

MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ AGENDA

MAY 4, 2018
10:30A-12:00P – 4-2460

ATTENDING:

<input type="checkbox"/>	IRENE MALMGREN, CO-CHAIR	<input type="checkbox"/>	KRISTINA ALLENDE, CO-CHAIR	<input type="checkbox"/>	SOKHA SONG	<input type="checkbox"/>	MADelyn ARBALLO	<input type="checkbox"/>	RON BEAN	<input type="checkbox"/>	LIANNE GREENLEE
<input type="checkbox"/>	AUDREY YAMAGATA-NOJI	<input type="checkbox"/>	LEE JONES	<input type="checkbox"/>	DIANA DZIB	<input type="checkbox"/>	BARBARA MCNEICE-STALLARD	<input type="checkbox"/>	MARTIN RAMEY	<input type="checkbox"/>	EMILY WOOLERY
<input type="checkbox"/>	JOHNNY JAUREGUI	<input type="checkbox"/>	FA (VACANT)							<input type="checkbox"/>	LISA JACKSON, RECORDER

	TOPIC	TIME	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome:	2 Mins.	Meeting was called to order by Co-Chair Allende. Due to a promotion, Lee Jones will no longer be a member of this Committee.	
2.	Minutes of April 6:	2 Mins.	Item two –corrected typos...changed March 2 to April 6. There being no other corrections, the minutes were approved as submitted.	
3.	Agenda Review:	1 Min.	There following topics have already been discussed and will be removed from the agenda: <ul style="list-style-type: none"> Item No. 4 - ASC Purpose and Function Statement Item No. 5 – Fiscal Report and Student Achievement Outcomes Report Item No. 6 – Lessons Learned 	
4.	ASC Purpose and Function Statement: (Kristina A and Irene M.)	15 Mins.		
5.	ACCJC Report <ul style="list-style-type: none"> Annual Fiscal Report (Barbara M-S.) Student Achievement & Outcomes Report (Barbara M-S.) Programs with Accreditation (Barbara M-S) 	20 Mins.	Barbara asked the Committee to refer to the handout (see attached). There are many different programs that have an accreditation body that they report to and she felt that it was important to bring this forward to briefly discuss. All of these programs have accreditation connections. Lianne shared how helpful it was to create a crosswalk between the accreditation standards set by the ACCJC and those we are being asked to work on in order to	

Excellence & Distinction: Our Pathway to Accreditation

			<p>determine the alignment and to be able to reference them and use as evidence. She suggested that it would be helpful to be knowledgeable of where the fit is.</p> <ul style="list-style-type: none"> • It would be a great benefit to show the alignment. • It would be help to work within their accreditation cycle and obtain a copy of their report. • We want to be careful not to burden the groups with more work, but simply ask that if they do an update to provide us with a copy. <p>Barbara stated that she liked that perspective and suggested that take that a step further and connect to see what their accreditation cycle is and get the report. Also, if there is a report back from the accrediting agency, a copy of that might be helpful as well.</p> <p>Kristina said that it would be a benefit to work on curriculum and accreditation at the same time.</p> <ul style="list-style-type: none"> • Would be easier to see if the program is accredited by an outside accrediting body and then just run a report. Have them do a check box which just triggers a report • Need to be clear about the scope of our discussions and ask what we as a Committee can do to support their efforts. • Can make it available and provide them that info <p>Irene stated that we are also thinking about changing how we assemble the writing teams or how the committees do the writing. There will be some change for us the next time around so that that everyone is</p>	
--	--	--	--	--

			<p>represented. Operationalization of that change is not needed at this time.</p> <ul style="list-style-type: none"> • Next time WASC and ACCJC will be done together so it will be all hands on deck. 	
6.	Lessons Learned from Mt. SAC Institutional Self-Evaluation Report & Visit 2017: (Barbara M-S and Lianne G.)	25 Mins.	Nothing to report	
7.	How to Keep Accreditation Infused Into Our Day-to-Day Operations (Committee Annual Report of Achievements, PIE, QFE, Substantive Change)	25 Mins.	<p>Kristina provided an update on the Committee visits.</p> <ul style="list-style-type: none"> • 22 Committees plus the Library and/or departments have been visited. PAC will be the last Committee to be visited on May 9th. • The feedback has been phenomenal. Committees have been very open to participating in the process. • Some of the Committee's wanted more specifics regarding the standards and sub-standards, and Lianne was able to provide the requested information. They appreciated knowing what they were connected to. <p>Kristina said that she visited the Library and learned that the current department chair has done a lot of work and has already established an indexing system.</p> <p>The remaining Committee's will be reviewed in the summer and give feedback to the Chair's as well as the gathering of feedback to bring back to this Committee.</p> <ul style="list-style-type: none"> • The goal in fall is to have a process in place to use for the next few years and to have it be fairly static so that people know what to expect. <p>Kristina stated that at the last meeting she distributed the QFE timelines; however, she hasn't contacted anyone yet. She will forward the information shortly.</p>	

			<p>Kristina shared that Meghan Chen advised her that they have submitted a substantive change proposal to the ACCJC regarding programs for which more than 50% of the credit can be earned online.</p> <ul style="list-style-type: none"> An inquiry form has been submitted and we are awaiting a response. 	
Issue Bin/Future Agenda: <ul style="list-style-type: none"> Future agenda items Meetings and the frequency. How often should we schedule for the following year if we have little to no agenda. 		Future meetings: June 1		