

INSTITUTIONAL EFFECTIVENESS COMMITTEE

(Governance Committee – Reports to President’s Advisory Council)

Purpose

The Institutional Effectiveness Committee is responsible for recommending processes related to institutional planning and assessment, evaluation, and coordinating activities leading to improvement of institutional effectiveness.

The Committee is also responsible for monitoring institution-wide compliance with Accreditation Standards related to its purpose and function.

Function

1. Support ongoing connections between unit planning activities and institutional planning processes.
2. Encourage the use and analysis of standard data reports needed to support effective planning and evaluation activities at the academic department level and provide guidance to non-academic departments.
3. Evaluate the Institution's progress toward meeting its goals and mission to recommend systematic mechanisms for effectiveness.
4. Conduct annual reviews of Planning for Institutional Effectiveness, the College Strategic Plan, and other institutional plans.
5. Inform the campus community about institutional effectiveness efforts including progress regarding institution set standards and stretch goals.
6. Plan annually for systematic documentation of institutional planning efforts.

Membership (20)

	Position Represented	Name	Term
1.	Vice President, Instruction (Co-Chair)	Kelly Fowler	ongoing
2.	Associate Vice President, Instruction	Meghan Chen	ongoing
3.	Dean, Instruction	Sylvia Ruano	ongoing
4.	Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	ongoing
5.	Faculty Outcomes Coordinator	Kelly Coreas	ongoing
6.	Academic Senate President or Designee	Roger Willis	ongoing
7.	Faculty Accreditation Coordinator	Barbara Mezaki	ongoing
8.	Faculty	Vacant	2021-23
9.	Director of Human Resources or Designee	Ryan Wilson	ongoing
10.	Student Services (appointed by the Vice President, Student Services)	Malia Flood	2022-25
11.	Instructional Services (appointed by the Vice President, Instruction)	Vacant	2020-23
12.	Information Technology (appointed by the Vice President, Administrative Services)	Kate Morales	2022-25
13.	Faculty - Credit (appointed by the Academic Senate) (Co-Chair)	Tiffany Kuo	2020-23

14.	Faculty Noncredit (appointed by the Academic Senate)	Landry Chaplot	2020-23
15.	Faculty – Student Services (appointed by the Academic Senate)	Vacant	2022-25
16.	Classified (appointed by CSEA 262)	Vacant	2020-23
17.	Classified (appointed by CSEA 651)	Vacant	2022-25
18.	Student (appointed by the Associated Students)	Vacant	2022-23
19.	Budget Committee Liaison	Rosa Royce	ongoing
20.	PIE (Business Analyst, Instruction)	Krupa Patel	ongoing

Membership Meeting Times:

COMMITTEE TYPE	CO-CHAIRS	MEETING SCHEDULE	LOCATION	TIME
Governance	Kelly Fowler, Patty Quinones, and Tiffany Kuo	Second and Fourth Wednesday of each month during the Fall and Spring semesters	Via Zoom	1:30-3:00 p.m.

Person Responsible to Maintain Committee Website:

Lisa Jackson
ljackson35@mtsac.edu x4655

College Website Link and Last Time Website Was Updated: 10/1/21
www.mtsac.edu/governance/committees/iec