



Minutes

Academic Senate Meeting

March 16, 2017

Present: Jeff Archibald, Martin Ramey, Lina Soto, Tim Engle, Scott Guth, Bruce Nixon, Chisa Uyeki, Michelle Sampat, Vicki Greco, Dana Miho, Liesel Reinhart, Michael Sanetrick, Joan Sholars, Maria Davis, Donna Necke, Linda Rogus, Jennifer Hinostroza, Corey Case, Alison Chamberlain, Stephen Villasenor, Jenny Leung, Janet Truttman, Tony Henry, Barry Andrews, Jean Metter, Patricia Maestro, Chan Ton, Michelle Shear, Eloise Reyes, Rebecca Walker, Holly Cannon, Tamra Horton, Hector Sanchez, Rita Van Dyke-Kao, Shari Wasson, Kelly Rivera, Kate Cannon, Robert Purcell, Liz Ward, Dianne Rowley, Jared Burton, Scott Childress, Karla Rivas, Gregg Whitmore, Michelle Boyer, Phillip Wolf

Absent: Abby Wood, Luisa Howell, Eric Kaljumagi, Regina Martinez, Fred Kobzoff, Roxan Arntson, Sun Ezzell, Tina Ziolkowski, Jaime Hooper, Shelby White, Charis Louie, Lance Heard, Robert Augustus, Samuel Wolde-Yohannes, Matthew Burgos, Serena Ott

Guests: Emily Woolery

I. Call to Order: The meeting was called to order at 11:31 a.m.

II. Consent Agenda: A motion to approve the Consent Agenda was made, seconded and approved unanimously.

III. Public Comment:

Patricia Maestro, Counselor Day on March 29, 2017 from 11:00-2:30 in between the library and the Mountie Café. The Counseling Department is asking for your support. There are 19 programs that have counselors embedded in them. Counselor Day is an opportunity for students to learn about counseling services and all of the programs that have counselors. Please tell your students about this event. Email Patricia Maestro for flyers.

Michelle Sampat- shout out to EDC as they have agreed to meet every Tuesday through spring semester. EDC is working hard to approve courses. Still need someone from tech and health division. Shout out to new faculty – many are working on curriculum and Michelle is very impressed with the interest and involvement. On another note, Michelle was voted to be on the ASCCC Foundation Board, they are looking for donations. If you make an AmazonSmile purchase and use the code for the ASCCC, a percentage of the proceeds will be given to ASCCC for today only.

Shari Wasson - Invited everyone to attend "Synergy" at the art gallery. Show starts next week through April 20. Hope to see everyone there.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council

a) AMAC met for an abbreviated meeting on February 28 and covered the following issues:

(1) There were two faculty requests from the School of Continuing Education – one is a full-time, tenure track position that is Adult Education Block Grant funded and would teach short-term vocational courses while doing a partial assignment coordinating AEBG activities and curriculum with partner high schools; the second position is a full-time, non-tenure track position funded for two years through regional Strong Work Force funding to work with regional consortium colleges to write non-credit basic skills curriculum for CTE preparation. AMAC agreed to support both positions, which will now go to President's Cabinet for final sign-off.

b) AMAC will next meet on March 14.

2. Accreditation Steering Committee

a) The committee met on March 3 and discussed the following items:

(1) ACCJC Visiting Team Schedule – the committee reviewed the requests for interviews made by the visiting team.

(2) ACCJC Visiting Team Bios – the committee reviewed the composition of and bios for the visiting team.

(3) FLEX Day / Board Study Session Recap – the committee reviewed the results of accreditation preparation efforts at both Spring Flex Day and the Board of Trustees Study Session.

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- b) The committee will next meet on April 7.
 3. Equivalency Committee
 - a) The committee has not met since November 28 and will next meet on March 27.
 4. Institutional Effectiveness Committee
 - a) IEC met on March 8. Details of this meeting will be in my next report.
 5. President's Advisory Council
 - a) PAC met March 8. Details of this meeting will be in my next report. PAC will next meet March 22.
 6. Board of Trustees Meeting
 - a) The Board of Trustees met on March 8. Details of this meeting will be in my next report.
 7. Committee and Coordinator Appointments Expiring
 - a) On March 2, I notified all committee members with expiring terms and requested responses from those who wish to be reappointed by March 16. On March 20, I will issue a call to all faculty members for remaining committee vacancies.
 - b) Attached to this report is also a list of committee vacancies still available for Spring 2017. Faculty interested in serving on one of these committees should contact me immediately.
 - c) The Senate has three coordinator positions that will expire or be vacant at the end of Spring 2017: Assistant Curriculum Liaison, Assistant Distance Learning Coordinator, and Honors Faculty Coordinator (currently vacant). I will be contacting the currently seated appointees to gauge their interest in continuing. I am still searching for faculty who wish to be appointed as Honors Coordinator for 2017-18.
 8. Management Screening Committee Appointments
 - a) Several management committees needed faculty members during the Winter intersession. An all faculty call was sent out for each and the following faculty members were appointed:
 - b) Director, Older Adult / Adults with Disabilities Programs (2 responses): Dana Miho, Shelby White
 - c) Manager, Title IX / EEO Investigations (4 responses): Jeff Archibald, Michelle Stewart-Thomas
 9. President Scroggins visited the meeting to discuss and update the Senate on Dual Enrollment. Explained what Dual Enrollment is, how Mt. SAC has piloted the program thus far at Diamond Ranch High School, and what the future vision is for Dual Enrollment at Mt. SAC.
- B. Vice President:
1. Budget Committee
 - a) The Budget Committee met March 8. Agenda items include the Governor's Proposed Budget, an update on the College's Recalculation allocation and P1 Apportionment, which shows an increase in expected revenues of approximately \$2.8 million (which is nearly the expected increase of the College's contribution to CalPERS/STRS this year), an update on the actuarial valuation contract, and the Budget Development Process, among other items. President Scroggins is filling in for Mike Gregoryk as VP of Administrative Services during his leave.
 2. ASCCC Equity and Diversity Action Committee
 - a) EDAC is now assisting the Standards & Practices Committee of ASCCC in reviewing nominations for the Regina Stanback-Stroud Diversity Award. The Stanback-Stroud Diversity Award, named for former Senate President Regina Stanback-Stroud, honors faculty who have made special contributions addressing issues involving diversity. One person receives a cash award of \$5,000 and a plaque. Although no one from Mt. SAC participated this year, I would encourage nominations in the future for Mt. SAC faculty who have made such contributions to improving inclusiveness on our campus.
- V. Legislative Liaison Report:
- Upcoming Legislation:
- A. AB 19 (Santiago): Enrollment fee waived for first-time CCC students for one academic year. Students must take 12 units per semester and maintain academic standards to receive this fee waiver.
 - B. AB 204 (Medina): The board of governors must review and approve due process standards adopted to appeal the loss of fee waivers every 3 years. Community college districts will be allowed to appeal due to hardship based on geographic distance from an alternative community college at which the student would be eligible for a fee waiver. Ever 3 years, community college districts must examine the impact of the specified minimum academic and progress standards and determine whether those standards have had a disproportionate impact on a specific class of students. If there is a disproportionate impact, districts must address that impact in the equity plan.
 - C. AB 214 (Weber) and AB 453 (Limon): Intent to create legislation to reduce the rates of hunger and homelessness among college students.

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- D. AB 276 (Medina): CCCs must complete a report by January 1, 2019 that evaluates cybersecurity education and training programs to determine how to best educate and train students to meet the demand in this field.
 - E. AB 310 (Medina): CCCs must report the total part time faculty office hours paid divided by the part-time faculty hours taught annually by August 15th and publish this information on its website.
 - F. AB 343 (McCarty): Students with special immigrant visas pursuant to a specified federal statute will be exempt from paying nonresident tuition at community colleges. These students will be eligible for all student financial aid programs and scholarships administered by a public postsecondary educational institution or the State of California in the same way as students who are admitted to the United States as refugees under the applicable federal statute.
 - G. AB 393 (Quirk-Silva): Prohibits CCCs from raising tuition and other mandatory fees until after the end of the 19-20 year.
 - H. AB 405 (Irwin): Allows 10 CCCs to offer baccalaureate programs in cybersecurity.
 - I. AB 424 (McCarty): Takes away the authority of a district superintendent or designee to provide written permission for a person to possess a firearm within a school zone.
 - J. AB 504 (Medina): The Chancellor of the CCCs must establish standard definitions and measures of the terms "equity" and "significant underrepresentation" for use in student equity plans.
 - K. AB 542 (Holden): Establishes a state holiday on any presidential general election day.
 - L. AB 669 (Berman): Extends Workforce Development until July 1, 2023.
 - M. AB 705 (Irwin): Requires CCCs to use high school transcript data in assessment and placement into math and English courses by August 1, 2018. The goal is to maximize student completion of college-level work within one year. Colleges would be prohibited from requiring student enrollment in remedial coursework unless there is research showing that students would be highly unlikely to complete college-level coursework. CCCs could require students enroll in support while taking college-level courses only if the support is deemed essential to the student's success in the college-level course. The support cannot be more than ½ the units required for the college-level class.
 - N. AB 847 (Bocanegra): Requires Academic Senates to post membership rosters on its website.
 - O. AB 856 (Levine): Requires CCCs to ensure that individuals being hired for high-profile administrative positions should be competent and well qualified as well as reflect the geographic and socioeconomic diversity found in California to the extent possible.
 - P. AB 1364 (McCarty): Indicates the intent of the legislature to enact legislation in relation to accrediting body for CCCs.
 - Q. AB 1622 (Low): Requires the establishment of Dream Resource Liaisons and Dream Centers on CCC campuses.
 - R. SB 25 (Portantino): Requires the Legislative Analyst's Office to assess and make a recommendation on an integrated K-14 system with free access to CCCs.
 - S. SB 164 (McGuire): Establishes priority enrollment for Tribal TANF recipients.
 - T. SB 228 (Dodd): Allows the sale or consumption of beer produced by a bonded craft brewery owned or operated as part of an instructional program in craft brewing.
 - U. SB 307 (Nguyen): Requires the Legislative Analyst's Office to complete a study on the causes, and effects of housing insecurity and homelessness of current California students and applicants by December 31, 2018.
 - V. SB 319 (Nguyen): Requires CCCs to provide counseling and assessment or other means to fully inform all incoming students of any remedial coursework the student will be required to register for or complete and the reasons for the requirement.
 - W. SB 472 (Nielsen): Establishes the intent of the Legislature to enact legislation discouraging the restriction of freedom of speech, freedom of assembly, and other rights protected under the First Amendment at public colleges and universities.
 - X. SB 539 (De León): Requires participating governing boards of CCCs to demonstrate in the application for funding that participating community colleges within the district will develop guided pathway plans. CCCs would have to award grants to students who meet certain requirements. The chancellor must report to the Legislature, on or before April 1, 2019, regarding grant award recipients for the 2018-19 award year.
 - Y. SB 577 (Dodd): Allows CCCs to offer teacher credential programs of professional preparation that meets certain requirements. The program must be accredited by the commission's Committee on Accreditation on the basis of standards of program quality and effectiveness.
 - Z. SB 769 (Hill): Extends the baccalaureate pilot program indefinitely. Programs increased from 15 to 30. Students would not be required to complete degrees by 2022-23.
- VI. CTE Liaison Report:
- Los Angeles Orange County Regional Consortia (LAORCR) Meeting Feb 2017
- A. CTE Curriculum Highlights
 - 1. Current Programs:

- a) Substantial changes to programs (certificates and degrees) will no longer be handled regionally but instead will be handled locally.
- b) Stand alone courses will also only be reviewed locally.
2. Development of New Programs:
 - a) Community college not limited in using only Center of Excellence (COE) workforce data, they may use any source that meets their needs
 - b) Before a recommendation for a new program occurs, faculty may want to review curriculum and ensure it meets their needs.
3. Program Announcements (see page 4)
- B. New Program Recommendation Process Chart (draft only)
- C. Special Project Detailed Budget – Regional Share (2016 – 2017 approximately \$26 million)
 1. Budget Outlined on page 3
 - a) Year 2 (2017-2018) of Phase 1 of the LOCAL Strong Workforce funds is due to come in in July 2017.
 - b) There has been no announcement for the level of funding for 2017-2018.
 - c) All of the Phase 1 funds (2016-2017, 2017-2018, 2018-2019) have been allocated, and there will be no funding open for new proposals until Phase II begins in 2019-2020.
- D. Mt SAC
 1. Has 19 local Strong Workforce (SWI) Projects:
 - a) Animation
 - b) Audio
 - c) Applied Photography - Drones
 - d) Graphic Design
 - e) Technical Theater
 - f) Television
 - g) Child Development
 - h) Hospitality Restaurant Management
 - i) Paralegal
 - j) Tax Studies
 - k) School of Continuing Education - Health Careers
 - l) Geologic Technician
 - m) Histotechnician
 - n) Registered Veterinary Tech
 - o) Unmanned Aerial Vehicle (Drone) Pilot
 - p) Welding
 2. Participating in 6 Regional Projects:
 - a) HVAC/R Collaborative - Lead
 - b) CTE Readiness/Non-Credit Bootcamp - Lead
 - c) Career Pathways Specialist
 - d) Crosstown Engineering Design Manufacturing HUB
 - e) Global Trade & Logistics Regional Consortia and Digital Badging
 - f) San Gabriel Valley Cooperative Work Experience Education Collaborative

VII. Noncredit Liaison Report: No report.

VIII. Faculty Association Report:

- A. FA Representative Council
 1. The Representative Council met on 7 March and approved a request to our members to fund our political action account. The Council also approved a task force to draft a new administration evaluation form. We also opened nomination for the 2017-18 Executive Board. Available positions on the Executive Board are President (2 year term), Vice President (1 year term), Secretary (1 year term), 3 FT Directors (2 year term) and one PT Director (2 year term). In addition, we will seek to elect 6 PT Representatives at Large, 3 Service Center On representatives, and up to 4 NEA 2018 convention delegates, which will be held fourth of July week in Minneapolis, Minnesota. Election nominations will close on **4 April**.
 2. At the next Representative Council meeting, we will take action on proposed budget amendments and our 2017-18 meeting schedule.

- B. Negotiations
1. Three negotiations sessions have been completed thus far with three small tentative agreements signed. Most articles are still in the planning or discussion stage. More information on negotiations will be provided at FA Representative Council meetings.
- C. CCA Spring Conference
1. The CCA Spring Conference / W.H.O. awards will be held from 6 PM on Friday, **21 April** through noon on Sunday, **23 April** at the Manhattan Beach Marriott and in addition to our usual training sessions and business meeting we will take time to honor Prof Liz Ward (Kinesiology) for her contributions to the FA. Spaces for delegates are still available to this conference. Please contact the FA President at ekaljumagi@msac-fa.org by **23 March** if you would like to attend the Spring conference.
- D. FA Events
1. The FA hosts a number of events throughout the year. "Coffees with the FA President," and our FA Open House have passed, but next week on **21 March** the FA will present a workshop on the recent changes to the grievance procedure (room 6-144). Please sign up for these workshops on the POD activities calendar (<http://pod.mtsac.edu>). The increasingly popular "Cocktails with the FA Vice-President" event will be from 5 – 7 PM on **5 April**.
- IX. Associated Students Report:
- A. Student Body Elections - First week of April will be the beginning of campaign week. Last week of March is when advertising is allowed to begin. Mandatory Orientation is Friday, March 24th at 12pm, anyone who wants to campaign must turn in their paperwork and attend this orientation
- B. A.S. Budget Deliberations - A.S. is continuing our budget deliberations and will be finished in the next few weeks.
- C. Inspiring Women - March 28th Luncheon hosted by A.S. Exciting event to celebrate some of the many inspiring women in our lives. We hope you can join us!
- D. Dodgers Vs. Angeles Mt. SAC Foundation - Aneca and myself are working with Bill Lambert from the Mt. SAC foundation to sell 500 tickets to the Dodgers V. Angeles game and 1000 custom Mt. SAC Angel's hats. We are now in discussion as to how A.S. will assist in supporting them sell enough tickets.
- X. Council Reports:
- A. Curriculum & Instruction Council Report:
1. Committees
 - a) Continuing Education - Minutes: None
 - b) Distance Learning - Minutes: November 22, 2016
 - c) Educational Design - None
 - d) Educational Design Sub-Committee for General Education and Transfer Issues - Minutes: None
 - e) Equivalencies - Minutes: None
 - f) Outcomes - Minutes: None
 2. Curriculum
 - a) Curriculum & Instruction Council Information Items:
 - i. New Courses Reviewed and Approved
 - a. PUBH 22: Epidemiology and biostatistics as applied to public health problems. Examines the distribution and determinants of disease, health conditions, and events as they occur in populations. Topics covered include measures of disease frequency, study design, measures of association, causality, epidemiologic investigation, and application of study results in shaping policy effecting health services, screening, genetics, and public and environmental health.
- B. Student Preparation & Success Council Report:
1. The Council met on March 6 and discussed the following items:
 - a) ACTION:
 - i. SP&S approved the minutes of the Basic Skills Coordinating Committee of Nov. 10, 2016 and its own minutes of December 5, 2016.
 - b) INFORMATION:

- i. SP&S reviewed several Integrated Planning Documents and the requirements for colleges to integrate planning, including budget planning, for the three areas (the Student Success and Support Program, Student Equity and Basic Skills Initiative). There is a deadline of December 1, 2017 to have the plan submitted to the Chancellor's Office and will require both Senate and Board approvals. To meet that deadline, work will begin this Spring in drafting the plan. However, because we may not know 2017-2018 allocations until October or so, there may be a tight turnaround for approval through the Senate in the Fall.
- ii. Counseling is working with Associated Students to review materials presented at College orientations to help improve their effectiveness and to collaborate Counseling by having representatives from Associated Students present information to new students about the role and opportunities of student government.
- iii. SP&S discussed the College's new policy with respect to AB 1995. This requires colleges to make shower facilities accessible to homeless students. The College has designated the showers in the Mt. SAC Gym (Building 3) as open to students between the hours of 7:30 a.m. to 4 p.m., although all shower facilities are open to all students currently. Student Services has also designed cards to be distributed discretely at various locations informing students of the access, and SP&S recommended posters be placed at appropriate areas. There was some concern over wording on the cards and whether the cards served as a "pass" to the showers. There was also concerns over the lack of towels and toiletries for homeless students, the costs involved for supplying those and other issues. Several volunteers on SP&S agreed to participate in a task force on homelessness and food insecurities as they affect our students.

c) FUTURE TOPICS:

- i. Student Equity - Minority Male Initiative
- ii. BP/AP 5130 - Financial Aid
- iii. BP 3930 - Children on Campus
- iv. Multiple Measures
- v. BP/AP 5000 Series Updates
- vi. AP/BP 5050 Matriculation

C. Professional Development Council Report:

Overview: Super PDC was a special joint meeting of PDC, CPDC, FPDC, & MPDC called to focus on planning –specifically the development of our annual report. Brief reports were also discussed from various units.

1. PDC Short-term Plan for 2016-2017 Annual Report
 - a) After much discussion about approaches to collecting our end-of-year summary of campus professional development, it was determined that data about non-POD activities would be collected informally this year using sources such as EPIe and information from PDC members. This approach will reduce confusion when we roll out a formal data gathering plan for 2017-2018.
2. PDC Long-term Plan for Data Gathering
 - a) PDC will connect with IEC to explore adding a professional development area to ePIE reporting processes, specifically to gather data on professional development activities and outcomes as well as professional development needs.
3. PDC Short-term Plan for 2016-2017 Annual Report
 - a) The group brainstormed learning outcomes for POD programs and activities toward examining the possibility of revising our plan to be more outcomes-oriented. A special task force will be meeting to propose revisions to the plan and will use this feedback on that work.
4. Strategic Planning Integration
 - a) The group agreed on the goal to integrate Professional development planning into the campus strategic planning process before the end of this calendar year.

Other updates:

5. PDC Updates
 - a) PDC is preparing for the ACCJC Visit with a special meeting on 3/8/17 to accommodate an interview, as needed.

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- b) Spring Flex Day on 2/24 was successful. Over 250 faculty, managers, and staff attended and participated in the twenty different sessions on a wide array of topics.
 - 6. CPDC
 - a) The committee is focusing now on their professional growth approval process.
 - 7. FPDC
 - a) Liesel participated as part of the Pathways Institute team for a meeting in Tempe, AZ. Among the topics were growth mindset, pathways pedagogy, and merging equity and pathways.
 - b) The Inspired Teaching Conference is open for registration and will be held 4/7/17 on campus. The theme is the "Right Question" program for improving student inquiry in the classroom.
 - 8. MPDC
 - a) MPDC is working on a management professional development plan and reviewed the results of the management retreat survey results.

XI. Action:

- A. Open Nominations for 2017-18 Academic Senate Executive Board positions
Vote taken on affirmation of Jeff Archibald for Academic Senate President. Jeff was reaffirmed. Nominations were opened for Vice President. Martin Ramey was nominated. Nominations for Secretary, Lina Soto was nominated. Nominations for Director for Chisa, Scott, Abby were opened, Abby Wood is nominated, Tamra Horton nominated and accepts to run for Senator at Large if does not win election, Michael Sanetrick was nominated and accepts to run for Senator at Large if does not win election. Nominations will remain open until the next meeting. If have further nominations for Director, Secretary or Vice President, please send them to Martin or Jeff. Senator at Large nominations will occur at next meeting.
- B. Resolution 16-09 SLOs as Part of Course Syllabi
A motion to approve the Action Item was made and seconded. A discussion occurred. Motion to amend the first resolved to read, "Resolved, the Academic Senate reaffirms its position that current and accurate student learning outcomes or a link to the college SLO website should appear on all syllabi distributed to students in classes conducted by Mt. San Antonio College," and seconded. Friendly amendment to the amendment made to read, "or a direct link to the course specific SLO's on the college's website." Friendly amendment accepted. Vote taken on the amendment and the motion for the new amendment passes with 2 abstentions (Scott Guth and Chisa Uyeki). Vote taken on the resolution with the amendment and passed unanimously.
- C. Resolution 17-01 Regarding Faculty Workload and Responsibilities During Intersessions
A motion to approve the Action Item was made and seconded. A discussion occurred. Amendment was made to remove "hiring committees" in the third resolved. Amendment was seconded and discussion. Friendly amendment to the amendment to read "management hiring committees." Vote taken on the amendment and passes with one abstention. Discussion on the new resolution. and the motion passes with one nay (Political Science) and no abstentions.

XII. Discussion:

- A. Resolution 17-02 Regarding Dual Enrollment (Jeff Archibald, ext. 5436) *Item discussed.*
- B. New Faculty Seminar Task Force Recommendations (Martin Ramey, ext. 5434) *Item discussed.*

XIII. Information/Announcements:

XIV. Adjournment: 1:05 p.m.