**BUDGET COMMITTEE**

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Budget Committee is the primary governance body for developing, recommending, and evaluating policies and procedures for institutional planning as it relates to its integration of the budget process in all aspects of College finances.

Function

1. Evaluate and recommend changes to policies and procedures relating to overall resource allocation.

2. Develop, evaluate, and recommend related policies and procedures for budget development and review the current budget process for effectiveness.

3. Evaluate and recommend changes related to policies and procedures for allocating discretionary revenue.

4. Evaluate the College budget models using an ongoing and systematic cycle of evaluation, integrated planning, resource allocation, implementation, and re-evaluation.

5. Reports to President’s Advisory Council on the evaluation of the College budget policies and procedures.

6. Maintains an up-to-date website and informs the campus about budget-related matters.

7. Monitor college-wide compliance with ACCJC Standard III.D, “Financial Resources.”

Membership (16)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Position Represented | Name | | Term |
| 1. | Vice President, Administrative Services | (Co-Chair) | Morris Rodrigue | ongoing |
| 2. | Chief Compliance and College Budget Officer | Rosa Royce | | ongoing |
| 3. | Chief Fiscal Service Officer | Delana Miller | | ongoing |
| 4. | Management, one from Instruction (appointed by the Vice President, Instruction) | Kelly Fowler | | 2022-25 |
| 5. | Management, one from Facilities Planning & Management (appointed by the Vice President, Administrative Services) | Gary Nellesen | | 2021-24 |
| 6. | Management, one from Student Services (appointed by the Vice President, Student Services) | George Bradshaw | | 2021-24 |
| 7. | Faculty (appointed by the Academic Senate) | (Co-Chair) | Phil Wolf | 2022-25 |
| 8. | Emily Woolery | | 2020-23 |
| 9. | Traci Ebue | | 2021-24 |
| 10. | Shiloh Blacksher | | 2022-25 |
| 11. | Classified (appointed by CSEA 651) | Manny Marquez | | 2022-25 |
| 12. | Classified (appointed by CSEA 262) | Brandon Gillett | | 2022-25 |
| 13. | Confidentials (appointed by the Confidentials) | Lisa Romo | | 2022-25 |
| 14. | Students (appointed by the Associated Students) | Jasmine Nguyen | | 2022-23 |
| 15. | Calvin Haroutonian | | 2022-23 |
| 16. | IEC Liaison (can cross over between IEC and Budget Committees) | Kelly Fowler | | 2022-25 |

Membership Meeting Times:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Governance | Morris Rodrigue/  Phil Wolf | 1st and 3rd Wednesdays of the month | 4-2460 | 3:00-4:30 p.m. |

Person Responsible to Maintain Committee Website: Vivian Ruiz

vruiz6@mtsac.edu x5504

College Website Link and Last Time Website Was Updated:

[www.mtsac.edu/governance/committees/budget](http://www.mtsac.edu/governance/committees/budget) Current