**Department Equivalencies**

Department: Discipline:

List the criteria and rationale for the requested equivalency. Each equivalency must demonstrate substantial units in general education and specialization of coursework in the discipline so as to be at least equivalent to the minimum qualifications set out by the state Board of Governors. Local guidelines for acceptable equivalencies are set forth in AP 7211, which can be accessed at <http://www.mtsac.edu/governance/trustees/apbp/>.

Please attach the minutes from the department meeting indicating department approval. Attach additional pages if necessary. Departments can copy any existing equivalency for editing purposes from the equivalency website: <http://instruction2.mtsac.edu/senate/equiv/>.

**Minimum Qualifications:**

<http://californiacommunitycolleges.cccco.edu/Portals/0/Reports/2016-Minimum-Qualifications-Report-ADA.pdf>

\_\_\_ Equivalency is to **supersede** Minimum Qualifications

\_\_\_ Equivalency is an **alternative** to Minimum Qualifications

**Equivalency Criteria:**

**Rationale:**

Department Chair signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Second faculty member (in discipline) signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date submitted by department / /

Date approved by Equivalency Committee / /

Date approved by Curriculum & Instruction / /

Date ratified by Academic Senate / /

***Please send an original signed paper copy of this form to the Academic Senate office, and also email an electronic copy of this form to the Academic Senate President at*** mramey2@mtsac.edu ***in addition to the original signed paper copy.***

(Rev. Aug. 2017)