

## Senate Task Forces: 2013-2014

Name	Purpose (s)	Members (*chair)	Status	Outcomes
<b>Flex Day Transfer</b>	<ul style="list-style-type: none"> <li>To recommend changes to current Flex Day workflow and leadership</li> </ul>	<b>Faculty nominated:</b> Beta Meyer* Jeff Archibald Bao-Chi Nguyen Erik Kostiuk <b>Other</b> Irene Malmgren James Czaja Stacy Gutierrez	Formed	Action item on Feb 27 Exec agenda <b>Appointments on May 8 Senate Consent</b>
<b>AA/AS Environmental Science and Environmental Studies Degrees</b>	<ul style="list-style-type: none"> <li>Create AA in Environmental Studies and an AS in Environmental Science</li> </ul>	<b>Faculty nominated:</b> James Stone* Carly Creley Jamaika Fowler Ashley Haines Rebecca Walker Kamran Golestaneh Cindy Shannon Phil Wolf Ignacio Sardinas	Working	<b>Reached consensus on one degree (AS not needed); considering new AA</b>
<b>Early Alert</b>	<ul style="list-style-type: none"> <li>To recommend enhancements to the current early alert tutoring technology to allow for counseling and other referrals and encouraging messages</li> <li>To develop a plan by which self-selected departments would pilot in every section of every offering</li> <li>To review early data and suggest modifications that would allow for wide scale adoption by faculty</li> </ul>	<b>Faculty nominated:</b> Kristina Allende Art Nitta Julie Perez-Garcia <b>Other</b> Joe Jennum Aida Cuenza Bob Hughes Tom Mauch Lisa Rodriguez Bailey Smith	Formed	Appointments on Feb 27 Exec Action Approved 3/20 <b>Sent email 3/26 and 5/7</b>
<b>AA – Fine Arts</b>	<ul style="list-style-type: none"> <li>To propose changes to the degree, adding Graphic Design and Illustration</li> </ul>	Carolyn Alexander* Jamaika Fowler LeAnn Garrett Don Sciore (new) Steve Burgoon (new)	Recalled	<b>New nominations on 5/15 Exec Action</b>
<b>Faculty Ranking Process</b>	<ul style="list-style-type: none"> <li>To review the current faculty ranking process stipulated in AP 7120</li> </ul>	<b>Faculty nominated:</b> Liesel Reinhart*	Formed	Appointments approved March 6,

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	<ul style="list-style-type: none"> <li>To propose guidelines for the prioritization of new faculty requests</li> </ul>	Joe Denny Tom Edson Elizabeth Lobb Bao-Chi Nguyen Jeff Wakefield		Contacted chair 5/8
<b>Campus Leadership</b>	<ul style="list-style-type: none"> <li>To draft a series of workshops that will benefit and inform current and future campus faculty leaders</li> </ul>	<b>Faculty nominated:</b> Jason Chevalier Tom Edson Hong Guo Beta Meyer Liesel Reinhart Samuel Simmons Michelle Stewart-Thomas	Formed	Appointments made March 6 Sent followup email on May 7
<b>Reading Assessment and Placement AKA Reading Competency</b>	<ul style="list-style-type: none"> <li>To review the current status of reading assessment and placement</li> <li>To make recommendations to improve the reading assessment and placement practices that do not alter the placement test</li> </ul>	<b>Faculty nominated:</b> Richard Myers Pat Bower Glenda Bro Jennifer Leader Michelle Sampat Ivan Sanchez Karen Schnurbusch <b>Other</b> Jim Jenkins Joe Jennum Matt Judd	Recommendations made	Appointments on Feb 27 Exec Action Recommendations on 5/8 Senate Discussion agenda
<b>Strategic Planning</b>	<ul style="list-style-type: none"> <li>To refine the draft 2014-16 Strategic Plan</li> <li>To solicit and consider input from the campus with regard to strategic planning</li> </ul>	<b>Faculty nominated:</b> Eric Kaljumägi* Kristina Allende Jason Chevalier Lance Heard Richard McGowan Michelle Sampat <b>Other</b> Irene Malmgren James Czaja Rosa Royce <b>CSEA</b> Bill Rawlings	Recommendations made	Appointments on Feb 27 Exec Action Recommendations on 5/15 Exec Action

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<b>AA – Natural Sciences</b>	<ul style="list-style-type: none"> <li>To propose changes to the degree</li> <li>To propose program level SLOs and a plan for evaluating the SLOs</li> </ul>	Cindy Anderson, Cynthia Burnett, Jamaika Fowler, Eric Kaljumagi*, Bao-Chi Nguyen, Diana Nightwine-Robinson, Rebecca Walker, Phil Wolf, Emily Woolery	Working	Proposal submitted via email on 4 December 2012. Not in WebCMS as of 30 June 2013 Recalled to consider degree revision 5/2/14
<b>Flex Day 2013</b>	<ul style="list-style-type: none"> <li>Plan and run Flex Day</li> </ul>	Dan Smith* Cindy Anderson Beta Meyer Bao-Chi Nguyen Joe Terreri Lyssette Trejo-Espinoza	Recommendations made	Members appointed 7 March 2013. Prepared Fall 2014 Flex Day
<b>Syllabus</b>	<ul style="list-style-type: none"> <li>To define the term “syllabus”</li> <li>To propose requirements for syllabi</li> <li>To draft a common attachment for syllabi</li> </ul>	Alina Birca, Kate Cannon, Jason Chevalier, Kelly Coreas, Robert Ho, David Mirman*, Malcolm Rickard, Terri Rudd, Daniel Staylor	Recommendations made	Recommendations made via email 14 October 2013.
<b>Shared Governance</b>	<ul style="list-style-type: none"> <li>To discuss issues of shared governance</li> <li>To document concerns related to shared governance</li> <li>To recommend improvements to the shared governance process</li> </ul>	Kristina Allende, Amrik Dua, Vicki Greco*, Stephen Lancaster, Joan Sholars	Recommendations made	Recommendations made via email 16 May 2013. Passed full Senate 26 September 2013. Under consideration at AMAC 25 November 2013.
<b>Degree and Certificate Priority Registration</b>	<ul style="list-style-type: none"> <li>To consider the forms of special or priority registration that are technically possible</li> <li>To recommend whether special consideration should be given to a student taking classes within a declared degree or certificate</li> </ul>	Fawaz Al-Malood, Billie Lynes, Jennifer MacDonald, Nancy Meggellin, Bao-Chi Nguyen, Paul Sharpe, Dan Smith*, Jeff Wakefield, Kathy Watanabe	Recommendations made	Members appointed 7 March 2013.
<b>At Risk Programs (AP 4021)</b>	<ul style="list-style-type: none"> <li>To consider means by which at risk programs can be identified, assisted, and (if necessary) terminated</li> <li>To draft modifications to AP 4021 that align with AP/BP 4020.</li> </ul>	Tom Edson, Jennifer Galbraith, Eric Kaljumägi, Beta Meyer*, Dan Smith	Recommendations made	Members appointed 4 April 2013. Recommendations made to C & I 20 September 2013.
<b>Nominations and Elections 2013-14</b>	<ul style="list-style-type: none"> <li>Recruit a slate of candidates</li> <li>Run the Senate Elections</li> </ul>	<b>Faculty nominated:</b> Bonnie Jeffers	Disbanded	Conducted fall Exec elections 4/10

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		Eric Kaljumägi Michael Sanetrick		
<b>Best Practices for Student Feedback (as per Res. 13-03)</b>	<ul style="list-style-type: none"> <li>To draft guidelines which will assist faculty in providing feedback to their students regarding progress in a course and readiness to complete a course</li> <li>To consider best practices for student feedback existing at other CCC</li> <li>To report directly to SP&amp;S</li> </ul>	Ema Burman* Deana Hight Heather Kokorowski Doug Mullane Sheila Wright	Disbanded	Members appointed 23 May 2013. Recommendations Passed Senate 4/24/14
<b>Behavioral Intervention Teams</b>	<ul style="list-style-type: none"> <li>Review practices and procedures related to dealing with behavioral crisis issues</li> </ul>	Tim Engle*, Kisha Williamson, Nancy Meggelin, Lane Braver, Karen Schnurbusch, Alina Hernandez, Gina Carlson	Disbanded	Recommendations passed Senate 11 October 2012. Followup report made in Senate 4/10/14
<b>Institutional Standards for Student Completion</b>	<ul style="list-style-type: none"> <li>To consider the accreditation requirement of setting standards and to propose a solution that would result in full compliance with accreditation standards.</li> <li>To act on Resolution 13-07.</li> </ul>	Kristina Allende, Glenda Bro, Wanda Fullbright-Dennis, Michelle Grimes-Hillman, Mary Johnson, Beta Meyer, Art Nitta, Donna Necke, Dan Smith*, <b>Barbara McNeice-Stallard, Jeanne-Marie Velickovic, Jemma Blake-Judd, George Bradshaw, Heidi Lockhart, Lianne Greenlee</b>	Disbanded	Authorized as per Resolution 13-07. Members appointed 10 October 2013. Meetings set for October 18 & 25, and November 22 Passed Senate on 4/10/14
<b>Field Trips and Student Travel</b>	<ul style="list-style-type: none"> <li>To propose changes to AP 4300 and AP 4350 related to student travel and field trips.</li> </ul>	Jeff Archibald*, Maria Davis, Ed Estes, Tamra Horton, Martin Mason, Cindy Shannon, Rebecca Walker	Disbanded	Recommendations made via email 14 May 2013. Passed Exec. Board via emergency resolution on 13 June 2013. Passed full Senate 26 September 2013.
<b>Discussion, Debate, and Information Dissemination</b>	<ul style="list-style-type: none"> <li>To explore, determine, and develop processes, procedures, and venues for effective, timely, and transparent communication to include but be not limited to discussion forums, a robust website,</li> </ul>	Nima Berenji, Barbara Gonzales*, Stephen Lancaster, David Mrofka	Disbanded	Recommendations made via email 12 April 2013. Recommendations failed Senate 12 September 2013.

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	<p>ongoing agenda items, and reports to the Board of Trustees</p> <ul style="list-style-type: none"> <li>To act on Resolution 12-08.</li> </ul>			
<b>Priorities for Captioning Resources</b>	<ul style="list-style-type: none"> <li>To review and suggest modifications to the existing prioritization process for captioning multimedia materials.</li> </ul>	David Beydler, Deb Distant*, Beta Meyer, Doug Mullane, Dan Smith	Disbanded	Recommendations made via email 29 April 2013. Passed Exec. Board via emergency resolution on 13 June 2013. Passed full Senate 12 September 2013.
<b>AA – Kinesiology &amp; Wellness</b>	<ul style="list-style-type: none"> <li>To propose changes to the degree</li> <li>To propose program level SLOs and a plan for evaluating the SLOs</li> </ul>	Doug Todd*, Jamaika Fowler, Ron Kamaka, Jean Metter, Shane Poulter, Nan Shea	Disbanded	Proposal submitted via email on 7 November 2012. At stage 5 in WebCMS as of 30 June 2013. .
<b>AA – Music</b>	<ul style="list-style-type: none"> <li>To propose changes to the degree</li> <li>To propose program level SLOs and a plan for evaluating the SLOs</li> </ul>	Jason Chevalier*, Robert Bowen, Silver Calzada, Jamaika Fowler, LeAnn Garrett, Emily Woolery	Disbanded	Proposal submitted via email on 25 June 2012. At stage 5 in WebCMS as of 30 June 2013.
<b>Course Development and Enrollment Management</b>	<ul style="list-style-type: none"> <li>To review course development and enrollment management practices</li> <li>To propose changes to ensure that our practices are appropriately determined by documented education need, further refined by fiscal considerations</li> <li>To consider concerns from the campus community related to course development and enrollment management</li> <li>To act on State Senate Resolution 13.04 F11.</li> </ul>	Herschel Greenberg, Michelle Grimes-Hillman*, Michael Harper, Carol Impara, Liesel Reinhart, Michelle Sampat, Joan Sholars, <b>George Bradshaw, Matt Judd, Jemma Judd</b>	Disbanded	Recommendations made via email 3 June 2013 Passed full Senate 26 September 2013. Under consideration at AMAC 25 November 2013.

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