



Minutes

Academic Senate Meeting

May 4, 2017

Present: Jeff Archibald, Martin Ramey, Lina Soto, Tim Engle, Scott Guth, Bruce Nixon, Chisa Uyeki, Abby Wood, Liesel Rienhart, Michael Sanetrick, Eric Kaljumagi, Joan Sholars, Linda Rogus, Jennifer Hinostrroza, Corey Case, Beta Meyer, Alison Chamberlain, Stephen Villasenor, Jenny Leung, Janet Truttmann, Jean Metter, Patricia Maestro, Chan Ton, Michelle Shear, Eloise Reyes, Holly Cannon, Tamra Horton, Hector Sanchez, Rita Van Dyke-Kao, Shari Wasson, Kelly Rivera, Kate Cannon, Robert Purcell, Dianne Rowley, Jared Burton, Scott Childress, Karla Rivas, Gregg Whitmore, Michelle Boyer, Jaime Hooper, Phillip Wolf, Lance Heard, Samuel Wolde-Yohannes, Matthew Burgos

Absent: Michelle Sampat, Vicki Greco, Luisa Howell, Dana Miho, Maria Davis, Donna Necke, Regina Martinez, Fred Kobzoff, Roxan Arntson, Barry Andrews, Rebecca Walker, Liz Ward, Sun Ezzell, Shelby White, Charis Louie, Robert Augustus, Serena Ott

Guests: Ivet Bazikyan, Alejandro Juarez

- I. Call to Order: The meeting was called to order at 11:35 a.m.
- II. Consent Agenda: *A motion to approve the Consent Agenda was made, seconded and approved unanimously.*
- III. Public Comment: Chisa Uyeki – The Pride Center is hosting a soapbox event, Harvey Milk Day on Monday, May 22 12-1 in the Building 26 Quad area. Please let students know.

Alejandro Juarez, co-chair MEChA – Would like to see a list of Ethnic and Gender studies classes in the schedule to promote to students interested in these classes. Would like to get assistance and know who to talk to so that work can begin on this. Next Saturday, United Pomona MEChA will be having an event. There will be an art walk, vendors, and raffles. All money raised at this event will go to Mt. SAC scholarships. Alejandro is creating a scholarship for continuation high school students to attend college and is hosting a fundraiser birthday party on May 13 from 5-11 PM. All are invited.

Jennifer Hinostrroza- Mt. SAC's Farm Day is this Saturday. Would like to see everyone there.

Dianne Rowley – Please donate old and gently used children's books for the annual Summer Reading for Kids book drive. Donation boxes are located in the library and the LAC.

Jared Burton - Privacy Week, next Thursday 3-4 pm 6-238 to help students understand how to keep their privacy online.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council

a) AMAC met on April 24 and covered the following issues:

(1) Resolution 17-02 follow-up: The resolution was discussed in Cabinet and was not accepted, largely due to the declaration that dual enrollment is an academic and professional matter. We have requested a formal written justification for the rejection of the resolution.

(2) AP 5011 – Concurrent Enrollment: Marty brought the in progress revisions for discussion. Significant time was spent reviewing the revisions, posing additional questions, and finding ways to improve the content and structure of the AP.

(3) Paramedic Program: There was a brief discussion of the special Board meeting on April 19. A new concern was raised with respect to management requests to participate in a meeting between the Curriculum Liaison and the discipline faculty to reconcile the units-to-contact hours discrepancies on a number of EMS courses. It was agreed that curriculum is the purview of faculty, and that management would not be included in such a meeting. Other concerns about the scheduling of EMS classes for Fall 2017 were raised. Irene will research with the division deans and return information to another meeting.

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- (4) Resolution 17-03 Senate Oversight of Program Development: The resolution was discussed, with particular focus on what the proposed committee might have as its membership and function. The resolution will be taken to Cabinet and returned for further discussion on May 8.
 - (5) Resolution 17-04 Area of Emphasis Degrees: The resolution was shared as an information item only, since all of its directives are to Senate officers or committees.
 - (6) Enrollment update: Because of the state's late decision to fund overcap growth in 2015-16, the College is now slightly behind in FTES for 2016-17. As a result, the College is likely to enter stabilization funding for 2017-18, which means the FTES generated by Summer 2017 can be saved for next year's growth.
 - (7) Faculty Hiring: Irene is waiting for the final FON calculation to see how many additional positions need to be hired. Dr. Scroggins has expressed a lack of interest in going out for new positions and would rather hire additional faculty from existing pools or give departments who have significant needs 1-year temporary faculty. AMAC has received replacement requests due to retirements from Math, Chemistry, and Library and is anticipating possible requests from Biology and Sign Language. The issue will be discussed again at the May 8 meeting or in a special AMAC meeting if the number of hires is clarified before then.
 - b) AMAC will next meet on May 8.
 2. Accreditation Steering Committee
 - a) The committee has not met since my last report and will next meet on May 5.
 3. Equivalency Committee
 - a) The April 24 meeting was canceled. The committee will next meet May 22.
 4. Institutional Effectiveness Committee
 - a) IEC met on April 26 and discussed the following items:
 - (1) Reviewed the 2015-16 CCCCCO Scorecard data for Mt. SAC and the annual fiscal report submitted to ACCJC.
 - (2) Reviewed the 2015-17 Strategic Plan and discussed/edited the outcomes and recommendations of the closeout of the plan.
 - (3) Continued discussion on the new model for the strategic plan based on College goals and themes that integrates the College's existing plans and initiatives.
 - b) IEC next meets on May 10.
 5. President's Advisory Council
 - a) PAC met on April 26. At this meeting the following items were discussed:
 - (1) Reviewed the IEPI indicator data and the CCCCCO Scorecard data for 2015-16.
 - (2) AP 3250 Institutional Planning – minor modifications to the AP to correct position titles and committee names were proposed and approved
 - (3) BP 7601 Campus Public Safety Internal Policies and Procedures – This BP was pulled by CSEA 262 for negotiations. The policy would establish the subscription service Lexipol as the basis for development and maintenance of an online policy manual for our campus police. Concerns were raised about how the BP accounted for the resolution of conflicts between Lexipol guidance and existing campus policies. The BP will be returned with edits at a future meeting.
 - b) PAC will next meet on May 10.
 6. Board of Trustees Meeting
 - a) The Board of Trustees held a continuation of its special meeting to approve revisions to the job description for Assistant Director, Public Safety Programs on April 19. I was not able to attend the meeting, but the item was approved after much discussion.
 - b) The Board of Trustees will next meet on May 10.
 7. Management Screening Committee Appointments
 - a) A call was sent out to all faculty to serve on the following committees:
 - b) Assistant Director, Center of Excellence: 1 faculty replied, Lisa Ledeboer was appointed
 - c) Director, Public Safety Programs: 0 faculty replied, Eric Kaljumagi was appointed
 8. Announcement of Senators-at-large are Hong Guo, Tamra Horton and Phil Wolf. Thank you for all that voted.
 9. Emergency Response Quick Reference Guide draft reviewed with Melonee Cruse. Suggestions and questions provided to Melonee Cruse. Please send feedback regarding the draft to Melonee at mcruse1@mtsac.edu
 10. Please respond to e-mail sent out by Laura Martinez to take a survey of how many faculty will attend the graduation.
- B. Vice President:
1. Budget Committee

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- a) Budget did not meet April 17. Budget did meet on May 4 and discussed amending its Purpose, Function and Membership statement, reviewed a preliminary tentative budget and received an update on questions presented at and following of April 3 meeting. The Governor's May Revise is due out around May 12, and will guide the College in preparation of its Tentative Budget to be reviewed in June by the committee.
 - 2. Plenary
 - a) Michelle Sampat and I attended Plenary April 20-22 in San Mateo. I presented a workshop with David Morse, past-ASCCC President, and Mandy Liang, President of the Academic Senate at City College in San Francisco on Facilitating Civil Dialogue in the Face of Change. Michelle and I also attended the LGBTQ+ Caucus meeting on Thursday evening and agreed to help communicate the group's work to others interested within the LA and OC regions. I also attended a Dual Enrollment workshop that confirmed that everything we are doing, we are doing correctly. I am convinced we are approaching the topic with sufficient caution and oversight as a local Senate given the presentation's recommendations.
 - 3. Dual Enrollment
 - a) SP&S reviewed changes to the drafts of BP 5010 and AP 5011 on special admits and concurrent enrollment with the goal of bringing those to the Senate Exec Board for consideration on May 11 and this body on May 18. We would then consider a vote on the merits of those proposed drafts at our last meeting of the year, June 1. We are still awaiting recommendations from our Senate Task Force on Dual Enrollment. We are hoping to receive that late this week so that it can also come forward at the same time.
 - V. Legislative Liaison Report: No report
 - VI. CTE Liaison Report:
 - A. UPDATE: STRONG WORKFORCE PROGRAM (SWP) - \$200 million
 - 1. ALLOCATION BREAKDOWN (2016-2017) – YEAR 1:
 - a) 60% local (colleges) and 40% (regional – large scale projects as decided upon by local consortiums)
 - b) DECEMBER 2017: Data collected and reviewed to help steer YEAR 2
 - 2. FUTURE (2017-2018) YEAR 2:
 - a) 87% (\$174 million): same 60/40 split as year 1
 - b) 17% will be used to incentivize a focus on student completion (degrees and certificates including local certificates)
 - 3. FUTURE (2018-2019) YEAR 3 :
 - a) Unknown funds
 - b) Funds will be distributed based upon completion
 - i. Degrees
 - ii. Certificates (including local) NOTE: Non – credit certificates undecided
 - B. PERKINS V
 - 1. Interim year to write local plan is projected to be 2018-2019 with Perkins V officially beginning during fiscal year 2019-2020
 - VII. Noncredit Liaison Report: No report
 - VIII. Faculty Association Report:
 - A. FA Representative Council
 - 1. The Representative Council met on 2 May and approved next year's dues and budget. We also authorized \$5,000 to purchase a new copier. The winners of the FA election were announced and next year's Exec. Board will include Eric Kaljumagi president, Joan Sholars, vice-president, Liz Ward, secretary, Michael Sanetrick, PT director, and Tamra Horton, Barbara Quinn, and Antoine Thomas, FT directors.
 - 2. The final Representative Council meeting of the year will be on **6 June** where we will consider next year's goals for the association and a budget amendment for our printing account.
 - B. Negotiations
 - 1. On 28 April we established a tentative agreement that essentially leaves Article 20 on grievances unchanged. An update on negotiations will occur at our next Rep. Council meeting on **6 June**.
 - C. 2017-20 Committee Vacancies
 - 1. Appointments for 2017-20 committees are currently under review by the FA Executive Board. However, there are still open spaces on the FA Governance Committee and the FA Political Action Committee. The Governance Committee will be

reviewing our standing rules in the fall, and the Political Action Committee will need to be trained in order to lead our Board of Trustees endorsement process in the fall of 2018. Those interested either committee should contact the FA President at ekaljumagi@msac-fa.org.

- D. Political Action Committee Funding Opt-Out Deadline
1. Members have until **12 May** to submit an opt-out form should they wish not to allow the FA to transfer \$15 of their dues dollars to the Political Action Account we use for Board of Trustee elections. Contact the FA President at ekaljumagi@msac-fa.org if you need another form. Non-members do not ever have their agency fees used for political action.
- E. Retirement & Tenure Tea
1. The annual Retirement & Tenure Tea will be in Founders Hall on **16 May** from 11:30-1:00 in Founders Hall. Newly tenured faculty and those faculty who are retiring will be honored. Please come and recognize your fellow faculty!
- IX. Associated Students Report: 5.4.17
- A. Espresso Ur-Self - This is an event hosted by Associated Students Inter-Club Council. It is a major event for all clubs on campus involving all clubs. This is meant to express yourself with a nice relaxing feel of a coffee house. I encourage all to attend. Flyer and information is attached.
- B. Associated Students General Meeting Pause - We were recently closed for two weeks due to agenda issues as well as last second availability issues. This has since been resolved and normal meetings began again as of 5.2.17.
- C. Culture Fair - This was a raging success and our Cross Cultural Senator was able to pull off the event. The winners are as follows:
1. Phi Theta Kappa - \$350 Best Traditional Outfit, Best Performance, Best Collaboration
 2. Pacific Islander Club - \$200 Best Traditional Outfit, Best Collaboration
 3. Honors Ambassador - \$100 Best Decorations Booth
 4. E.A.G.L.E. - \$100 Best Decorations Booth
- D. Athletics Fair Approaching - May 25th from 11am - 2pm. We will have an inflatable dodgeball arena, obstacle courses, dunk tanks, and mini golf. Please swing by if you can! Flyer attached.
- E. Night Student Appreciation - May 18th from 5pm - 6:30pm. We will have free doughnuts and other snacks. Swing by and say hi, I would love to see all of you! Flyer attached.
- X. Council Reports:
- A. Curriculum & Instruction Council Report:
1. Committees
 - a) Distance Learning - Minutes: March 14, 2016, March 28, 2017
 - b) Educational Design - Minutes: April 25, 2017
 - c) Outcomes - Minutes: April 4, 2017
 2. Curriculum
 - a) Curriculum & Instruction: Action Items:
 - (1) AP 4232: Pass/No-Pass Grading
 3. Curriculum & Instruction Council Information Items:
 - a) Courses Approved on EDC Consent Agenda
 - (1) CISP 21L: Programming in Java Laboratory
 - b) Courses Reviewed and Approved
 - (1) CISD 21: Database Management - MS SQL Server4: Randomly selected from Consent Agenda for check.
 - (2) DNCE 30 Contemporary Dance: Advisories of DNCE 12B and 13 added.
 - (3) DNCE 13 Modern Performance: Units and hours decreased from 36-108 / 0.5-2 units to 36-54/0.5-1 unit
 - (4) AHIS 11 History of African, Oceanic, and Native American Art: Reviewed with AHIS 11H
 - (5) DN-T 18 Introduction to Dance: From Lec/54 hrs. to Lec/lab 18/27. Unit decreased from 3 to 1.5. Class size request from 40 to 30. DN-T 18 is on the AA in Kinesiology. This course will not be submitted to the Chancellor's Office until the AA revision is submitted.
 - (6) ENGR 24 Engineering Graphics: Modify textual prerequisite
 - c) Approved New Courses:
 - (1) CHLD 86: Developmentally appropriate early childhood teaching competencies under guided supervision in an infant/toddler classroom. Students utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build a comprehensive understanding of children and families. Child-centered, play-oriented approaches to teaching, learning, and assessment.

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- (2) CHLD 87: Supervised teaching experience with infants and toddlers. 75 paid or 60 non-paid hours required per unit of credit. Knowledge of care routines and relationship-based content areas will be emphasized as student teachers design, implement, and evaluate experiences that promote positive development and learning for young children while supporting an inclusive and culturally diverse environment. Documentation of influenza, pertussis, and measles immunization and TB clearance as required by SB792.
 - d) Approved Distance Learning Courses:
 - (1) READ 90: Reading College Texts
 - e) Approved Programs:
 - (1) Revised: Fashion Merchandising Level II: This correction aligns the Level II certificate to the Fashion Merchandising Level I certificate. FASH 10 and FASH 15 moved to Level II coursework. FASH 30, FASH 9, BUSS 33, and BUSS 50 removed. FASH 62 and FASH 63 moved to Level I coursework. FASH 59 added to Level 1 coursework.
 - B. Student Preparation & Success Council Report:
 - 1. SP&S met on May 1, hosting a visit from Chris Grailat with the Chancellor's Office and discussed the College's planning and work on the Basic Skills, SSSP and Student Equity Integrated Plan due December 15. The due date of this plan was moved back by two weeks and should allow greater time for it to be signed off on by the Senate. We walked through the plan and discussed some initial draft ideas and reviewed some draft language to select questions.
 - 2. SP&S also considered changes to BP 5010 and AP 5011, which are policy and procedures on Special Admit students and Concurrent Enrollment. These two policies have been in the works for some six months and have undergone considerable revisions in that time and realignment to ensure that such students (anyone without a high school diploma in grades K-12 or the equivalent) have the same experience in taking Mt. SAC coursework regardless of whether they do so on May 11's Senate Executive Board agenda as an Action Item. These will be considered by the Exec Board and come forward hopefully to this body on May 18 as a Discussion Item, with a return vote – up or down – on June 1. It is very important that you begin discussions with your departments on their support or opposition to Dual Enrollment now. There will be some additional considerations brought forward to this body on May 18 that should provide you with the talking points for your departments to consider. Meanwhile, if you have any questions, please contact me at mramey2@mtsac.edu or at ext. 5434 or 5189.
 - 3. Future Topics:
 - a) Basic Skills Study and Budget for 2017-18
 - b) Review of Multiple Measures usage
 - c) Minority Male Initiative update
 - d) Updates to the 5000 series of BPs and Aps
 - C. Professional Development Council Report: No written report.
 - 1. Information on Flex Day coming soon.
 - X. Action:
 - A. No items
 - XI. Discussion:
 - A. C&I: AP 4232 Pass/No Pass Grading (Contact: Michelle Sampat x6711). *This item was discussed.*
 - B. Faculty Coordinator Task Force Recommendations (Contact: Liesel Reinhart x4616). *This item was discussed.*
 - C. Resolution 17-05 Encouraging the Use of Early Progress Reports (Contact: Scott Guth x3918). *This item was discussed.*
 - D. Resolution 17-06 Testing Center Facilities (Contact: Scott Guth x3918). *This item was discussed.*
 - E. Resolution 17-07 Addressing Science Lab Space Concerns (Contact: Scott Guth x3918) *This item was discussed.*
 - XII. Information/Announcements:
 - XIII. Adjournment: 1:02 p.m.