	<ul style="list-style-type: none"> • Following changes were made to the Committee structure: <ul style="list-style-type: none"> ○ Added Director, POD, Lianne Greenlee as Ongoing member ○ Changed Continuing Education to School of Continuing Education

				<ul style="list-style-type: none"> ○ Updated membership: <ul style="list-style-type: none"> ▪ Ron Bean, Management Admin. Services ▪ Martin Ramey, AS President ▪ Eric Kaljumagi, FA President ▪ Lee Jones, 262 President ▪ Ruben Flores, 651 President ▪ Vacant, Associated Students ○ Term updates: <ul style="list-style-type: none"> ▪ Classified Senate – 2017-18 ▪ Associated Students – 2017-18 ▪ Outcomes Coordinator(s) – 2016-18 ○ Goals created: <ul style="list-style-type: none"> ▪ <i>Devise and recommend a process for continual college focus on accreditation. (Goals #12 & #14)</i> ▪ <i>Review Quality Focus Essay projects and make recommendations for continued</i>
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				<p><i>progress. (Goals #12 & #14)</i></p> <ul style="list-style-type: none"> ▪ <i>Review ACCJC recommendations for increasing effectiveness and make recommendations for continued progress. (Goals #12 & 14)</i> ○ Updated responsible person for website update to Lisa Jackson and last update to website of 10/17/17.
5.	Presentation Debriefing:	10 Mins.	<ul style="list-style-type: none"> • No presentations were done at Flex or Professional Development Day. 	
6.	How to Keep Accreditation Infused Into Our Day-to-Day Operations [Committee Annual Report of Achievements, PIE]:	10 Mins.	<ul style="list-style-type: none"> • This was discussed last year and we talked about asking PAC to provide evidence about accreditation evidence. • Reframe request to PAC to assist in obtaining Committee updates. In FY 16/17 PAC was reticent to require information from all Committees. (Asked Committees to provide update to standard.) <ul style="list-style-type: none"> ○ Ask PAC for feedback on how to obtain the needed information. ○ Once PAC approves we can then reach out and talk with Committees about the information needed and show how they already have the information. ○ Irene and Kristina will work on building of reporting structure for presentation to PAC. 	<ul style="list-style-type: none"> • Irene and Kristina will work on building of reporting structure for discussion at PAC.
7.	Updates from ACCJC:	10 Mins.	<ul style="list-style-type: none"> • During June 2017 Committee meeting, ACCJC and AFT came to a conclusion regarding III.A.6 regarding evaluation of faculty. Due to negotiations surrounding this issue, the standard will have a slight change. 	<ul style="list-style-type: none"> • Update regarding revisions to III.A.6 • Provide your feedback to ACCJC

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			<ul style="list-style-type: none"> ○ It will remove from HR and move to II.A.6 – Student Learning and Services to avoid infringing on bargaining. ● Feedback can be given to ACCJC. ● A new president has been appointed to ACCJC, Dr. Richard Winn. He comes from WASC Senior Commission and has a different perspective and much more inclusive. 	<ul style="list-style-type: none"> ● Dr. Richard Winn appointed as President, ACCJC
8.	Update on New Strategic Plan Development:	15 Mins.	<ul style="list-style-type: none"> ● A small group of IEC members have revised the Strategic Plan (SP) and integrated the SP and PIE planning process. <ul style="list-style-type: none"> ○ Leaning on TracDat for database and working with IT (Kate & Monica) to refine. ○ During the mapping of Unit Goals to College Goals, TracDat can be coded to allow ASC to pull data for accreditation purposes. 	<ul style="list-style-type: none"> ● Update regarding revised SP and its integration with PIE.
9.	Update on PIE and Multi-Year Cycle:	15 Mins.	<ul style="list-style-type: none"> ● VP PIE training can be conducted by Kate and you can bring your assistant, if desired. ● Annual PIE being developed; comprehensive PIE is every five years. <ul style="list-style-type: none"> ○ Annual PIE will provide resource allocation opportunities. ● Power BI was purchased to provide data to individual departments. 	<ul style="list-style-type: none"> ● VP PIE is due; training may be requested through Kate Morales. ● Annual PIE being revised; Comprehensive PIE due every five years. ● Power BI purchased to provide data to departments.
10.	Lessons Learned from Mt. SAC Institutional Self Evaluation Report (ISER) & Visit 2017:	10 Mins.	<ul style="list-style-type: none"> ● Please review and be prepared to discuss at October 6, meeting. ● Will also review meeting dates. 	<ul style="list-style-type: none"> ● Review ISER for discussion at October 6, meeting. ● Discuss meeting dates at October 6, meeting.
11.	Next Steps:	5 Mins.	<ul style="list-style-type: none"> ● 	
Issue Bin/Future Agenda: <ul style="list-style-type: none"> ● Strategic Plan: College-specific Indicators ● Statewide Indicators, IEPI, Scorecard, and Accreditation Indicators (ISS) ● Substantive Change: What is it and how are/should we monitor it? 		Future meetings: Fridays, October 6, November 3, and December 1. Dates to note:		

- Presentations: Strengthening Student Success Conference – “Taking Ownership in Accreditation: An Authentic Process that Worked for Mt. SAC” October 12, 2017, Burlingame, CA