

ATTENDING:

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| <input checked="" type="checkbox"/> JOUMANA MCGOWAN, CO-CHAIR | <input checked="" type="checkbox"/> KRISTINA ALLENDE, CO-CHAIR | <input checked="" type="checkbox"/> MADELYN ARBALLO | <input checked="" type="checkbox"/> RONALD BEAN | <input checked="" type="checkbox"/> ALEXIS CARTER | <input type="checkbox"/> DIANA DZIB |
| <input checked="" type="checkbox"/> LIANNE GREENLEE | <input type="checkbox"/> JOHNNY JAUREGUI | <input checked="" type="checkbox"/> BETA MEYER | <input type="checkbox"/> BARBARA MCNEICE-STALLARD | <input checked="" type="checkbox"/> ROBERT STUBBE | <input type="checkbox"/> EMILY WOOLERY |
| <input checked="" type="checkbox"/> AUDREY YAMAGATA-NOJI | <input type="checkbox"/> CHISA UYEKI | | | | <input type="checkbox"/> LISA JACKSON, RECORDER |

| | TOPIC | UPDATES/DISCUSSION | OUTCOME/ACTION |
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| 1. | Welcome and information: | Kristina welcomed the group to the meeting. | |
| 2. | Minutes of November 2, 2018: | Minutes approved with a correction to the attendees from the last meeting. Motion to approve the minutes made by Kristina and seconded by Beta. All were in favor to approve the minutes said aye with the exception of Robert, Joumana, and Chisa who abstained. | |
| 3. | Agenda Review: | | |
| 4. | Review of Purpose and Function Statement (attachment): | There was a review of the Purpose, Function & Membership Statement. The following changes were noted: <ul style="list-style-type: none"> • Item No. 1 – added VPI before (Co-Chair) • Item No. 1 – Replaced Irene Malmgren with Joumana McGowan • Item No. 4 – Replaced Dean with Management from and updated term to 18-21. • Item 7 – Sokha Song replaced with Alexis Carter and updated term to 18-21 • Item 9 – Added Chisa Uyeki and removed Martin Ramey and updated term to 18-20 • Item No. 10 – Removed Eric Kaljumagi and replaced with Beta Meyer and updated term to 18-21 • Item No. 11 – updated term to 18-19 | |

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| | | <ul style="list-style-type: none"> • Item No. 12 – Removed Sandra Bollier and replaced with Robert Stubbe and updated term to 19-21 • Item No. 13 – Removed Ruben Flores and replaced with Johnny Jauregui, term TBD. • Item No. 14 – updated term to 18-19 • Item No. 15 – added the word or Designee and updated the term to ongoing. • Goal 4 – was that we have is great but not evaluation. Need to evaluate the number of committees because it was extensive. • Governance Committee – removed Irene Malmgren and replaced with ALO. • Meeting scheduled changed to read monthly during Fall and Spring. <p>Committee structure hasn't been looked at and still needs to be reviewed.</p> <ul style="list-style-type: none"> • The group agreed to keep Goal 4 because it keeps it on the radar because we haven't worked on it yet. We should keep goal 4 because it keeps it on the radar because we haven't worked on it yet. <p>Kristina and Joumana to meet with Carole to review and discuss goal setting.</p> | |
| 5. | Review of the local goal setting discussion: | <p>Kristina reported on a local goal setting project presented to the Board by Barbara and Michelle.</p> <ul style="list-style-type: none"> • There are two goals that we are mapping back to the Chancellor's Vision for Success goals. Our college goals and our indicators are accreditation pieces because they are institutional set standards. <ol style="list-style-type: none"> 1. Key Performance Indicators about the number of completed Chancellor's approved certificates. 2. Transfers to regionally accredited institutions. • | |

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| | | <p>Institutional Effectiveness Committee (IEC) is the group that reviews those every year and makes sure that our goals are appropriate. The timeline for the goals will be created at the next IEC meeting.</p> <ul style="list-style-type: none"> • By December 2018 we had to indicate that our process was underway. • By May 31, 2019, the Board has to adopt the alignment. • Once IEC develops the timeline for alignment, it will then be brought to ASC, then to PAC, and finally to the Board. • We must have quorum at the next meeting | |
| 6. | Report on Commission actions from the January 2019 meeting: | <p>Kristina reported that the Accrediting Commission's actions on institutions in January included no sanctions for any of the colleges that participated in the ISER self-evaluation process in the Fall.</p> <p>The new leadership has been working well with the colleges. They have changed the way teams are changed and how they go out to the colleges and review them.</p> <ul style="list-style-type: none"> • Each VP is assigned to about 40 colleges. • The process is more collaborative. | |
| 7. | Report on new self-evaluation process pilot: | <p>The Commission has decided that two colleges will participate in a new pilot process that will be a more formative, summative evaluation process.</p> <ul style="list-style-type: none"> • Citrus College will participate in the new pilot to report on the self-evaluation process. • Lianne, who is an expert in WASC, provided the group with an overview of the process and how it relates to ACS WASC. • As a college, we are identifying where we are, what we need to do, and how we get there. | |
| 8. | Taft College self-evaluation – Mt. SAC's involvement: | <p>Kristina stated that she was invited to present at Taft College. They will begin their accreditation process soon and they have a new VPI and ALO as well as new faculty members that will be a part of the process.</p> | |

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| | | <ul style="list-style-type: none"> • Kristina and Gohar presented a 5-hour training session, especially for Taft College. This is something new that the Commission didn't do in previous years. • They were able to discuss experiences, things that went well and things that didn't go well. A lot of good feedback was received. It seemed to be helpful to have a faculty member there versus just having someone from the Commission present to them. | |
| 9. | Presentation at ACCJC Conference: | <p>With the shift in the ACCJC, there is a conference in April in San Francisco that Lianne, Kristina, and Barbara were asked to present at. They will share a 7-year perspective of where we came from with our 2010 accreditation, including a list of elements to be worked on. The presentation will include:</p> <ul style="list-style-type: none"> • How the campus was engaged • How we changed our structures and what structures were used • How the communication changed • The creation and formation of ASC as experts for the campus • The perspective of the work of this team and not just during the accreditation process, but carrying the work forward • Details about the visit and how we went through it <p>They will also share the work that was done after the visit as a team and with the committee's across campus, how standards were assigned, QFE follow-up, and carrying on the work of accreditation.</p> <p>Lianne also stated that she would share the details of that visit with the group and how it could be beneficial to Mt. SAC.</p> | |
| 10. | Brainstorm of tasks for ASC for Spring 2019: | | |
| Issue Bin/Future Agenda: | | Future meetings: May 3, June 7 | |
| <ul style="list-style-type: none"> • TBD | | | |