

INSTITUTIONAL EFFECTIVENESS COMMITTEE

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Institutional Effectiveness Committee is responsible for recommending processes related to institutional planning and assessment, evaluation, and coordinating activities leading to improvement of institutional effectiveness.

Function

1. Support ongoing connections between unit planning activities and institutional planning processes.
2. Encourage the use and analysis of standard data reports needed to support effective planning and evaluation activities at the academic department level and provide guidance to non-academic departments.
3. Recommend systematic mechanisms to assess evaluate the institution’s progress toward meeting its goals.
4. Conduct annual reviews of Planning for Institutional Effectiveness (PIE) results in order to:
 - a. assess the institution’s unified progress toward its goals; and
 - b. make recommendations regarding either the creation of new or the revision of existing College goals.
5. Conduct annual reviews of the forms, process, tools, and reporting format for institutional program review (PIE).
6. Inform the campus about institutional effectiveness efforts.
7. Plan annually for systematic documentation of institutional planning efforts.
8. Evaluate the College’s effectiveness in supporting academic quality and accomplishment of mission.

We have historically had two managers or co-chairs on the Committee; however, the Committee decided to increase faculty representation on IEC and increase faculty leadership by allocating this new co-chair position.

Membership (18)

	Position Represented	Name	Term
1.	Vice President, Instruction (Co-Chair)	Richard Mahon	ongoing
2.	Associate Vice President, Instruction	Joumana McGowan	ongoing
3.	Associate Dean, Instructional Services	Michelle Sampat	ongoing
4.	Director, Research & Institutional Effectiveness (Co-Chair)	Barbara McNeice-Stallard	ongoing
5.	Faculty Outcomes Co-Coordinator	Kim Leiloni Nguyen	ongoing
6.	Academic Senate President or Designee	Chisa Uyeki	ongoing
7..	Faculty Accreditation Coordinator	Rocio Avila	ongoing
8.	Faculty (Co-Chair)	TBD	2019-2022
9..	Director of Human Resources or Designee	Alexis Carter	ongoing
10.	Student Services (appointed by the Vice President, Student Services)	Grace Hanson	2019-22

11.	Instructional Services (appointed by the Vice President, Instruction)	Meghan Chen	2017-20
12.	Information Technology (appointed by the Vice President, Administrative Services)	Kate Morales	2019-22
13.	Faculty - Credit (appointed by the Academic Senate)	Vacant	2017-20
14.	Faculty Noncredit (appointed by the Academic Senate)	L.E. Foisia	2017-20
15.	Faculty – Student Services (appointed by the Academic Senate)	Vacant	2019-22
16.	Classified (appointed by CSEA 262)	Annel Medina Tagarao	2019-20
17.	Classified (appointed by CSEA 651)	Vacant	2019-22
18.	Student (appointed by the Associated Students)	Mohamed Al Mouazzen	2019-20

Membership Meeting Times:

COMMITTEE TYPE	CO-CHAIRS	MEETING SCHEDULE	LOCATION	TIME
Governance	Mahon/Barbara McNeice Stallard, add 3 rd Co-Chair	Fourth Wednesday of each month during the Fall and Spring semesters	4-2440	1:30-3:00 p.m.

Person Responsible to Maintain Committee Website:

Lisa Jackson
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College Website Link and Last Time Website Was Updated: 10/24/19
www.mtsac.edu/governance/committees/iec