

BASIC NEEDS COMMITTEE (BNC)

(Operational Committee – Reports to Vice President, Student Services)

Purpose

BNC is responsible for proposing recommendations and solutions regarding issues students are facing related to the lack of basic needs resources, including, but not limited to: housing, food, wellness (physical, emotional, and mental), hygiene, and transportation.

Function

1. Review basic needs-related services and resources and recommend ways to identify and fill gaps.
2. Recommend strategies on addressing basic needs to departments, centers, and other units to build a network of support for students in need.
3. Recommend updates to the College website, portal, and other online communication tools to include links to services available on-campus as well as to community-based resources relating to basic needs resources such as housing, food, wellness (physical, emotional, and mental), hygiene, and transportation.
4. Liaise with Professional and Organizational Development (POD) to educate College faculty and staff on ways to sensitively and effectively address issues related to basic needs insecurities such as housing, food, wellness (physical, emotional, and mental), hygiene, and transportation.
5. Explore ways to create partnerships with businesses, as well as public and private agencies, in the College's catchment area to supply resources for students in need.
6. Recommend sources of funding for basic needs-related services and resources.

Membership (17)

| | <u>Position Represented</u> | <u>Name</u> | <u>Term</u> |
|-----|---|---------------------------|--------------------|
| 1. | Dean of Student Services or Designee (Co-Chair selected by the Committee) | Koji Uesugi | ongoing |
| 2.* | Extended Opportunity Programs and Services (EOPS), CARE or CalWORKs (appointed by the Vice President, Student Services) | Kaitlyn Yrineo | 2019-22 |
| 3.* | Police and Campus Safety (appointed by the Vice President, Administrative Services) | Paul Miller | 2017-20 |
| 4.* | Financial Aid (appointed by the Vice President, Student Services) | Jeze Lopez | 2017-20 |
| 5.* | Student Life (appointed by the Vice President, Student Services) | Julia Walker | 2019-22 |
| 6.* | Student Health Center (appointed by the Vice President, Student Services) | Irene Martinez | 2019-22 |
| 7.* | Facilities (appointed by the Vice President, Administrative Services) | Kenneth McAlpin | 2017-20 |
| 8. | Faculty (appointed by the Academic Senate) | Christina Cammayo | 2019-22 |
| 9. | | Pauline Swartz (Co-Chair) | 2017-20 |
| 10. | | Susie Chen | 2017-20 |
| 11. | Management (appointed by the Vice President, Instruction) | Romelia Salinas | 2017-20 |

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|-----|--|-------------------------|---------|
| 12. | Students (appointed by the Associated Students) | Maricela Vasquez Aviles | 2019-20 |
| 13. | | Shailah Arreola-Bittner | 2019-20 |
| 14. | Basic Needs Resources Coordinator | Rigo Estrada** | ongoing |
| 15. | Coordinator, Short Term Vocational, School of Continuing Education | Shelly Laddusaw** | ongoing |
| 16. | Foundation (appointed by the Foundation) | Marisa Fierro | 2019-20 |
| 17. | Classified (appointed by the Classified Senate) | Renu Katoch | 2019-20 |
| 18. | Community Member (appointed by the Committee) | Vacant | 2019-20 |

*Vice Presidents should attempt to balance between management and classified appointees.

**Additional manager(s) and staff whose areas of expertise are valuable to the work of BNC.

Membership Meeting Times:

| COMMITTEE TYPE | CHAIR | MEETING SCHEDULE | LOCATION | TIME |
|-----------------------|-------------------------------|--|----------|----------------|
| Operational Committee | Koji Uesugi Pauline Swartz | 1 st and 3 rd Mondays of the Month | 9C-5 | 1:00-2:30 p.m. |

Person Responsible to Maintain Committee Website:

Barbara Carrillo
Bcarrillo21@mtsac.edu Ext. 5953

Administrative Support for the Committee 2019-20

Barbara Carrillo
Bcarrillo21@mtsac.edu

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/governance/committees/hbrc/> (To Be Established)

Last updated: TBD