



## Committee Goals and Progress Report 2019-20

**Committee name:** Accreditation Steering Committee

**Name of person completing the report:** Richard Mahon, Vice President, Instruction (Co-Chair) and Rocio Avila, Faculty Accreditation Coordinator (Co-Chair)

**Instructions:** **Due by October 1, 2020:** Columns 1 and 2  
**Due by June 1, 2020:** Column 3  
 Please enter your committee's outcomes and accomplishments in Column 3 and submit electronically to [bhebert3@mtsac.edu](mailto:bhebert3@mtsac.edu) (on behalf of the President's Advisory Council).

(EXPAND AS NECESSARY)

Committee Goal	Link to College Goal #	Completed Outcomes/Accomplishments (descriptive bullet list)
<b>GOAL # 1:</b> Committee website up-to-date	6, 11, 12, 14, 45	ASC website is up to date. All minutes for 2019/20 are posted.
<b>GOAL #2:</b> Review campus committees' minutes to ensure they align with ACCJC standards and be able to identify what has been done well and gaps that need to be addressed.	3, 6, 12, 14	<ul style="list-style-type: none"> <li>• Kristina Allende provided campus committees with specific accreditation standards that they need to identify on their committee minutes.</li> <li>• Campus committees are now highlighting items that help meet accreditation standards in their minutes.</li> </ul>

<p><b>GOAL #3:</b> Review and report committee progress and accreditation processes to President's Advisory Council (PAC)</p>	<p>1, 2, 3, 4, 12, 14</p>	<p>Richard Mahon has served as our representative at PAC and has given reports on the <i>2021 Midterm Report</i> timeline, process, and drafts.</p>
<p><b>GOAL #4</b> Review and report on Quality Focus Essay (QFE) projects and make recommendations for continued progress to PAC.</p>	<p>1, 3, 4, 5, 9, 12, 14</p>	<p>Based on the extensive planning process, the college continues to make progress on QFE goals and substantial data was used as part of the process.</p> <p>The College identified three goals in the QFE. Each involved integration of existing college processes or plans to form more coherent structures.</p> <ol style="list-style-type: none"> <li>1. Integration of various metrics into Planning for Institutional Effectiveness (PIE).</li> </ol> <p>Substantial integration of metrics is evident in the Mt. SAC Strategic Plan.  <a href="https://www.mtsac.edu/governance/committees/iec/planning/2017-21-strategic-plan/index.html">https://www.mtsac.edu/governance/committees/iec/planning/2017-21-strategic-plan/index.html</a></p> <p>The College: (1) developed metrics which we call Key Performance Indicators (KPIs), and (2) aligned KPIs with our College Goals. We asked many committees, councils, and groups for feedback. Our work also aligned with some of the other metrics, such as the Student-Centered Funding Formula, Student Equity Achievement Program, and block grants. Faculty, classified, and management were involved in the process and in aligning Mt. San Antonio College Goals to the Vision for Success Goals.</p>

		<p>2. Integration of various programs related to student equity and success.</p> <p>Substantial integration of the programs is evident in the Student Equity and Achievement (SEA) Program. <a href="https://www.mtsac.edu/governance/committees/equity/pdf/2019-22StudentEquityPlan.pdf">https://www.mtsac.edu/governance/committees/equity/pdf/2019-22StudentEquityPlan.pdf</a> and the 2018 opening of our new Equity Center <a href="https://www.mtsac.edu/equitycenter/">https://www.mtsac.edu/equitycenter/</a>, which provides “one-stop shopping” for student support services for underrepresented populations.</p> <p>For purposes of strengthening student outcomes, Mt. SAC integrated the Student Equity Plan (SEP), credit and noncredit Student Success and Support Program (SSSP), and Basic Skills Initiative (BSI) plans into one plan: the SEA Program. In doing so, our primary focus was on coordinating services and learning support for students in order to increase achievement and success of all students and eliminate the achievement gap for disproportionately impacted students.</p> <p>3. Institutionalization of the Guided Pathways to Success (GPS) framework into existing campus structure.</p> <p>Substantial GPS work and progress are evident in the Mt. SAC web-based resources for faculty <a href="https://www.mtsac.edu/gps/">https://www.mtsac.edu/gps/</a> and students. <a href="https://www.mtsac.edu/guided-pathways/">https://www.mtsac.edu/guided-pathways/</a></p> <p>Our efforts focused on the following five key areas:</p>
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<b>GOAL #5</b>	Ensure all ASC members have a clear understanding of the accreditation process, the standards, the reporting requirements, and the Quality Focus Essay (QFE)	<p><b>10, 12, 14</b></p> <p>All ASC members completed the ACCJC Accreditation Basics online course by the December 6, 2019 meeting, except for Elizabeth Lawlor, who was a late addition to the committee and finished the Accreditation Basics course on March 3, 2020. Each member should be well versed in the standards.</p>
<b>GOAL #6</b>	Develop accreditation expertise across campus by increasing the number of employees participating on accreditation teams.	<p><b>10, 12, 13, 14</b></p> <p>The following employees served on one or more accreditation visiting teams. In 2019-20, many more names were provided to ACCJC to be included in the roster of team members.</p> <p><b>Administrators</b></p> <ul style="list-style-type: none"> <li>• Meghan Chen, Dean, Library and Learning Resources</li> <li>• Audrey Yamagata-Noji, Vice President, Student Services</li> <li>• Bill Scroggins, CEO/President</li> <li>• Richard Mahon, Vice President, Instruction</li> </ul>

		<ul style="list-style-type: none"><li>• Joumana McGowan, Associate Vice President of Instruction</li><li>• Barbara McNeice-Stallard, Director, Research and Institutional Effectiveness</li><li>• Lianne Greenlee, Director, Professional and Organizational Development (ACS/WASC)</li><li>• Morris Rodrigue, Vice President, Administrative Services</li><li>• Grace Hanson, Dean, ACCESS &amp; Wellness</li></ul> <p><b>Faculty</b></p> <ul style="list-style-type: none"><li>• Kristina Allende, English &amp; Literature and Journalism</li><li>• Michael Dowdle, Psychology</li><li>• Scott Guth, Math</li><li>• Sara Mestas, Counseling</li></ul>
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