



## MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ MINUTES

**SEPTEMBER 1, 2023**

**10:30A-12:00P – ZOOM**

### MEMBERSHIP

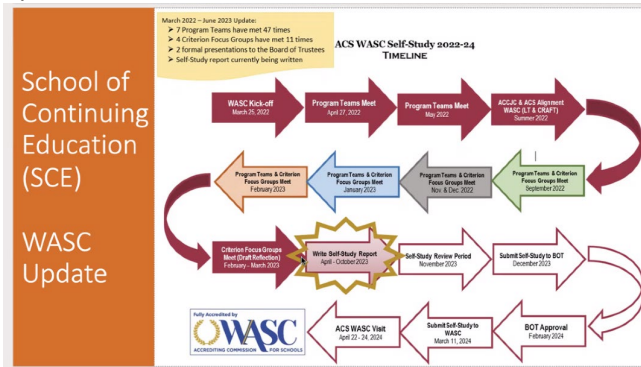
<input checked="" type="checkbox"/> KELLY FOWLER, CO-CHAIR	<input checked="" type="checkbox"/> BARBARA MEZAKI, CO-CHAIR	<input checked="" type="checkbox"/> ROSA ASENCIO	<input checked="" type="checkbox"/> MINERVA AVILA	<input type="checkbox"/> MICHAEL CARR	<input checked="" type="checkbox"/> MEGHAN CHEN
<input checked="" type="checkbox"/> KELLY COREAS	<input type="checkbox"/> TIKA DAVE'-HARRIS	<input checked="" type="checkbox"/> DIANA DZIB	<input checked="" type="checkbox"/> PENNY PEIYING FENG	<input type="checkbox"/> L.E. FOISIA	<input checked="" type="checkbox"/> ALLIE FRICKERT
<input type="checkbox"/> LIANNE MALDONADO-GREENLEE	<input checked="" type="checkbox"/> BETA MEYER	<input type="checkbox"/> ROBERT MONTOYA, CSEA 651	<input checked="" type="checkbox"/> PATRICIA QUINONES	<input checked="" type="checkbox"/> L R RODRIGUEZ	<input checked="" type="checkbox"/> MICHELLE SHEAR
<input checked="" type="checkbox"/> KOJI UESUGI	<input type="checkbox"/> VACANT, STUDENT	<input checked="" type="checkbox"/> ROGER WILLIS			
<input type="checkbox"/> MICHELLE SAMPAT (GUEST)	<input checked="" type="checkbox"/> CATHY STUTE (GUEST)				<input type="checkbox"/> WENDI ALCAZAR, RECORDER

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome	<ul style="list-style-type: none"> <li>Welcome and update with committee members.</li> </ul>	
2.	Agenda Review	<ul style="list-style-type: none"> <li>Accepted</li> </ul>	
3.	Review of <a href="#">June 2<sup>nd</sup></a> , Minutes	<ul style="list-style-type: none"> <li>Review of minutes by committee. B. Mezaki motion to approve, A. Frickert seconds, motion approved.</li> </ul>	Approved.
4.	<a href="#">Purpose and Function</a> , and <a href="#">Goals</a> Review	<ul style="list-style-type: none"> <li>Purpose and Function review and discussion:               <ul style="list-style-type: none"> <li>Recruiting diverse interests and engagement, engagement should be engaging.</li> </ul> </li> <li>Will revisit the Purpose and Function in October.</li> <li>Goals review and discussion:               <ul style="list-style-type: none"> <li>Goals 1-3 remain the same.</li> <li>B. Mezaki and A. Frickert will visit the different College groups to make sure everyone is ready for the visiting team.</li> <li>Everyone should also make sure to update their own constituent group. This will ensure that everyone receives the information multiple times and feels ready for the visit.</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ Start familiarizing ourselves with the new standards can be a new goal 4.</li> <li>○ Review the new standards and see how we align with them now then determine what needs to be updated.</li> <li>○ Goal 5: Stays the same.</li> <li>○ Goal 6: repeats Goal 3. Eliminate Goal 6.</li> <li>○ We need to capture the ongoing accreditation process ISS or VSS and produce a way that this committee can help with that process. This can be added to Goal 3.</li> </ul>	
5.	Summer Progress & Updates to Constituent Groups	<ul style="list-style-type: none"> <li>• <a href="https://www.mtsac.edu/accreditation/college_accreditation/2024/index.html">https://www.mtsac.edu/accreditation/college_accreditation/2024/index.html</a></li> <li>• Acronyms list – The links on this document all point to the correct webpage.</li> <li>• We started to go through the website and ask that weblinks be updated so that current information/webpages are linked correctly.</li> </ul>	
6.	Timeline and Next Steps for Fall 2023	<ul style="list-style-type: none"> <li>• Thank you to B. Mezaki and A. Frickert for all their hard work.</li> <li>• We had a beautiful signing ceremony for Dr. Scroggins last Board meeting.</li> <li>• We met with the Visiting Team chairs, and they said that our Institutional Self-Evaluation Report (ISER) was really well written.</li> <li>• October – Visiting Team ISER review. The team will not be on campus. <ul style="list-style-type: none"> <li>○ The Visiting Team is a group of community college professionals who represent different standards.</li> <li>○ Open forum: October 12, 2023, 5:30 p.m. or 6:45 p.m.</li> <li>○ We need to make sure everyone has the information so that they are aware of the open forums.</li> </ul> </li> </ul>	<p>Virtual Visiting Team.</p> <p>Visiting Team Open Forum: October 12, 2023, at 5:30 p.m. and 6:45 p.m.</p>

		<ul style="list-style-type: none"> <li>○ K. Fowler and Dr. Garcia will not be at the open forum, this will allow for open comments to be made.</li> <li>○ We want everyone to come and express their feelings about the process to the visiting team.</li> <li>○ The open forums will be virtual.</li> <li>○ The team has some thoughts about how to handle moderating the forums.</li> <li>○ There is no need to go to both forums.</li> <li>• Focused Visit: February 26, 2024, <ul style="list-style-type: none"> <li>○ This will be a team that comes to discuss areas of improvement.</li> <li>○ This visit will be more intentional and speak to specific areas/people.</li> <li>○ During the February visit, we hope that it is not the entire team. But only members who need to address deficiencies in the ISER.</li> </ul> </li> <li>• An email will be sent out by Laura with the Visiting Team information to the campus.</li> <li>• This will include a third-party comment form.</li> <li>• The process has changed and is more streamlined.</li> <li>• What do you expect from team members? What can we do to help?</li> <li>• The forum will be one day prior to the tech review. <ul style="list-style-type: none"> <li>○ There is a pre-tech review and is much more inclusive with the college than it used to be.</li> </ul> </li> <li>• There are over 100 people who contributed to the ISER. However, it would be good for everyone to review it before the visit.</li> <li>• The team is trained to adhere to certain conduct when they are visiting. They are held to certain standards.</li> </ul>	Focused Visit: February 26, 2024
7.	Friday Fall Forums – Topics?	<ul style="list-style-type: none"> <li>• Do you have any ideas for Fall forums on how to involve everyone and to keep the process in a positive flow? We would love to hear ideas from ASC.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Can we do something that showcases the new Student Center?</li> <li>• RSI and a general one on the process of accreditation, etc. The Fall Forum will be something similar. <ul style="list-style-type: none"> <li>○ Perhaps we can review the why? Why are we doing this? Why is it important? Why does it serve the college's future? How will it benefit everybody? Transferability, and certification, explain the benefits of going through accreditation for different areas.</li> <li>○ Lessons learned and how that can inform decisions.</li> <li>○ How relevant is this to our daily work?</li> <li>○ Showcase our students as well during the forums.</li> <li>○ We need to link why we do all this paperwork.</li> </ul> </li> </ul>	
8.	ACCJC Fall Webinars	<ul style="list-style-type: none"> <li>• Tuesday, September 12, 2023, 1:00-2:00 p.m. PDT <ul style="list-style-type: none"> <li>• <a href="#">Zoom Registration Link</a></li> </ul> </li> <li>• Tuesday, October 10, 2023, 1:00-2:00 p.m. PDT <ul style="list-style-type: none"> <li>• <a href="#">Zoom Registration Link</a></li> </ul> </li> <li>• Not required but are about the new standards.</li> </ul>	ACCJC Fall Webinars: September 12, 2023, 1:00 p.m.-2:00 p.m. or October 10, 2023, 1:00 p.m.-2:00 p.m.
9.	Accreditation Process Survey Results	<ul style="list-style-type: none"> <li>• A process survey was created towards the end of Spring. Since we didn't get the response we wanted, we will send it back out this Fall.</li> <li>• It essentially asks how we as a college feel about the accreditation process used.</li> </ul>	
10.	New 2024 ACCJC Standards	<ul style="list-style-type: none"> <li>• Emphasize equity, inclusion, and student outcomes.</li> <li>• Extended the accreditation cycle to eight years.</li> <li>• Revised Midterm Report.</li> <li>• Streamline of the ISER.</li> <li>• Consolidate resources into a single ACCJC Accreditation Handbook.</li> </ul>	

		<ul style="list-style-type: none"> <li>The 8-year cycle consolidated a lot. They made the standards broader. More info will come once we are done with this current cycle.</li> </ul>	
11.	BP/AP 3200	<ul style="list-style-type: none"> <li>PAC approval of AP 3200 was on 8/16/23. <ul style="list-style-type: none"> <li>It will go to the Board soon.</li> <li>We aligned it more with the process of what we do. It was very specific, so we made it more general. We made it more general so that we could use it if we make changes to our process.</li> </ul> </li> <li>BP approved in April.</li> </ul>	
12.	SCE Update (M. Avila)	<ul style="list-style-type: none"> <li>We are still wrapping up our first draft and collection of evidence. Additionally, we are finding areas of growth, but we are getting to the point of wrapping up.</li> </ul>  <p>The diagram is a circular timeline for the ACS WASC Self-Study 2022-24. It starts with a yellow box at the top left: 'March 2022 - June 2023 Update: 7 Program Teams have met 47 times, 4 Criterion Focus Groups have met 11 times, 2 formal presentations to the Board of Trustees, Self Study report currently being written.' The timeline proceeds clockwise through several steps: 'WASC Kick-off March 25, 2022', 'Program Teams Meet April 27, 2022', 'Program Teams Meet May 2022', 'ACCE &amp; ACS Alignment WASC AT &amp; CRAFT November 2022', 'Program Teams &amp; Criterion Focus Groups Meet September 2022', 'Program Teams &amp; Criterion Focus Groups Meet Nov. &amp; Dec. 2022', 'Program Teams &amp; Criterion Focus Groups Meet January 2023', 'Program Teams &amp; Criterion Focus Groups Meet February 2023', 'Criterion Focus Groups Meet Self Reflection February - March 2023', 'Write Self Study Report April - October 2023', 'Self Study Review Period November 2023', 'Submit Self Study to BOT December 2023', 'BOT Approval February 2024', 'Submit Self Study to WASC March 11, 2024', 'ACS WASC Visit April 22 - 24, 2024', and 'Self Study Approved by WASC Accrediting Commission for Schools'. A large orange box on the left contains the text 'School of Continuing Education (SCE) WASC Update'. A logo for 'WASC ACCREDITING COMMISSION FOR SCHOOLS' is at the bottom left.</p> <ul style="list-style-type: none"> <li>Remembering the why, why are we doing this? There is always room for growth, so we are always changing with the demand and needs of our community.</li> <li>The visiting team will be here on the September 22<sup>nd</sup> and September 24<sup>th</sup>.</li> </ul>	SCE WASC Accreditation Visit: April 22, 2024-April 24, 2024.
13.	Questions and Announcements	<ul style="list-style-type: none"> <li>K. Coreas – Credentialing success awarded to my program (Respiratory Technology). There are only twenty-one programs that get this award and only five are Community Colleges, two west of the Mississippi.</li> </ul>	

14.	Thank you!	<ul style="list-style-type: none"> <li>• Fresh Air Campus – We are now smoke free.</li> <li>• Within the next several weeks all the Senate web pages will be updated.</li> </ul>	
<b>Parking Lot/Upcoming Topics:</b>		<b>Future meetings:</b> October 6 <sup>th</sup> , November 3 <sup>rd</sup> , December 1 <sup>st</sup> , March 1 <sup>st</sup> , April 5 <sup>th</sup> , May 3 <sup>rd</sup> , June 7 <sup>th</sup> .	<b>Standing Information:</b> <a href="#">Accreditation Website</a>