

## **INSTITUTIONAL EFFECTIVENESS COMMITTEE**

(Governance Committee – Reports to President’s Advisory Council)

### Purpose

The Institutional Effectiveness Committee is responsible for recommending processes related to institutional planning and assessment, evaluation, and coordinating activities leading to improvement of institutional effectiveness.

The Committee is also responsible for monitoring college-wide compliance with ACCJC Standard I, “Mission, Academic Quality and Institutional Effectiveness, and Integrity.”

### Function

1. Support ongoing connections between unit planning activities and institutional planning processes.
2. Encourage the use and analysis of standard data reports needed to support effective planning and evaluation activities at the academic department level and provide guidance to non-academic departments.
3. Recommend systematic mechanisms to ~~assess~~ evaluate the institution's progress toward meeting its goals.
4. Conduct annual reviews of Planning for Institutional Effectiveness (PIE), the College Strategic Plan, and other institutional plans in order to:
  - a. assess the institution's unified progress toward its goals; and
  - b. make recommendations regarding either the creation of new or the revision of existing College goals.
5. Inform the campus about institutional effectiveness efforts.
6. Plan annually for systematic documentation of institutional planning efforts.
7. Evaluate the College's effectiveness in supporting academic quality and accomplishment of **its** mission.

### Membership (19)

	Position Represented	Name	Term
1.	Vice President, Instruction (Co-Chair)	Kelly Fowler	ongoing
2.	Associate Vice President, Instruction	Meghan Chen	ongoing
3.	Dean, Instructional	Sylvia Ruano	ongoing
4.	Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	ongoing
5.	Faculty Outcomes Co-Coordinator	Kim Leiloni Nguyen	ongoing
6.	Academic Senate President or Designee	Chisa Uyeki	ongoing
7.	Faculty Accreditation Coordinator	Barbara Mezaki	ongoing
8.	Faculty (Co-Chair)	Tiffany Kuo	2021-23
9.	Director of Human Resources or Designee	Alexis Carter	ongoing
10.	Student Services (appointed by the Vice President, Student Services)	Malia Flood	2019-22
11.	Instructional Services (appointed by the Vice President, Instruction)	Vacant	2020-23

12.	Information Technology (appointed by the Vice President, Administrative Services)	Kate Morales	2019-22
13.	Faculty - Credit (appointed by the Academic Senate)(Co-Chair)	Kristina Allende	2020-23
14.	Faculty Noncredit (appointed by the Academic Senate)	Landry Chaplot	2020-23
15.	Faculty – Student Services (appointed by the Academic Senate)	Vacant	2019-22
16.	Classified (appointed by CSEA 262)	Mark Fernandez	2020-23
17.	Classified (appointed by CSEA 651)	Vacant	2019-22
18.	Student (appointed by the Associated Students)	Jasmine Lehal	2021-22
19.	Budget Committee Liaison	Rosa Royce	Term?

Membership Meeting Times:

COMMITTEE TYPE	CO-CHAIRS	MEETING SCHEDULE	LOCATION	TIME
Governance	Kelly Fowler, Patty Quinones, Kristina Allende	Second and Fourth Wednesday of each month during the Fall and Spring semesters	Via Zoom	1:30-3:00 p.m.

Person Responsible to Maintain Committee Website:

Lisa Jackson  
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College Website Link and Last Time Website Was Updated:10/1/21  
[www.mtsac.edu/governance/committees/iec](http://www.mtsac.edu/governance/committees/iec)