**CURRICULUM AND INSTRUCTION COUNCIL**

(Academic Senate Committee)

Purpose

The purpose of the Curriculum and Instruction Council is to make recommendations about educational design and delivery policies and procedures to the Academic Senate.

Function

1. To recommend academic policies, procedures, and guidelines related to curriculum and assessment; the granting of credit, degree, certificate, and general education requirements; and other related issues such as Administrative Procedures.

2. To review and make recommendations regarding the appropriateness and need of proposed credit and noncredit programs and courses within programs.

3. To review and make recommendations regarding fee-based offerings.

4. To recommend instructional priorities for the College.

5. To review and forward recommendations from Educational Design Committee, Educational Design Subcommittee for General Education and Transfer Issues, Distance Learning Committee, and Outcomes Committee to the Academic Senate.

6. To review and recommend associate degree requirements, CSU general education certification, and IGETC requirements.

Membership (14)

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|  | Position Represented | Name | Term |
| 1. | Vice President, Instruction or Designee (Co-chair) | Irene Malmgren | ongoing |
| 2. | Dean, Instructional Services | Vacant | ongoing |
| 3. | Dean, Continuing Education or Designee | Donna Burns | ongoing |
| 4. | Curriculum Liaison (Co-chair) | Michelle Grimes-Hillman | 2013-15 |
| 5. | Management Representative (appointed by the Vice President, Student Services) | Tom Mauch | 2014-17 |
| 6. | Articulation Officer | Jamaika Fowler | ongoing |
| 7. | Assistant Curriculum Liaison | Michelle Sampat | 2014-15 |
| 8. | President and Vice President of the Academic Senate or Designee | Dan Smith | 2013-14 |
| 9. | Eric Kaljumagi | 2012-14 |
| 10. | Faculty (must have representation from non-credit instruction) (appointed by the Academic Senate) | John Pellitteri | 2013-16 |
| 11. | Tom Edson | 2012-15 |
| 12. | Distance Learning Coordinator | Mary Johnson | 2013-16 |
| 13. | Outcomes Coordinator | Stacy Bacigalupi and Emily Woolery | 2014-16 |
| 14. | Student Representative (appointed by the President, Associated Students) | Vacant |  |

Person responsible to maintain committee website: Melissa Jaunal ([mjaunal@mtsac.edu](mailto:kmartinez@mtsac.edu), 909.274.5504)

Meeting Times: 2nd and 4th Tuesdays of each month, 3:30-5:00 p.m., Building 6, Room 122

College Website Link: [www.mtsac.edu/governance/committees/curriculum](http://www.mtsac.edu/governance/committees/curriculum)