Minutes

Academic Senate Meeting

May 5, 2016

Present: Hansel Alvarez, Jeffrey Archibald, Robert Augustus, Maria Betancourt, Chris Briggs, Matthew Burgos, Jared Burton, Holly Cannon, Kate Cannon, Daniel Cantrell, Kwun Hung Cheung, Scott Childress, Tim Engle, Sun Ezzell, Scott Guth, Lance Heard, Tony Henry, Jennifer Hinostroza, Jaime Hooper, Luisa Howell, Eric Kaljumagi, Tiffany Kuo, Jenny Leung, Regina Martinez, Rasool Masoomian, Jean Metter, Dana Miho, Amy Nakamura, Donna Necke, Bruce Nixon, Julie Perez-Garcia, Martin Ramey, Eloise Reyes, Michelle Sampat, Hector Sanchez, Michael Sanetrick, Dan Smith, Lina Soto, Melody Summers, Chan Ton, Tyler Trull, Janet Truttmann, Chisato Uyeki, Liz Ward, Shari Wasson, and Shelby White

Absent: Barry Andrews, Joe Denny, Erica Ledezma, Charis Louie, Billie Lynes, Charles Merward, Beta Meyer, Richard Myers, Bao-Chi Nguyen, Paul O'Brien, Bob Perkins, Robert Purcell, Joan Sholars, Rebecca Walker, Dan Wheeler, and Tina Ziolkowski

Guests: Michael Castellanos, Associated Students Faculty Relations; Students – Nancy Garcia, Lourdes Gonzalez, Alex Haberman, Grace Lanuza, Maria Martinez, Marissa Olid, Olivia Vanortwick, and Zanesha Williams

I. Call to Order: The meeting was called to order at 11:19 a.m.

II. Consent Agenda: A motion to approve the Consent Agenda was made, seconded and approved unanimously.

III. Public Comment:

Lance Heard, from the Public Safety Department, noted that the department offers coursework and degrees in criminal justice and fire technology. Lance discussed the backgrounds of the department's faculty which include many years of experience in these areas. Lance requested that the Mt. SAC faculty respect the qualifications of its faculty to make decisions involving its curriculum and to work collectively towards improving the curriculum approval process.

Robert Augustus, of the Sign Language and Interpreting Department, announced that the department was pleased to hire its fourth full-time faculty member just this morning.

Sun Ezzell, of the Learning Assistance Center, reminded everyone about the upcoming Author's Chair Night which will showcase student writing, on Thursday, June 2nd at 6:30 p.m. in 6-160. All faculty members are invited for coffee, tea, treats and a fun evening as students take the author's chair.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council: The council met on April 25 and discussed the following:

a) Resolution 2016-01 In Support of Open Education Resources – The resolution was accepted. Discussion of how to write and approve a grant proposal in time for the June 30 deadline was discussed.
b) BP 5010 and AP 5010 Admissions – The BP and AP were presented as information. They will be forwarded to PAC for consideration.
c) Dissolution of the Curriculum and Program Planning Committee – The proposal was accepted.
d) Noncredit Taskforce Recommendations – The recommendations were discussed, in particular the second recommendation calling for a Noncredit Liaison.
e) ENGL 68 Redesignation – The removal of ENGL 68 as a degree-applicable course was presented. This will allow it to qualify for Basic Skills funding.
f) LHE for CTE Liaison – The VP of Instruction asked for a list of duties for the proposed position.

g) LGBTQ Taskforce Recommendations – The recommendations were discussed, in particular how services might be provided under current conditions, as well as the overlap with other Student Services initiatives.

2. Accreditation Steering Committee: The committee has not met since the last report. The next meeting will be on May 6.

3. Budget Committee: The committee meetings set for April 20 and May 4 were cancelled. The next meeting is set for May 18.

4. Equivalency Committee: The committee met on April 25 and discussed the following.

   a) Noncredit – Basic Skills Equivalency
   b) World Languages – French Equivalency

5. Institutional Effectiveness Committee: The committee met on April 13 and discussed the following.

   a) Institutional PIE Review – The committee reviewed and edited the 2015-16 summary, which will be presented to PAC on May 11.
   b) Strategic Plan – Minor edits were suggested. An overall review of the plan will take place at a future meeting.
   c) Outcomes Update – It was noted that the newTracDat5 does not preserve the imbedded links with PIE. They will need to be re-established.

   The committee next met on April 27, and revised the 2015-16 Institutional PIE for presentation at PAC.

6. President's Advisory Council: The council met on April 13 and heard reports from Institutional Effectiveness, Budget, Professional Development, and Information Technology Advisory committees. It was noted that the official growth for the college this academic year has been 768 FTEs, or 2.63%. If 250 LHEs from summer 2016 are counted in this academic year, the college will reach its growth target.

   The April 27 meeting was cancelled. The next meeting will be on May 11.

B. Vice President: No written report. The call for nominations for the Academic Senate's Outstanding Awards has gone out. The deadline is May 6th. Nomination packets are available on the Resources page of the Senate's website. In addition, the call for Flex Day proposals was distributed yesterday to faculty through e-mail. Please respond by May 13 with suggestions for Flex Day workshops. If you have any questions regarding either the awards or Flex Day, please contact Jeff Archibald.

V. Legislative Liaison Report: See written report for an update on the resolutions approved at Plenary and the results from the statewide Senate elections.

VI. Faculty Association Report:

A. FA Elections: Faculty Association elections for 2016-17 have concluded. Changes include: Full-time Director - Susie Rubenstein, who replaces Carol Impara; Adjunct-at-large- Susan Stringfellow, who replaces Mitra Toloui; and Service Center One Representatives- Tyrone Hogenauer, Luisa Howell, and Vicki Greco, who replace Carol Impara, Michael Sanetrick, and Antoine Thomas. A run-off election (for adjunct members only) is needed to determine the final adjunct-at-large seat. The candidates running are Silva Arzunyan and Tyrone Hogenauer. Ballots are due back to the FA Office by 5 p.m. on May 27.

B. Representative Council: At the last Representative Council meeting, the Council authorized the negotiations team to use interest-based bargaining techniques and approved the FA's dues and budget for the next year. It also approved three task forces which will run in the fall: FA logo modification, student evaluations, and emergency preparedness. Please note that due to finals, the last Representative Council meeting of the year will fall on May 31.

C. Reopener Negotiations: The FA and the District have recently completed their seventh negotiations session, and seven tentative agreements have been signed thus far, including improved parental and maternity leave provisions for fulltime faculty. The next negotiations session will be on May 6.

D. Facebook page: http://www.facebook.com/msacfa.

E. Faculty Appreciation Events: The FA appreciates the work of all faculty. To celebrate, we are hosting four faculty appreciation events during the month of May. These include a taco lunch on May 3, a sandwich lunch on May 9, a pizza lunch on May 11, and an Asian dinner on May 12. Faculty should RSVP if they are coming.

F. Retirement and Tenure Tea: The FA, in association with the college, will be hosting our annual Retirement/Tenure Tea on May 17 at 11:30 a.m. in Founders Hall. The Tea will honor FA members who have announced their retirement this year and who were granted tenure. Please come help celebrate!

VII. Associated Students Report: No written report. On May 14, A.S. will host its Students and Educators of Distinction Awards ceremony. All are invited to attend. In addition, there is a Sustainability Fair, scheduled for May 10, 9 a.m. – 2 p.m., at Building 60 to help celebrate and promote sustainability and environmental awareness on campus. Recently, A.S. has authored or intends to author several resolutions including supporting the development of OER and low or zero-cost texts as well as supporting gender neutral restrooms on campus, echoing the Senate's support of resolutions in these areas.

VIII. Council Reports:

A. Curriculum & Instruction Council Report:

1. Committees:

a) Continuing Education - Minutes: None
b) Distance Learning - Minutes:
c) Educational Design - Minutes: April 26, 2015
d) Educational Design Sub-Committee for General Education and Transfer Issues – Minutes: None
e) Equivalencies - Minutes:
f) Outcomes - Minutes: March 15, 2016, April 5, 2016

2. Curriculum & Instruction Council Information Items:

a) Courses designated as CSU transferable: ANIM 141, CISP 61, CISP 61L, and ID 25

3. Curriculum & Instruction Council Consent Items: None

4. Curriculum & Instruction Council Action Items:

a) AP 4020: Program and Curriculum Development

5. EDC Consent Agenda: 4 –year review

a)	AGLI 30	Beef Production
b)	FASH 15	Aesthetic Design in Fashion
c)	MATH 110	Elementary Statistics
d)	MATH 110H	Elementary Statistics - Honors

6. EDC Consent Agenda: Modified Courses

a) DN-T 38 Dance Teaching Methods: SAM code change from E to D (Non-Occupational to Possibly Occupational)
b) MUS 34 Women's Vocal Ensemble: Units reduced from 2 to 1

7. Consent Agenda: Deleted Noncredit Courses:

a) VOC CRS15 Control and Supervision of the Offender
b) VOC CRS45 Violent Offender
c) VOC CRS40 Crime and Delinquency
d) VOC CRS35 Interviewing and Counseling in Corrections
e) VOC CRS30 Ethnic Relations in Corrections
f) VOC CRS20 Correctional Law
g) VOC ADJ03 Concepts of Criminal Law
h) VOC CRS10 Introduction to Correctional Science
i) VOC ADJ74 Vice Control
j) VOC ADJ68 Administration of Justice Report Writing
k) VOC ADJ59 Gangs and Corrections
l) VOC ADJ38 Narcotics Investigation
m) VOC ADJ20 Principles of Investigation
n) VOC ADJ13 Concepts of Traffic Services
o) VOC ADJ06 Concepts of Enforcement Services
p) VOC ADJ05 Community Relations
q) VOC ADJ04 Legal Aspects of Evidence
r) VOC CRS25 Probation and Parole

2. Consent Agenda: Deleted Program: Physical Education AS has been replaced with the AA with Emphasis in Kinesiology.

B. Student Preparation & Success Council Report: No written report. The Council's last meeting focused on completing work on an AP involving student disciplinary procedures. Jeff will present an update to the full Senate at its next meeting.

C. Professional Development Council Report: No report.

IX. Action:

A. Results of Senators-at-Large Elections

The results of the recent online election were announced: Liesel Reinhart and Vicki Greco were elected to these positions starting in the Fall. Congratulations to both of them. The Senate looks forward to their participation and contributions to the Senate and Executive Board.

B. SP&S: AP 5071 Student Leave of Absence

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.

C. C&I: FAA Aircraft Dispatcher Certificate

A motion to approve the recommendations was made, seconded. A discussion occurred and passed unanimously.

D. C&I: iOS Programming Certificate

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.

E. C&I: Android Programming Certificate

A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.

X. Discussion:

A. C&I: AP 4105 Distance Learning (Contact: Michelle Sampat x6771). This item was discussed.

B. C&I: AP 4020 Program and Curriculum Development (Contact: Michelle Sampat x6771). This item was discussed.

C. Resolution 16-02 Urging Faculty to Complete Institutional Level Outcome Mapping (Contact: Jeff Archibald x5434).

A motion to suspend the rules and make this an action item was made and seconded. The motion to suspend the rules was approved unanimously. A motion to approve the item was made and seconded. A discussion occurred and the motion was approved unanimously.

D. Resolution 16-03 In Support of Gender Neutral Restrooms on Campus (Contact: Jeff Archibald x5434). This item was discussed.

E. Resolution 16-04 In Support of Compensation for Noncredit Adjunct Committee Participation (Contact: Scott Guth x3918). This item was discussed.

F. AP 7120 Faculty Recruitment and Hiring (Contact: Dan Smith x5436). This item was discussed.

G. AP 7123 Applicant Travel Reimbursement (Contact: Dan Smith x5436). This item was discussed.

H. 2016-17 Academic Senate Constitution (Contact: Jeff Archibald x5434). This item was discussed.

XI. Information/Announcements: Chisa Uyeki, from the Library, asked that as departments complete their ILO mapping in TracDat, that they please inform Emily Woolery that it is completed.

XII. Adjournment: 12:59 p.m.