



Minutes

Academic Senate Meeting

September 15, 2016

Present: Jeff Archibald, Roxan Arntson, Matthew Burgos, Jared Burton, Holly Cannon, Kate Cannon, Corey Case, Scott Childress, Maria Davis, Tim Engle, Sun Ezzell, L.E. Foisia, Vicki Greco, Scott Guth, Tony Henry, Jennifer Hinostrroza, Hal Hoffman, Tamra Horton, Luisa Howell, James Hutchinson, Eric Kaljumagi, Fred Kobzoff, Tiffany Kuo, Jenny Leung, Patricia Maestro, Regina Martinez, Jean Metter, Beta Meyer, Dana Miho, David Mirman, Donna Necke, Bruce Nixon, Serena Ott, Robert Purcell, Martin Ramey, Liesel Reinhart, Eloise Reyes, Karla Rivas, Kelly Rivera, Linda Rogus, Dianne Rowley, Michelle Sampat, Hector Sanchez, Michael Sanetrick, Michelle Shear, Joan Sholars, Lina Soto, Chan Ton, Janet Truttmann, Chisato Uyeki, Rebecca walker, Liz Ward, Shari Wasson, Shelby White, Abby Wood, Samuel Wolde-Yohannes, Tina Ziolkowski,

Absent: Barry Andrews, Robert Augustus, Marlene Gallarde, Lance Heard, Jaime Hooper, Erica Ledezma, Charis Louie, Martin Mason, Bob Perkins

Guests: David Mah

- I. Call to Order: The meeting was called to order at 11:22 a.m.
- II. Consent Agenda: *A motion to approve the Consent Agenda was made, seconded and approved unanimously.*
- III. Public Comment: *Jared Burton, Librarian, would like to thank the senate for resolution 2016-05 In Support of Librarians & Improved Library Facilities. Several students have utilized the library these first few weeks. Mt. SAC Library is celebrating Banned Books week September 26-October 1. Please invite students to the Censorship discussion presented by Bill Cushing, Professor of English on Monday September 26 from 3-4, Thursday, September 29 from 1-2 and 5:45-6:45 in Building 6 room 238. Seating is capped at 30 for the discussion. The library encourages everyone to stop by and read banned books.*
- IV. Officer Reports
 - A. President:
 1. Academic Mutual Agreement Council
 - a) AMAC has not met since the last report. Due to scheduling conflicts with the Vice Presidents, the next meeting is scheduled for September 16.
 2. Accreditation Steering Committee
 - a) The committee met on September 2 and discussed the following items:
 - (1) Requirements of the Self-Evaluation: The components of the self-evaluation that are not direct responses to accreditation standards were reviewed, and an 80-page draft of these pieces was presented for review.
 - (2) Calendar: The critical dates for the accreditation timeline were reviewed. The draft of the self-study is being released to the Board and PAC on September 14 and the full campus on September 19. All edits are due by September 28, and the writing workgroup will make final edits over the next week.
 - (3) Communication: There was discussion about how to keep faculty and other campus constituencies involved in accreditation without overwhelming them with information and updates. A few different strategies such as weekly or monthly accreditation update emails and contests/prizes were suggested.
 - (4) Flex Day: There was discussion about the best way to format accreditation training during Flex Day, including mock interviews and other breakout sessions. It was suggested that since faculty are responsible for coming up with the content of Flex Day, that a proposal be submitted to FPDC asking them to recommend accreditation training as a priority for the Spring Flex Day.
 3. Equivalency Committee
 - a) The committee will next meet on September 26. An email will be going out to the campus this week calling for the submission of equivalencies by mid-November.
 4. Institutional Effectiveness Committee
 - a) The committee has not met since my last report and will next meet on September 14.

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5. President's Advisory Council
 - a) The committee met on August 24 and discussed the following.
 - (1) AP 3710 Filming and Photography – The revised version of the AP was approved and will be forwarded to the Board of Trustees.
 - (2) Student Equity Committee Goals and Progress Report
 - (3) PAC will next meet on September 14.
 6. Management Screening Committee Appointments
 - a) Director, Honors Program - An all faculty call was sent out to sit on the screening committee. Four faculty responded, and Randy Wilson and Carol Impara were appointed.
- B. Vice President:
1. Budget Committee
 - a) The Budget Committee did not meet over the summer. The first meeting for the year was Monday, Sept. 12. At that meeting, the Committee reviewed and approved the proposed final budget which was presented at the Board meeting last evening.
 - b) Work on the Budget Review and Development Guide was completed over the summer to better explain Mt. SAC's budget process to budget managers and others by a subcommittee of members, including Dan Smith, Marty Ramey, Rosa Royce and Mark Fernandez.
 - c) There is one faculty vacancy on the Committee. If anyone is interested, please contact Jeff Archibald (jarchibald@mtsac.edu) or Marty Ramey (mramey2@mtsac.edu).
 - d) The next meeting is Sept. 21.
 2. SP&S
 - a) The Student Preparation & Success Council did not meet during the summer. The first meeting will be September 19, 2016. Details of that meeting will be in the next report.
 3. New Faculty Seminar
 - a) A search is underway to identify a coordinator or two co-coordinators for the New Faculty Seminar beginning in Spring. The position carries an annual 6.0 LHEs of reassigned time. If you know of anyone who is interested in the position, please refer them to Marty Ramey (mramey2@mtsac.edu) or Liesel Reinhart (lreinhart@mtsac.edu) for more information. The goal is to identify someone within the next month. Co-coordinators are also an option!
- V. Legislative Liaison Report:
- A. AB 526 (Holden) Pupils: Attendance at Community College. Currently, principals are limited to recommending no more than 5% of the student body of a grade level to attend summer classes at CCCs. This bill would allow expansion of dual enrollment by exempting students from this 5% rule if they meet certain requirements.
 - B. AB 1594 (McCarty) Public postsecondary education: prohibition of using tobacco and smoking on campuses. If signed by the governor, this bill would prohibit smoking or using tobacco products on any CCC or CSU campus after January 1, 2018.
 - C. AB 1690 (Medina) Community Colleges: Part-Time, Temporary Employees: Mandates seniority re-hire rights for all part-time faculty members.
 - a. *Joan Sholars asked that faculty please call their legislator regarding the bill. Very important for adjunct re-hiring rights. If you would like more information on the bill or information on who to call, please contact Joan Sholars.*
 - D. SB 1379 (Mendoza) Community Colleges: Part-Time, Temporary Employees: Ties SSSP funds to collective bargaining. Community college districts will be required to have collective bargaining agreements for part-time faculty. CCCs must establish standards for reemployment preferences and evaluation practices for part-time faculty.
 - E. AB 2009 (Lopez): Student Support Services: Dream Resource Liaisons: Requires that all CCCs and CSUs appoint a Dream Resource Liaison at each college. The bill increases access to financial aid for first-generation, low-income, and undocumented students.
 - F. SB 66 (Leyva) CTE Pathways Program 2 Year: The Department of Consumer Affairs must provide the Chancellor's Office with licensure information to allow the Chancellor's Office to measure employment outcomes of students who participate in career technical education programs in California Community Colleges.
- VI. CTE Liaison Report: No written report.

Maria Davis is the CTE Liaison. The state is in the process of announcing public invites to the Career Tech Ed (CTE) Course Identification (C-ID) numbering system. Maria is in the process of sending the invitations to the department chairs. The first invitees are Engineering Technology, Digital Media, Marketing and Distribution, and Dental Hygienist. The faculty selected will make up a Discipline Inquiry Groups (DIG). For more information you can speak to Maria or Jeff or go online at C-ID.net. Jennifer Hinostrza from Agriculture recently participated in a DIG and would be willing to speak to anyone about the process if they have any questions.

VII. Faculty Association Report:

A. 2016 Negotiations

1. 2016 negotiations ended on 18 August, and a summary of the tentative agreements was sent to all faculty on 7 September. More information will be sent out within the next few weeks. The ratification ballot will go out in October. Faculty may ask the negotiations team questions at today's Coffee with the FA president, the FA's open houses on 19 and 20 September, or the Cocktails with the FA Vice-President event on 5 October. (See the back of this report for details.)

B. 2017 Negotiations

1. The Faculty Association is looking for faculty who are interested in assisting the Negotiations Team with their research and possibly attending CCA and CTA negotiations training in the upcoming year. Please contact the FA President at kaljumagi@msac-fa.org by 23 September if you would like to assist with negotiations this year.
2. In addition, we will be sending out our annual negotiations survey within a few weeks. Faculty are encouraged to submit items for this survey, the results of which will guide the FA Exec. Board as they direct the faculty's negotiations team. To submit items, please email the text you would like to see on the survey to Eric Kaljumagi at ekaljumagi@mtsac.edu by 30 September. Please note that submitted items may be combined or otherwise edited for clarity.

C. Task Forces and Committees

1. Last May, the Representative Council approved three task forces for this year.
 - i. The Logo Modification Task Force will consider a modification to our existing Mt. SAC FA logo.
 - ii. The Student Evaluation Task Force will suggest modifications to the student evaluation process. (This Task Force should have representation from multiple disciplines and should include the Credit/No Credit area as well.)
 - iii. The Emergency Preparedness Task Force will make recommendations relevant to faculty with regard to future emergencies.
 - iv. If you are interested in serving on any of these task forces, please contact the FA President at kaljumagi@msac-fa.org by 23 September.

D. FA Events

1. Please encourage faculty to attend the events noted on the back of this report. All of these events are intended to promote interest in our union and to allow for a venue by which faculty can interact with local and regional leaders.

VIII. Associated Students Report:

A. College Committees:

1. Student representative positions are now 80% filled
2. Only require 8 more reps on the following committees:
 - a) Accreditation II (1): No set meeting schedule
 - b) Budget Committee (1): 1st and 3rd Wednesdays 3:00-4:30pm
 - c) Career Services Advisory (2): No set meeting schedule
 - d) Curriculum & Instruction (1): 2nd and 4th Tuesdays 3:30-5:00pm
 - e) Educational Design (1): 2nd and 4th Tuesdays 1:30-3:00pm
 - f) Information Technology (1): 1st Monday 2:30-4:00pm
 - g) Outcomes (1): 1st and 3rd Tuesdays 2:45-4:15pm
3. Strongly encourage whatever recommendations we can get. Please check on-line for any updates. All events
4. Constitution Week and Club Rush Week is next week. (Sept. 20-22)
 - a) *Joan Scholars will have a table at Join-A-Club Rush Week with information on Proposition 55.*

IX. Council Reports:

- A. Curriculum & Instruction Council Report: *No written report.*



Ed Design only has 2 spots open. Thank you very much to everyone participating. EDC Agendas are now going out campus-wide for transparency and if you have questions about anything, please contact Michelle Sampat.

B. Student Preparation & Success Council Report:

No written report. Meeting on Monday, Sept. 19, will report next time.

C. Professional Development Council Report:

No written report. There is Student Equity money that needs to be spent right away. If you have a conference you think would meet the Student Equity criteria please contact Liesel Reinhart. You may be able to go over the allotted \$1500. The State Academic Senate Academy regarding student equity and student success is a conference that will be eligible for use of the money. There is also a social justice conference in Cleveland. The social justice conference is a competitive conference, so if would like to attend, please contact Liesel. Future event being planned and hopefully approved, for Wednesday, December 7, an evening with Cornell West. There will be sign-ups to read the book and attend the reception. Also, slam poet, Nate Howard, is invited to the event. Please hold the date.

X. Action:

A. Open Nominations

A motion to open nominations was made, seconded and approved. Nominations for Director, 1-year replacement was opened. Tamra Horton and Abby Wood were nominated. Nominations continue to be open until the next meeting. If you would like to nominate a current senator for Director please e-mail Jeff Archibald.

B. C&I: AP 4024 Units-to-Contact-Hour Relationship

A motion to approve the Action Item was made and seconded. A discussion and explanation of the AP occurred. A motion was made to substitute the AP with more accurate unit-to-contact-hour calculations on the back side. The motion to substitute was discussed and approved. A motion to amend the substitution document that the second paragraph will read, "For each 1 unit credit, a minimum of:" Vote was taken and the amendment was approved unanimously. Discussion occurred on adopting the document with the amendment. Call for the question. A vote was taken to approve the AP 4024 with amendment was approved with one abstention.

C. FPDC Purpose and Function Statement

A motion to approve the Action Item was made and seconded. A discussion occurred and the motion was approved unanimously.

D. 2016-17 Academic Senate Handbook

A motion to approve the Action Item was made and seconded. A discussion occurred and the motion to amend and add A.S. Associated Students, MOU Memorandum of Understanding, and 10+1 with explanation to the, 'Senate acronyms, Jargon, and Abbreviations,' on page 11 was made. Vote was taken and approved. On page 4, Senator Responsibility number 3 was discussed. Move to amend and strike 3 and amend 4 to strike from "if" to the end of sentence to say, "Vote using your best judgment based on direction from your department and information presented during debate." Vote on the amendment was taken and was approved with one nay vote. Vote taken to approve the new handbook was taken and approved unanimously.

XI. Discussion:

A. 2015-16 Senate Year End Report (Contact: Jeff Archibald x5436). *This item was discussed.*

B. Resolution 2016-07 In Appreciation of Human Resources (Contact: Jeff Archibald x5436). *This item was discussed.*



C. AP 5075 Course Adds and Drops (Contact: Martin Ramey x5434). *This item was discussed.*

XII. Information/Announcements:

XIII. Adjournment: 1:02 p.m.