

## ACADEMIC SENATE OUTSTANDING AWARDS

Dear Colleagues,

The Academic Senate is now accepting nominations to honor some of Mt. SAC's finest. Creating a nomination packet is a meaningful recognition for a colleague you deeply respect and admire. We encourage you to share the outstanding attributes of this special person with the entire Mt. SAC community.

Please read the guidelines carefully. **Nominations must be made by part-time or full-time faculty members.**

Those who have won in the same category during the past five years are not eligible. A list of previous winners is available at the Academic Senate website under "Resources" and then the "Senate Awards" drop down list.

It is the responsibility of the nominator to request recommendation letters and to assemble a packet. The committee will review all materials provided, but the following items must be included at a minimum:

OUTSTANDING FACULTY (ALL FACULTY)	OUTSTANDING CLASSIFIED
<ul style="list-style-type: none"><li>At least one completed nomination form: (see attached)</li><li>At least one (1) additional letter of recommendation from Mt. SAC Faculty</li></ul>	<ul style="list-style-type: none"><li>At least one completed nomination form: (see attached)</li><li>At least one (1) additional letter of recommendation from Mt. SAC Faculty</li><li><b><i>Confidential employees are included in this category.</i></b></li></ul>
OUTSTANDING ADMINISTRATOR/MANAGER	OUTSTANDING FACULTY (PART-TIME)
<ul style="list-style-type: none"><li>At least one completed nomination form: (see attached)</li><li>At least one (1) additional letter of recommendation from Mt. SAC Faculty</li></ul>	<ul style="list-style-type: none"><li>At least one completed nomination form: (see attached)</li><li>At least one (1) additional letter of recommendation from Mt. SAC Faculty</li></ul>

Award recipients will be selected by the Senate Awards Committee based on a complete packet and strength of the nomination. They will then be approved by the Academic Senate Executive Board. A member of the Executive Board may not nominate another member of the Executive Board. The Outstanding Faculty, Outstanding Classified, and the Outstanding Administrator will receive personal parking places for the following calendar year. Nominees who are not selected remain active nominees for the following academic year (if still eligible), and nominators may update their packets, if desired. If you have any questions, please contact the Academic Senate office at X5434 or [jhinostroza@mtsac.edu](mailto:jhinostroza@mtsac.edu) or [lruh@mtsac.edu](mailto:lruh@mtsac.edu).

Thank you,

Jennifer Hinostroza and Lani Ruh, Co-Chairs Academic Senate Awards Committee

**All nomination packets must be completed and emailed to [jhinostroza@mtsac.edu](mailto:jhinostroza@mtsac.edu) or [lruh@mtsac.edu](mailto:lruh@mtsac.edu)**

# ***ACADEMIC SENATE OUTSTANDING AWARDS***

## **OUTSTANDING FACULTY**

NOMINEE NAME AND DEPARTMENT \_\_\_\_\_

PERSON SUBMITTING NOMINATION \_\_\_\_\_ CONTACT INFO \_\_\_\_\_

YOUR RELATIONSHIP TO THE NOMINEE \_\_\_\_\_

**Please answer each question below. A strong application will contain specific details and examples.**

Describe the nominee's contributions to their program, department, and/or campus-wide community.

Describe how the nominee has demonstrated committed involvement with state, national or community groups.

How has the nominee made an exceptional or innovative contribution to student learning?

How has the nominee demonstrated commitment to improving instructional activities?

How has the nominee supported student success outside of the classroom?

What unique accomplishments, pioneering efforts, or other contributions has the nominee made?

# **ACADEMIC SENATE OUTSTANDING AWARDS**

## **OUTSTANDING MANAGER/ADMINISTRATOR**

NOMINEE NAME \_\_\_\_\_

PERSON SUBMITTING NOMINATION \_\_\_\_\_ CONTACT INFO \_\_\_\_\_

YOUR RELATIONSHIP TO THE NOMINEE \_\_\_\_\_

**Please answer each question below. A strong application will contain specific details and examples.**

Describe the nominee's contributions to the campus community (campus-wide impact).

How has the nominee contributed to activities that support student success through their involvement with state, national and/or community groups?

How has the nominee demonstrated outstanding leadership and conflict resolution?

Describe successful communication skills exhibited by the nominee.

How has the nominee supported student success on campus?

What unique accomplishments or other contributions have the nominee made?

# ***ACADEMIC SENATE OUTSTANDING AWARDS***

## **OUTSTANDING CLASSIFIED**

NOMINEE NAME \_\_\_\_\_

PERSON SUBMITTING NOMINATION \_\_\_\_\_ CONTACT INFO \_\_\_\_\_

YOUR RELATIONSHIP TO THE NOMINEE \_\_\_\_\_

**Please answer each question below. A strong application will contain specific details and examples.**

Describe the nominee's professionalism and exemplary/outstanding job performance.

How has the nominee demonstrated commitment to Mt. SAC's mission?

How has the nominee served students and/or the campus community?

How has the nominee participated in educational growth or professional development?

What innovative accomplishments or other contributions has the nominee made to support student success or the College?

# **ACADEMIC SENATE OUTSTANDING AWARDS**

## **OUTSTANDING PART-TIME FACULTY**

NOMINEE NAME AND DEPARTMENT \_\_\_\_\_

PERSON SUBMITTING NOMINATION \_\_\_\_\_ CONTACT INFO \_\_\_\_\_

YOUR RELATIONSHIP TO THE NOMINEE \_\_\_\_\_

**Please answer each question below. A strong application will contain specific details and examples.**

Describe the nominee's contributions to their program, department, and/or campus-wide community.

Describe how the nominee has demonstrated committed involvement with state, national or community groups.

How has the nominee made an exceptional or innovative contribution to student learning?

How has the nominee demonstrated commitment to improving instructional activities?

How has the nominee supported student success outside of the classroom?

What unique accomplishments, pioneering efforts, or other contributions has the nominee made?