
Minutes

Academic Senate Meeting

March 10, 2016

Present: Jeffrey Archibald, Maria Betancourt, Chris Briggs, Matthew Burgos, Jared Burton, Holly Cannon, Kate Cannon, Kwun Hung Cheung, Scott Childress, Tim Engle, Sun Ezzell, Scott Guth, Tony Henry, Jennifer Hinostroza, Jaime Hooper, Luisa Howell, Tiffany Kuo, Rasool Masoomian, Charles Merward, Jean Metter, Beta Meyer, Dana Miho, Donna Necke, Bao-Chi Nguyen, Bruce Nixon, Julie Perez-Garcia, Robert Purcell, Martin Ramey, Eloise Reyes, Michelle Sampat, Hector Sanchez, Michael Sanetrick, Dan Smith, Lina Soto, Melody Summers, Chan Ton, Tyler Trull, Janet Truttmann, Chisato Uyeki, Rebecca Walker, Liz Ward, Shari Wasson, Dan Wheeler, Shelby White and Tina Ziolkowski

Absent: Barry Andrews, Robert Augustus, Daniel Cantrell, Joe Denny, Dan Garcia, Lance Heard, Eric Kaljumagi, Erica Ledezma, Jenny Leung, Charis Louie, Billie Lynes, Regina Martinez, Richard Myers, Amy Nakamura, Paul O'Brien, Bob Perkins and Joan Sholars

Guests: Alvarez Hansel, English; Matthew Retana, Associated Students; Soo Shiau, Paralegal Studies Program

I. Call to Order: The meeting was called to order at 11:20 a.m. A motion was made to amend the agenda, to add the Dissolution of the Curriculum and Program Planning Committee as Discussion Item E. The motion was seconded and approved unanimously.

II. Consent Agenda:

- A. Approval of Minutes of January 25, 2016
- B. Web Advisory Group Appointment: Hong Guo
- C. OER Work Group Appointment: Hong Guo

A motion to approve the Consent Agenda was made, seconded and approved unanimously.

III. Public Comment:

Shari Wasson from the Art Department noted that the Mt. SAC Art Gallery has an upcoming show featuring the work of two abstract artists beginning March 17th.

Chisa Uyeki noted that the Library also has three new resources that may be of interest to faculty and students, including both campus and off-campus access to the Chronicle of Higher Education; access to Canopy, a streaming service that offers videos that are captioned for students; and an online subscription to Encyclopedia Britannica. The Library is also beginning to offer Sunday hours this week, from 1 p.m. to 9:30 p.m., thanks to Equity funding.

IV. Officer Reports

A. President:

1. Academic Mutual Agreement Council – The committee met on February 29 and discussed the following:
 - a) Spring Enrollment – Enrollment is down 1.4%. However, the college has elected to accept a lower fill rate for each class rather than cancel classes. It will be important to increase growth, which will be funded, due to the static operational state budget allocation.
 - b) Faculty Hiring – No decisions regarding additional hires have been made. Additional retirements are expected, but those that occur after April 1 may not be replaced.
 - c) Study Abroad – No classified help has been prioritized, but an additional \$5,000 in student employee help was added. The college has proposed using the money for the Study Abroad program to fund a single professor each year for the study abroad consortium based at Citrus College. This would allow one professor from Mt. SAC to teach abroad and fill each class with students from multiple colleges. However, the allocation of reassigned time must be negotiated with the Faculty Association.

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- d) Teacher Preparation Institute – The college is also looking at possible changes to the TPI program. The college will follow up with the TPI Coordinator, Doug Hughey.
 - e) Block Schedule – The college asked for more detail on how new blocks would benefit students and would not commit to re-opening the issue. In the meantime, the VPI will review the requests from faculty for changes and return with further questions.
 - f) Pathways Conference follow-up – The need to recruit more faculty to the work group was discussed. The Senate announcement has yielded several volunteers so far, but a variety of disciplines are needed.
 - g) Foreign Languages Department name change – The department requested a name change to World Languages, supported by a survey of other colleges and universities. The Senate agreed to the change.
 - h) Resolution 15-05 CTE Liaison – The resolution was received as an informational item.
 - i) Resolution 15-07 In Support of Department Chair Compensation – The resolution was received as an informational item.
 - j) Creating New CTE Programs – Clarification was sought regarding the announcements of new CTE program creation. While there will be monies for new program creation, estimated at \$4M for Mt. SAC, the trailer bill language which would define how that money could be used is not finalized. The revision of the Educational Master Plan next year will provide direction, and additional funds for facilities might be a part of a new bond.
 - k) Faculty Reassigned Time for Student Equity-funded initiatives – The process for confirming or appointing faculty for areas such as TLC, LGBT and STEM was discussed. It was agreed that faculty interest would be solicited jointly for these positions.
 - l) Associated Students request for Ethnic Studies program – Since faculty must create curriculum, the possibility of creating a Senate task force to make recommendations was suggested. Discussion of how curriculum might fit into a TMC was also discussed.

The meetings set for February 8 and 22 were cancelled. The next meeting is scheduled for February 29.

- 2. Accreditation Steering Committee: The first meeting of the semester was March 4. Details of this meeting will appear in the next report.
- 3. Budget Committee: The first meeting of the semester was March 9. Details of this meeting will appear in the next report.
- 4. Equivalency Committee: The committee has not met since the last report. The first meeting of the semester will be March 28.
- 5. Institutional Effectiveness Committee: The first meeting of the semester was March 9. Details of this meeting will appear in the next report.
- 6. President's Advisory Council: The committee met on February 24 and discussed the following:
 - a) Review of Campus Committees list – the list of committees and councils was reviewed, correlating not only their listing in AP 3255 and the Senate constitution, but also their online categorization. At issue were the designations of Governance, Operational, Academic Senate and Other for each committee and council. Several revisions were made, and it was agreed that the item would be returned for final review at the next meeting.
 - b) AP 3255 Participation in Local Decision-Making – The AP was modified per the changes noted above, and will also be returned for final review and approval.
 - c) Review of Core Values – The direction from the Board of Trustees to include efficient use of college funds in the Core Values was reflected in a draft revision submitted by the President. The draft includes a “Effectiveness and Efficiency” item, which after discussion was modified to “Stewardship.” The item will be returned for further discussion.

The next meeting was on March 9. Details of this meeting will appear in the next report.

7. Task Force Updates

- a) AP 7120 Revision – Has met four times. Will meet at least one more time before concluding its work.
- b) LGBTQ – Recommendations made.
- c) Reassigned Time - Has met several times. Should be ready to report soon.
- d) Workforce Report – Met several times. Should be ready to report soon.
- e) Noncredit, Continuing Education and Community Education – Recommendations made.
- f) Sustainability – Chair appointed.
- g) Learning Communities – Co-Chairs appointed.

8. Hiring Committees – Dan Smith is seeking volunteers to serve on search committees, including the Director of EEO Programs and the Special Projects Manager for Scheduled Maintenance. Anyone interested should contact Dan Smith at dsmith@mtsac.edu.

B. Vice President: No report.

V. Legislative Liaison Report: No report.

VI. Faculty Association Report: See written report. *Puttin' on the Hits* occurred this past weekend and was a great success. Money can still be donated to benefit the FA Scholarship Fund. Special thanks to all of the students and faculty who participated and did an incredible job. Finally, a recent update has been distributed to faculty concerning the status of negotiations.

VII. Associated Students Report: No report.

VIII. Council Reports:

A. Curriculum & Instruction Council Report:

1. Continuing Education Committee – Minutes: None
2. Distance Learning Committee – Minutes: Nov. 24, 2015
3. Educational Design Committee – Minutes: None
4. Education Design Sub-Committee for General Education and Transfer Issues – Minutes: None
5. Equivalencies Committee – Minutes: None
6. Outcomes Committee – Minutes: None

B. Student Preparation & Success Council: No report. Just met this past Monday – an update will be provided at the next meeting.

C. Professional Development Council Report:

1. Column Crossover: If you are interested in completing and applying for Column Crossover credits, please do so by June 30, 2016 as the contract is changing.
2. Conference and Travel: Please apply for C&T funding to attend conferences, as there is still money in the budget. If you plan to travel in June or later, there are some things that may need to be prepaid. Because of the change in the fiscal year, other reimbursements may be delayed.
3. If you have attended C&T previously, please submit your reimbursements as soon as possible to avoid losing those reimbursements, as encumbered expenses that are not reimbursed will be recaptured.

- IX. Action:
- A. Recall Elections Task Force
A motion to recall was made and seconded. This task force includes Eric Kaljumagi, Michael Sanetrick, Luisa Howell and Kate Cannon. Beta Meyer is also interested in joining the task force. A discussion occurred and the motion passed unanimously to recall the members and add Beta to the task force.
 - B. Open Nominations: 2016-17 Executive Board:
 - 1. President
 - 2. Vice-President
 - 3. Secretary
 - 4. Directors (2)*A motion was made to open nominations for the Executive Board, seconded and approved unanimously. Nominations were then taken, including: Jeff Archibald for President; Martin Ramey for Vice-President; Tim Engle and Bruce Nixon for Directors. No nominations were taken for Secretary. Nominations will remain open until March 24, when elections will occur. After that, nominations will open for two positions as Senator-at-Large.*
 - C. Resolution 15-08 In Opposition to External or For-Profit Honors Programs
A motion to approve was made, seconded, and the motion passed unanimously.
 - D. Community College Survey of Student Engagement
A motion to approve was made and seconded. A discussion occurred and the motion passed unanimously.
 - E. Creation of Social Justice/Ethnic Studies Degree/Curriculum Task Force (Contact: Jeff Archibald x5434)
A motion to approve was made and seconded. A discussion occurred and there was a motion to postpone this until the next meeting, which was seconded and approved unanimously. This item will return as an Action Item on the March 24th agenda.
- X. Discussion:
- A. SP&S: BP 5010 Admissions (Contact: Jeff Archibald x5434): This item was discussed.
 - B. SP&S: AP 5010 Admissions (Contact: Jeff Archibald x5434): This item was discussed.
 - C. Resolution 2016-01 In Support of Open Educational Resources (Contact: Jeff Archibald x5434): This item was discussed.
 - D. Noncredit, Continuing Education, and Community Education Task Force Recommendations (Contact: Dana Miho x5248): This item was discussed.
 - E. Dissolution of the Curriculum and Program Planning Committee (Contact: Dan Smith x5436): This item was discussed.
- XI. Information/Announcements: None.
- XII. Adjournment: 12:25 p.m.