**INSTITUTIONAL EFFECTIVENESS COMMITTEE**

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Institutional Effectiveness Committee is responsible for recommending processes related to institutional planning and assessment, evaluation, and coordinating activities leading to improvement of institutional effectiveness.

The Committee is also responsible for monitoring institution-wide compliance with Accreditation Standards related to its purpose and function.

Function

1. Support ongoing connections between unit planning activities and institutional planning processes.
2. Encourage the use and analysis of standard data reports needed to support effective planning and evaluation activities at the academic department level and provide guidance to non-academic departments.
3. Evaluate the Institution's progress toward meeting its goals and mission to recommend systematic mechanisms for effectiveness.
4. Conduct annual reviews of Planning for Institutional Effectiveness, the College Strategic Plan, and other institutional plans.
5. Inform the campus community about institutional effectiveness efforts including progress regarding institution set standards and stretch goals.
6. Plan annually for systematic documentation of institutional planning efforts.

Membership (**20**)

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|  | Position Represented | Name | Term |
| 1. | Vice President, Instruction (Co-Chair) | Kelly Fowler | ongoing |
| 2. | Associate Vice President, Instruction | Meghan Chen  | ongoing |
| 3. | Dean, Instruction | Sylvia Ruano  | ongoing |
| 4. | Director, Research & Institutional Effectiveness (Co-Chair) | Patty Quinones | ongoing |
| 5. | Faculty Outcomes Coordinator | Kelly Coreas | ongoing |
| 6. | Academic Senate President or Designee | Roger Willis  | ongoing |
| 7. | Faculty Accreditation Coordinator | Barbara Mezaki  | ongoing |
| 8. | Faculty | Vacant  | 2021-23  |
| 9. | Director of Human Resources or Designee | Ryan Wilson | ongoing |
| 10. | Student Services (appointed by the Vice President, Student Services) | Malia Flood  | 2022-25 |
| 11. | Instructional Services (appointed by the Vice President, Instruction) | Vacant  | 2020-23  |
| 12. | Information Technology (appointed by the Vice President, Administrative Services) | Kate Morales | 2022-25 |
| 13. | Faculty - Credit (appointed by the Academic Senate) (Co-Chair) | Tiffany Kuo | 2020-23  |
| 14. | Faculty Noncredit (appointed by the Academic Senate) |  | Landry Chaplot | 2020-23  |
| 15. | Faculty – Student Services (appointed by the Academic Senate) |  | Vacant  | 2022-25 |
| 16. | Classified (appointed by CSEA 262) |  | Vacant | 2020-23  |
| 17. | Classified (appointed by CSEA 651) |  | Vacant | 2022-25 |
| 18. | Student (appointed by the Associated Students) | Vacant | 2022-23 |
| 19. | Budget Committee Liaison | Rosa Royce | ongoing |
| 20. | PIE (Business Analyst, Instruction) | Krupa Patel | ongoing |

Membership Meeting Times:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Governance | Kelly Fowler, Patty Quinones, and Tiffany Kuo | Second and Fourth Wednesday of each month during the Fall and Spring semesters | Via Zoom | 1:30-3:00 p.m. |

Person Responsible to Maintain Committee Website: Lisa Jackson

 ljackson35@mtsac.edu x4655

College Website Link and Last Time Website Was Updated: 10/1/21

[www.mtsac.edu/governance/committees/iec](http://www.mtsac.edu/governance/committees/iec)