

EDUCATIONAL DESIGN COMMITTEE

(Academic Senate Committee – Reports to Curriculum and Instruction Council)

Purpose

The Educational Design Committee serves as a standing committee of the Curriculum and Instruction Council. The mission of the Educational Design Committee is to facilitate consistency in the quality of curriculum management and to ensure that all courses and programs meet the intent of Title 5 regulations.

Function

1. Report to the Academic Senate and make recommendations to the Senate Board of Trustees via Curriculum and Instruction to include:
 - a. Review of new and amended credit and non-credit course content and associated required technical information under Title 5.
 - b. Review of new and amended credit and non-credit programs and the associated required technical information under Title 5.
 - c. Review of new and amended courses as they relate to majors and certificates, degrees, and transfer.
 - d. Coordination of course proposals and review, as appropriate.
 - e. Review appropriate requisites.
 - f. Review Distance Learning amendment forms.
2. Review courses and programs, maintaining compliance with external and internal policies.
3. Recommend policy changes pertaining to curricular issues.
4. Implement State regulations and guidelines pertaining to the curriculum development process:
 - a. Train committee members, faculty, division deans, and staff, as appropriate.
 - b. Maintain and provide regulations updates.
 - c. Disseminate information.
5. Review and make recommendations regarding transfer status and general education courses via Educational Design Subcommittee for General Education and Transfer Issues.
 - a. Educate and train faculty on procedures in requesting general education course approval.
 - b. Implement the general education philosophy on campus by systematically reviewing all general education lists.
6. One committee member from each division will communicate with the Division and Department Chairs as needed on curriculum and related matters that are being reviewed.

Membership (24)

This committee will have a faculty Chair or Co-Chair

	<u>Position Represented</u>	<u>Name</u>	<u>Term</u>
1.	Curriculum Liaison (Co-Chair)	Kristina Allende	2020-22
2.	Associate Vice President, Instruction (Co-Chair)	Vacant	ongoing

3.	Associate Vice President, Continuing Education or Designee	Liza Becker	ongoing
4.	Assistant Curriculum Liaison	Dianne Rowley	2020-21
5.	Articulation Officer	Jamaika Fowler	ongoing
6.	Faculty representing Arts (appointed by the Academic Senate)	Melissa Macias	2018-21
7.		Karen Marston/Bruce Rogers	2018-21
8.	Faculty representing Humanities (appointed by the Academic Senate)	Jennifer Olds	2019-22
9.		Barbara Mezaki	2018-21
10.	Faculty representing Natural Sciences (appointed by the Academic Senate)	Malcolm Rickard	2018-21
11.		Dhaval Doshi	2018-21
12.	Faculty representing Kinesiology (appointed by the Academic Senate)	Karol Ritz	2019-22
13.		Ron Kamaka	2018-21
14.	Faculty representing Business (appointed by the Academic Senate)	Cecelia Thay	2018-21
15.		Shelley Doonan	2018-21
16.	Faculty representing LLR (appointed by the Academic Senate)	Jared Burton	2019-22
17.		Vacant	2018-21
18.	Faculty representing Tech & Health (appointed by the Academic Senate)	Garett Staley	2020-23
19.		Samantha James-Perez	2019-22
20.	Faculty representing Student Services (appointed by the Academic Senate)	Vacant	2018-21
21.		Cynthia Burnett	2018-21
22.	Faculty representing Noncredit (appointed by the Academic Senate)	Donna Necke/ L.E. Foisia	2018-21
23.		Dana Miho/ Vanessa Garcia	2020-23
24.	Student (appointed by the Associated Students)	Christy Lin	2020-21

Membership Meeting Times:

COMMITTEE TYPE	CO-CHAIRS	MEETING SCHEDULE	LOCATION	TIME
Academic Senate	Kristina Allende/ Joumana McGowan	Fall Semester: Every Tuesday Spring Semester: Every Tuesdays	Via Zoom	1:30-3:00 p.m.

Person Responsible to Maintain Committee Website:

Reyna Casas
RCasas8@mtsac.edu, 5404

College Website Link and Last Time Website Was Updated:
<http://www.mtsac.edu/governance/committees/eddesign/>